



## Legislation Text

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**File #:** 17-098, **Version:** 1

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**TO:** Mayor Collins and Town Council Members

**FROM:** Kevin Burke, Town Manager  
Dawn Marie Buckland, Director of Administration and Govt Affairs

**DATE:** March 23, 2017

**DEPARTMENT:** Administration and Government Affairs Department

**AGENDA TITLE:**

**Adoption of the FY 2017 Building, Planning, Engineering, & Fire Prevention Fees**

**Council Goals or Statutory Requirements:**

**RECOMMENDATION:**

Adopt Resolution 17-05 amending the Master Fee Schedule effective May 1, 2017 with results of the FY 2017 Building, Planning, Engineering, & Fire Prevention Fee study

**SUMMARY STATEMENT:**

The Town has undertaken an extensive public process over the last several months to review and assess the cost of service associated with Building, Planning, Engineering, & Fire Prevention fees with the assistance of Willdan Consulting. The full cost recovery amounts were posted to the Town's website as a Notice of Intent 60 days prior to the March 23, 2017 scheduled adoption.

In the January 26, 2017 study session, staff discussed valuation (not cost) as a basis for calculating building permit fees. Current policy dictates that value will be not less than \$150 per square foot. Sales and assessor data indicate that the value of Paradise Valley homes is actually much higher. After reviewing the data, staff recommends proceeding with a minimum value of \$225/sf, and reducing the rate accordingly to achieve the same overall fee. This table is included in the attached fee recommendation.

Staff recommends as a policy decision that certain specific fees be adopted at a rate of 50% of cost recovery. These are: Board of Adjustment related fees for applications for variance, appeals of administrative decision, and administrative relief from zoning; Planning Commission related fee for vacating a street or alley; and within the category of Special Use Permits: SUP, Major Amendment, or Intermediate Amendments for schools, government buildings, and places of worship. All other fees are set at full cost recovery.

**BUDGETARY IMPACT:**

Full cost recovery or identification of alternate funding sources are essential to maintaining a long

term balanced budget.

**ATTACHMENT(S):**

Resolution 17-05

Fee Schedule

Presentation