



## Legislation Text

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**File #:** 18-018, **Version:** 1

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**TO:** Mayor Collins and Town Council Members

**FROM:** Kevin Burke, Town Manager  
Dawn Marie Buckland, Deputy Town Manager

**DATE:** January 11, 2018

**DEPARTMENT:** Finance

**AGENDA TITLE:**

**Adoption of Resolution Number 2018-01: Accepting the FY2017 Comprehensive Annual Financial Report (CAFR) and Associated Financial Reports a.k.a. the Annual Audit**

**Town Value(s):**

- Primarily one-acre, residential community
- Limited government
- Creating a sense of community
- Partnerships with existing schools and resorts to enhance recreational opportunities
- Improving aesthetics/creating a brand
- Preserving natural open space

Ensures proper recording of Town revenues and expenditures

**Council Goals or Statutory Requirements:**

Long term balanced financial plan

**RECOMMENDATION:**

Adopt Resolution Number 2018-01: Accepting the FY2017 Comprehensive Annual Financial Report (CAFR) and Associated Financial Reports.

**SUMMARY STATEMENT:**

The accounting firm of CliftonLarsonAllen LLP conducted the annual financial audit and concluded the Town's financial statements present fairly in all material respects, the financial positions of the governmental activities, each major fund, and the aggregate remaining fund information for the Town of Paradise Valley. The Town received a clean audit report, except that the Town recorded the PSPRS unfunded pension liability as a prepaid expense in error. This was corrected, and the Town Council approved a budget adjustment to correlate with the updated recording of the expense.

As part of the scope of work, the auditor was to conduct an "Independent Accountants' Report on

Applying “Agreed-Upon Procedures” for the Paradise Valley Municipal Court. This triennial requirement of the Arizona Supreme Court reviews certain procedures of the Municipal Court for compliance with set standards. Attached please find a copy of that report and the Courts correspondence with the Supreme Court on measures taken to reconcile the non-compliance items. You will also find within the Auditor’s letter a copy of the “Agreed-Upon Procedures.” Please note the sample size for this audit is extremely small given the number of transactions that occur in the PV Municipal court.

**BUDGETARY IMPACT:**

Ensures proper recording of the Town revenues and expenditures

**ATTACHMENT(S):**

PowerPoint

Resolution 2018-01

Audit Results

Comprehensive Annual Financial Report (CAFR)