



## Legislation Text

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**File #:** 18-278, **Version:** 1

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**TO:** Mayor Collins and Town Council Members

**FROM:** Kevin Burke, Town Manager  
Duncan Miller, Town Clerk

**DATE:** July 11, 2018

**DEPARTMENT:** Town Manager

**AGENDA TITLE:**

**Discussion of Town Manager Recruitment and Organizational Planning**

**SUMMARY STATEMENT:**

Town Manager Kevin Burke submitted his letter of resignation on July 12, 2018. He has accepted a position with the City of Peoria. His resignation is effective August 11, 2018.

Under the authority of Section II of the Town Council Rules and Procedures, Mayor Collins has called a Special Meeting to be held on July 11, 2018. The purpose of the meeting is to discuss the appointment of an interim Town Manager and the recruitment process for a new Town Manager.