



## Legislation Text

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**File #:** 19-401, **Version:** 1

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**TO:** Mayor Bien-Willner and Town Council Members

**FROM:** Jill Keimach, Town Manager  
Paul Mood, Town Engineer  
Jason Harris, Capital Projects Administrator

**DATE:** October 24, 2019

**DEPARTMENT:** Engineering

**AGENDA TITLE:**

**Consideration of Contract Change Order for Town Hall Remodel: Shade Structure**

**RECOMMENDATION:**

Authorize the Town Manager to execute a change order in the amount not to exceed \$20,000 for CORE Construction contract no.19-088, and to waive the 14-day wait period to sign the agreement.

**SUMMARY STATEMENT:**

This agenda item is to provide responses to questions raised from Town Council meetings held on September 26, 2019 and on October 24, 2019. Town Council requested staff revisit the shade structure's design and energy effectiveness.

On September 26, 2019, the Town Council unanimously moved to authorize the Town Manager to execute a contract change order with DWL Architects (contract no. 19-038 change order no. 2) in the amount not to exceed \$10,000 (drainage design); and enter into a contract with CORE Construction (contract no. 19-088 change order no.1) in the amount not to exceed \$20,000 (plaza area); and enter into a landscape contract in the amount not to exceed \$10,000.

As part of the Town Hall remodel discussion, the Town Council discussed whether the exclusion of the shade structure may be a cost-saving item in exchange for other desired remodel contract changes and/or whether the design was consistent with the existing architectural building design and would adequately provide needed shade and energy efficiencies.

The Town Council unanimously moved to authorize the Town Manager execute a contract change order with Core Construction to temporarily remove the shade structure at the entrance to Town Hall and requested staff return with information toward the end of the remodel project.

Currently the metal structure is not yet fabricated so depending on Council's direction, this item could be omitted from the project or if included in the project, would not have any impact on the project's approved budget.

**BUDGETARY IMPACT:**

Approval to continue to move forward with the shade structure would have no budget impact for CIP Project #2018-12, as it is already included in the construction contract's contingency.

**ATTACHMENT(S):**

None