



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, April 9, 2020**

1. CALL TO ORDER / ROLL CALL

Mayor Bien-Willner called to order the Town Council Meeting for Thursday, April 9, 2020 at 3:00 p.m. in the Town Hall Boardroom and through remote participation as authorized by Resolution 2020-08.

COUNCIL MEMBERS PRESENT

Mayor Jerry Bien-Willner attended by video conference
Vice Mayor Julie Pace attended by telephone conference
Council Member Ellen attended by video conference
Council Member Paul Dembow attended by video conference
Council Member Scott Moore attended by video conference
Council Member Mark Stanton attended by video conference
Council Member Anna Thomasson attended by video conference

STAFF MEMBERS PRESENT

Town Attorney Jill Keimach attended by video conference
Town Attorney Andrew Miller
Assistant Town Attorney Deborah Robberson attended by video conference
Town Clerk Duncan Miller
Town Engineer Paul Mood attended by video conference
Chief of Police Peter Wingert attended by video conference
Community Development Director Jeremy Knapp attended by video conference
Chief Financial Officer Douglas Allen attended by video conference

2. EXECUTIVE SESSION

A motion was made by Council Member Dembow at 3:05 PM, seconded by Council Member Thomasson, to go into executive session to discuss item 20-152. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Stanton
Council Member Thomasson

- 20-152** Discussion or consultation with the Town Attorney for legal advice regarding Article XI, Section 1102.2.B as authorized by A.R.S. §38 431.03(A)(3.)
- 20-165** Discussion or consultation with the Town Attorney to consider the Town's position and provide instruction regarding negotiations related to an agreement with the Mountain Shadows Resort related to left turn lane on Lincoln Drive as authorized by A.R.S. §38 431.03(A)(4) and/or legal advice as authorized by A.R.S. §38 431.03(A)(3.)
- 20-150** The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

3. STUDY SESSION ITEMS

- 20-163** Discussion of the Town's Financial Management Policies for FY2020/21; and Ordinance 2020-04 Authorizing Warrants and Electronic Payments

Chief Financial Office Douglas Allen presented draft amendments to the Town's Financial Management Policies. The Council provided feedback and asked for a further summary of any substantive policy changes. He suggested that the Council routinely review these policies and adopt appropriate amendments as part of the budget process.

Mr. Allen also presented draft Ordinance 2020-04, amending Section 3-2-6(N) of the Town Code authorizing warrants and electronic payments. The code currently does not provide for electronic payments. The ordinance further clarified who was authorized to approve payments for amount less than \$25,000 and greater than \$25,000. He explained that the proposed ordinance was reviewed by the Town's outside financial who agreed that it is consistent with general accounting practices and internal controls.

- 20-170** Discussion of an Intergovernmental Agreement to Join the Arizona Mutual Aid Compact with the Arizona Department of Emergency and Military Affairs and other Participating Jurisdictions

Police Chief Peter Wingert presented an intergovernmental agreement to join the Arizona Mutual Aid Compact which provides participating counties, cities, towns, tribal governments, and fire districts with the ability to call on other jurisdictions for assistance during an emergency. The agreement allows agencies that provide aid to another jurisdiction to seek reimbursement from the requesting agency.

The term of the agreement is subject to renewal every ten years.

He stated the agreement was on the agenda for approval later in the meeting.

20-171 Discussion of Ordinance Number 2020-05, Amending Chapter 5, Section 5-10-9, adding the full text of the Hillside Safety Improvement Measures and Process and deleting references to the "Hillside Safety Improvement Measures and Process Manual"

Town Attorney Andrew Miller presented draft Ordinance 2020-05; amending Chapter 5 by adding the full text of the Hillside Safety Improvement Measures and Process Manual in the Code. In 2018, the Town Council adopted Ordinance 2018-09 creating a Hillside Safety Manual, by reference, to ensure construction plans and construction activities on properties within the Hillside Development Area were conducted in a manner that improves safety. Subsequently, the Council directed that the text of the Manual be added to Chapter 5 of the Town Code.

He summarized recommended amendments by the Engineering Department regarding insurance amounts and requiring insurance at the demolition stage.

The Council discussed the proposed ordinance and provided feedback. There was consensus to schedule the ordinance for a vote on April 23, 2020.

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Bien-Willner reconvened the meeting at 6:00 PM.

