

TOWN *of* **PARADISE VALLEY**



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
THURSDAY, JANUARY 8, 2026**

1. CALL TO ORDER / ROLL CALL

Mayor Stanton called to order the Town Council Meeting for Thursday, January 8, 2026 at 4:00 PM in the Town Hall Boardroom, 6401 E. Lincoln Drive, Paradise Valley, AZ 85253.

COUNCIL MEMBERS PRESENT

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Council Member Christine Labelle
Council Member Karen Liepmann
Council Member Scott Moore attended by video conference.
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew J. McGuire
Commander Joseph DiVenti
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Director Isaac Chavira
Management Assistant Amy Rebenar
ASU Marvin Andrews Fellow Erin Sweeney

2. EXECUTIVE SESSION

- 26-009 Discussion and consultation with the Town Attorney, authorized by A.R.S. §38-431.03(A)(3), for legal advice regarding assisted living homes and zoning law.**

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online (www.paradisevalleyaz.gov) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

A motion was made at 4:02 PM by Council Member Thomasson, seconded by Vice Mayor Labelle, to go into executive session to discuss item 26-009. The motion passed by the following vote:

Aye: 7 - Mayor Stanton
Council Member Andeen-Keller
Vice Mayor Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

26-001 The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

3. STUDY SESSION ITEMS

26-007 Discussion on Proposed Amendments to Article XVII, Assisted Living Home, of the Zoning Ordinance

Mayor Stanton reconvened the meeting at 4:40 PM

Planning Manager Paul Michaud summarized a proposed ordinance amending Article XVII of the Zoning Ordinance related to Assisted Living Homes. The ordinance consisted of three changes:

1. Maximum occupancy would be reduced from 10 to 6 residents, not including the operator and staff and members of the operator's family, with a maximum not to exceed eight people.
2. All parking associated with the home shall be limited to on-site only
3. Replace the department director's title from Planning Department to Community Development Director.

Mr. Michaud noted that the proposed modifications to assisted living homes did not include changes to the existing regulations for homes for the developmentally disabled, or to sober living or other similar facilities that would fall under the Town's reasonable accommodation process adopted in 2017 via Resolution 2017-15. Also, existing lawful assisted living homes would be allowed to continue to operate with up to 10 residents should the ordinance be adopted.

The Planning Commission held a Citizen Review Session on November 18, 2025 and voted 4 to 3 to forward the ordinance to Council with a recommendation for approval.

He stated that the ordinance is scheduled for a public hearing and Town Council action on January 22, 2026.

Mayor Stanton recessed the meeting at 5:08 PM

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Stanton reconvened the meeting at 6:00 PM in the Town Hall Council Chambers.

6. ROLL CALL**COUNCIL MEMBERS PRESENT**

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Council Member Christine Labelle
Council Member Karen Liepmann
Council Member Scott Moore attended by video conference
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew J. McGuire
Town Clerk Duncan Miller
Commander Joseph DiVenti
Community Development Director Chad Weaver
Public Works Director Isaac Chavira

7. PLEDGE OF ALLEGIANCE

Vice Mayor Andeen-Keller led the Pledge of Allegiance.

8. PRESENTATIONS**26-006 Administer Oath of Office to the Vice Mayor**

Mayor Stanton explained that last year the Town Council codified a process to rotate the office of Vice Mayor. Under the ordinance, the longest serving council member who has not previously served as vice mayor and has been on the Council for at least one year is eligible to be vice mayor. He stated that Council Member Christine Labelle is next in the rotation to serve as Vice Mayor.

Mayor Stanton administered the oath of office to Council Member Labelle.

26-004 Discussion and Possible Action to Recognize 5404 E Palo Verde Drive as a Historic Property in the Town of Paradise Valley

Historical Advisory Committee Chair Catherine Kauffman presented the Committee's recommendation to recognize the Sleighel home located at 5404 E Palo Verde as an official historic property in the Town of Paradise Valley.

The Town Council approved the Historical Advisory Committee's recommendation by unanimous consent.

Mayor Stanton read a proclamation recognizing the addition of the home to the Historic Property Program and presented owners with a bronze plaque to mount on the property.

26-008 Discussion and Possible Action to Recognize 6107 N Invergordon Road as a Historic Property in the Town of Paradise Valley

Historical Advisory Committee Chair Catherine Kauffman presented the Committee's recommendation to recognize Calvary Church of the Valley located at 6107 N Invergordon Rd as an official historic property in the Town of Paradise Valley.

The Town Council approved the Historical Advisory Committee's recommendation by unanimous consent.

Mayor Stanton read a proclamation recognizing the addition of Calvary Church to the Historic Property Program and presented church representatives with a bronze plaque to mount on the property.

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

Mr. Ching summarized the items on the items on the consent agenda. Council Member Thomasson asked to remove item 26-014 from the Consent Agenda.

26-002 Minutes of Town Council Meeting December 11, 2025

A motion was made by Council Member Pace, seconded by Council Member Andeen-Keller, to approve the Consent Agenda with the exception of item 26-014. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Council Member Andeen-Keller
Vice Mayor Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

26-014 Discussion and Possible Action to Approve the Second Amendment to the Linking Agreement with Flock Group Inc

Recommendation: Approve the Second Amendment to the Linking Agreement with Flock

Group for Implementation of Phase 2, which includes 12 Advanced License Plate Readers and authorize the Town Manager to execute the agreement.

A motion was made by Council Member Thomasson, seconded by Vice Mayor Labelle, to approve the Second Amendment to the Linking Agreement with Flock Group for Implementation of Phase 2, which includes 12 Advanced License Plate Readers and authorize the Town Manager to execute the agreement. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Council Member Andeen-Keller
Vice Mayor Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

11. PUBLIC HEARING

There were no public hearings.

12. ACTION ITEMS

There were no Action Items.

Council Member Moore departed the meeting at 6:32 PM

13. FUTURE AGENDA ITEMS

26-003 Consideration of Requests for Future Agenda Items

Town Manager Ching summarized the future agenda schedule.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Council Members provided comments and updates on current events.

15. ADJOURN

A motion was made at 6:48 PM by Council Member Pace, seconded by Council Member Thomasson, to adjourn. The motion carried by the following vote:

Aye: 6 - Mayor Stanton
Council Member Andeen-Keller
Vice Mayor Labelle
Council Member Liepmann
Council Member Pace
Council Member Thomasson

Absent: 1 - Council Member Moore

TOWN OF PARADISE VALLEY

Duncan Miller, Town Clerk

CERTIFICATION

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk