



Legislation Details (With Text)

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Title: Approval of Municipal Court Case Management System Upgrade
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Attachments: 1. FullCourt to FullCourt Enterprise Upgrade Agreement

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TO: Mayor Collins and Town Council Members

FROM: J. Tyrrell Taber, Presiding Judge
Jeanette Wiesenhofer, Court Director

DATE: December 17, 2015

DEPARTMENT: Municipal Court

AGENDA TITLE:

Approval of Municipal Court Case Management System Upgrade

RECOMMENDATION:

Authorize the Town Manager to execute an agreement with Justice Systems, Inc to upgrade the Municipal Court case management system to FullCourt Enterprise.

SUMMARY STATEMENT:

The Municipal Court requests approval to upgrade the Court's 15 year old case management system, FullCourt V5 to the newest version, FullCourt *Enterprise*. The Court's current case management system will no longer be supported by the vendor as of January 31, 2016. The upgrade to FullCourt *Enterprise* will provide improved accessibility of case information plus enhanced system functionality to increase the Court's efficiency and customer service.

The upgrade allows documents to be scanned and saved electronically in the new version reducing the need of paper case files. Internal customers, such as the Police Department and Prosecutor's Office will have access to these electronic documents 24 hours/7 days a week. In addition, the system upgrade allows integration with the Town's accounting system, which permits the Court to electronically download daily deposit reports in lieu of the current manual process.

For Court staff, the upgrade offers innovated automation and workflow management that provides a multitude of benefits the current system lacks, such as the functionality to electronically send and save documents, importing of the Police Department's electronic citations, importing of defensive driving school completions from Supreme Court, transmittal of domestic violence data to the Domestic Violence State Repository and systemic batch processing of overdue cases.

FullCourt *Enterprise* upgrade also includes an interface with Arizona Department of Motor Vehicle and Arizona Supreme Court which are vital to Court's daily operations.

BUDGETARY IMPACT:

The cost to upgrade the Court's case management system is budgeted and approved in the Court Enhancement Fund* FY16 budget. Costs of the upgrade are not to exceed \$100,000.

*Court Enhancement Fund is funded by the \$30 per charge fee applied to all fines/sanctions imposed by the Paradise Valley Municipal Court. This fee is to be used exclusively to enhance the staffing, technology, security and facilities of the Municipal Court.

ATTACHMENT(S):

FullCourt to FullCourt Enterprise Upgrade Agreement