



## Legislation Text

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**File #:** 18-126, **Version:** 1

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**TO:** Mayor Collins and Town Council Members

**FROM:** Kevin Burke, Town Manager

**DATE:** March 22, 2018

**DEPARTMENT:** Town Manager

**AGENDA TITLE:**

**Adoption of Ordinance 2018-07; Amending Section 2-5-1 of the Town Code to add a section on Statement of Direction from Town Council to Boards, Committees and Commissions**

**Town Value(s):**

- Primarily one-acre, residential community
- Limited government
- Creating a sense of community
- Partnerships with existing schools and resorts to enhance recreational opportunities
- Improving aesthetics/creating a brand
- Preserving natural open space

Adding a Statement of Direction tool prevents commissions and committees from needlessly developing policies that Town Council was not requesting or contrary to the desired outcome of an assigned task thereby reinforcing limited government.

**Council Goals or Statutory Requirements:**

**Governance - Review and seek improvement to processes and procedures for our community.**

Broaden use of the Statement of Direction process when Council delegates projects.

**RECOMMENDATION:**

Adopt Ordinance 2018-07 adding the Statement of Direction tool to Section 2-5-1 of the Town Code

**SUMMARY STATEMENT:**

Councilmember Moore proposed expanding the use of the Statement of Direction (SOD) tool during the Council retreat in March 2017. Council piloted this expanded use with the Walk and Bike Plan and the Hillside Code update assigned to the Planning Commission. This agenda item proposes codifying this tool in Article 2, Section 5 (Committees and Commissions) of the Town Code.

**BUDGETARY IMPACT:**

No direct budget impact.

**ATTACHMENT(S):**  
Ordinance 2018 - 07