6. ROLL CALL**COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner attended by video conference

Vice Mayor Julie Pace attended by audio conference

Council Member Ellen attended by video conference

Council Member Paul Dembow attended by video conference

Council Member Scott Moore attended by video conference

Council Member Mark Stanton attended by video conference

Council Member Anna Thomasson attended by video conference

STAFF MEMBERS PRESENT

Town Attorney Jill Keimach attended by video conference

Town Attorney Andrew Miller attended by video conference

Assistant Town Attorney Deborah Robberson attended by video conference

Town Clerk Duncan Miller

Town Engineer Paul Mood attended by video conference

Chief of Police Peter Wingert attended by video conference

Community Development Director Jeremy Knapp attended by video conference

Chief Information Officer Steven Brunasso attended by video conference

Chief Financial Officer Douglas Allen attended by video conference

7. PLEDGE OF ALLEGIANCE*

Mayor Bien-Willner led pledge of allegiance.

8. PRESENTATIONS

There were no presentations.

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

20-153 Minutes of Town Council Meeting March 12, 2020

20-154 Minutes of Town Council March 17, 2020

20-155 Minutes of Town Council Meeting March 25, 2020

20-169 Minutes of Town Council Meeting March 26, 2020

20-164 Consideration of Resolution No. 2020-12, Authorizing the Town
Manager to Enter into an Intergovernmental Agreement to join the
Arizona Mutual Aid Compact with the Arizona Department of

Emergency and Military Affairs and other participating Jurisdictions

Recommendation: Adopt Resolution Number 2020-12; authorizing the Town Manager to execute an intergovernmental agreement to join the Arizona Mutual Aid Compact with the Arizona Department of Emergency and Military Affairs and other participating jurisdictions.

A motion was made by Council Member Dembow, seconded by Council Moore, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Stanton
Council Member Thomasson

11. PUBLIC HEARINGS

There were no public hearings.

12. ACTION ITEMS

**20-156 Approval of Contract CON-20-105-FIN for Auditing Services with
Henry + Horne, LLP Beginning Fiscal Year Ending June 30, 2020**

Chief Financial Officer Douglas Allen presented a financial auditing services contract with Henry + Horne, LLP. The recommendation was based on a competitive procurement process. The Firm will provide standard Arizona audit and attestation services, a Municipal Court audit, and federal grants audit. He noted that the standard audit service costs would not exceed \$172,016 over the five-year contract term.

There were no public comments.

A motion was made by Vice Mayor Pace, seconded by Council Member Moore, to approve contract CON-20-105-FIN for auditing services with Henry + Horne, LLP beginning fiscal year ending June 30, 2020. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Stanton
Council Member Thomasson

20-162 Adoption of Ordinance 2020-04 Authorizing Warrants and Electronic Payments

Mr. Allen presented Ordinance 2020-04; authorizing warrants to be paid by check or electronic transfers and providing authority to sign checks and authorize electronic payments. He said the ordinance provides for continuity of operations for paying Town obligations timely and accurately while continuing to adhere to the Town's strong set of internal controls.

Town Attorney Andrew Miller stated that the ordinance is necessary for the preservation of health and safety during the COVID-19 pandemic and includes an emergency clause. Thus, adoption requires a super majority vote. He stated it was also necessary to waive Town Council rules requiring ordinances to be reviewed in Study Session and subsequently scheduled for a vote at a future meeting.

There were no public comments.

A motion was made by Council Member Moore, seconded by Council Member Andeen, to adopt Ordinance 2020-04 Authorizing Warrants and Electronic Payments; declare that it is necessary for the preservation of public peace, health and safety that the ordinance shall be in full force and effective from and after its passage by the Council; and waive Section VIII(b)(2) of the Town Council Rules of Procedure. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Stanton
Council Member Thomasson

13. FUTURE AGENDA ITEMS

20-151 Consideration of Requests for Future Agenda Items

Town Manager Keimach summarized the future agenda schedule.

There were no motions to add any items to the future agenda list.

14. MAYOR / COUNCIL / MANAGER COMMENTS

The Mayor, Manager, and Council Members provided updates.

A motion was made by Council Member Dembow at 6:50 PM, seconded by Council Member Thomasson, to go into executive session to discuss item 20-165. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Stanton
Council Member Thomasson

15. ADJOURN


A motion was made by Council Member Dembow at 7:40 PM, seconded by Council Member Moore, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Stanton
Council Member Thomasson

Mayor Bien-Willner adjourned the meeting at 8:08 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:


Duncan Miller, Town Clerk

STATE OF ARIZONA)

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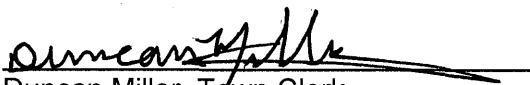
COUNTY OF MARICOPA)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, April 9, 2020.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.




Duncan Miller, Town Clerk