



Legislation Text

File #: 20-004, Version: 1

TO: Mayor Bien-Willner and Town Council Members

**FROM: Jill B. Keimach, Town Manager
Duncan Miller, Town Clerk**

DATE: January 9, 2020

DEPARTMENT: Town Manager

**AGENDA TITLE:
Election of Vice Mayor**

RECOMMENDATION:
Elect a Council Member to serve as vice mayor for calendar year 2020.

SUMMARY STATEMENT:

Paradise Valley Town Code Section 2-2-2 states that, "At the first regular meeting in January of each year, the Council shall designate one of its members as Vice Mayor, subject to a term limit of no more than 2 consecutive yearly terms for any individual member."

The powers and duties of the Vice Mayor are:

- A. In the absence of the Mayor, the Vice Mayor shall execute the duties of Mayor.
- B. The Vice Mayor shall serve as the Council's liaison to the Planning Commission.
- C. The Vice Mayor shall be responsible for coordinating the annual performance reviews for the Town Manager and Town Attorney.

Process to Elect the Vice Mayor

1. The Mayor will open the floor for nominations. Seconding a nomination is not required
2. The Mayor will close nominations
3. The nominee(s) will make their remarks
4. The Council will discuss the nominees
5. The Mayor will call for a roll call vote unless only one member has been nominated in which case a motion to elect the member by acclamation is in order.
6. The newly elected vice mayor will take the oath of office