



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, March 28, 2019**

1. CALL TO ORDER / ROLL CALL

Mayor Bien-Willner called to order the Town Council Meeting for Thursday, March 28, 2019 at 3:00 p.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Jerry Bien-Willner
Council Member Ellen Andeen
Council Member Paul Dembow
Vice Mayor Scott Moore
Council Member Julie Pace
Council Member Mark Stanton
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Interim Town Manager Brian Dalke
Deputy Town Attorney Deborah Robberson
Deputy Town Manager Dawn Marie Buckland
Town Clerk Duncan Miller
Police Chief Peter Wingert
Town Engineer Paul Mood
Community Development Director Jeremy Knapp
Chief Financial Officer Douglas Allen
Chief Information Officer Steven Brunasso
Capital Projects Administrator Jason Harris

2. STUDY SESSION ITEMS

**19-137 Discussion of Smoke Tree Resort Major Special Use Permit
Amendment 7101 E Lincoln Drive - Work Study Session #1**

Community Development Director Jeremy Knapp summarized the application submitted by Gentree LLC on behalf of Smoke Tree Resort for a Major Special Use Permit Amendment (SUP). He stated that the Planning Commission voted 4 – 3 to recommended denial of the application on March 5, 2019. In summary, the Commission expressed concerns about density, intensity of use, height, and incomplete information.

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

Mr. Knapp reported on the applicant's proposed changes to the application since the Commission's vote.

The Council requested more information on the following:

- Parking plan
- For-sale product and if/how the units would be rented when not being used by the owner
- The proposed restaurant and market uses
- How setbacks have been determined in the past and how they compare with other resorts
- How building height is defined (Does maximum height include architectural features and elevator overruns?)
- The reasons given for the Planning Commission's vote to recommend denial

19-138 Discussion of Draft Ordinance No. 2019-04; Amendments to the Town Zoning Ordinance, Article XI, regarding Changes to the Process for Approval of Managerial Amendments

Town Attorney Andrew Miller presented draft Ordinance Number 2019-04 amending Article XI of the Zoning Ordinance. He stated that the Town Council referred the ordinance to the Planning Commission for their review. The ordinance clarifies the process and timeline for Managerial Amendments to Special Use Permits. The Commission considered the ordinance and recommend approval without any additional amendments.

There was consensus to schedule the ordinance for a public hearing.

19-122 Discussion of Lincoln Drive Median Improvements

This item was deferred to the April 25th Council meeting.

19-131 Town Hall Optimization: Essential Functional Needs

Capital Projects Administrator Jason Harris presented the updated design for the Town Hall Lobby entrance and the remodeling of the Community Room to accommodate Information Technology office space. The Council made additional design suggestions to reduce the size of the IT Director's Office which would improve access to the rear exterior door and install a pocket door into the community room.

There was Council consensus to proceed with the design to construct IT office space, install a new air handler, and remodel the front entry for an estimated cost of \$352,000. There was also consensus to approve the following additional options:

- Option: shade trellis with exterior signage, \$51,400
- Option: bollards, \$10,000
- Option: security cameras, \$5,000
- Option: electromagnetic locks, \$1,000

19-120 Discussion of Community Services Funding

Town Clerk Duncan Miller stated that the Council budgeted \$50,000 for Fiscal Year 2019 for Community Services. He said Resolution Number 1304 governs the process by which those funds are allocated. The first step is for the Council to select from the following options:

- Do not appropriate the funding
- Direct staff to conduct a needs assessment of projects or programs that would benefit the town
- The Council may have a previously identified project they wish to fund
- Invite applications for grant funding

There was consensus to invite applications for funding. It was agreed that Council Members Pace and Thomasson would sit on the group to advise the Town Manager on his recommendations for funding.

19-126 Legislative Update

Deputy Town Manager Dawn Marie Buckland updated the Council on pending legislation related to taxation of short-term rentals, distracted driving, traffic school, and the highway user fund. She stated that the bills that require municipal judge retention elections and mayor and council partisan elections were both killed.

3. EXECUTIVE SESSION

A motion was made by Council Member Dembow, seconded by Vice Mayor Moore, to go into executive session to discuss items 19-133, 19-134, and 19-124. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Vice Mayor Moore
Council Member Pace
Council Member Stanton
Council Member Thomasson

19-133 Discussion or consultation with the Town Attorney for legal advice regarding Special Use Permit zoning as authorized by A.R.S. §38-431.03(A)(3.)

19-134 Discussion and consultation with attorneys to consider the Town's position regarding contract negotiations for employment of a Town Manager as authorized by A.R.S. §38-431.03(A)(4).

19-124 Discussion regarding Town Attorney performance review as authorized by A.R.S. §38-431.03(A)(1).

19-125 The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Bien-Willner reconvened the meeting at 6:07 PM.

6. ROLL CALL**COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner
Council Member Ellen Andeen
Council Member Paul Dembow
Vice Mayor Scott Moore
Council Member Julie Pace
Council Member Mark Stanton
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Interim Town Manager Brian Dalke
Deputy Town Attorney Deborah Robberson
Deputy Town Manager Dawn Marie Buckland
Town Clerk Duncan Miller
Police Chief Peter Wingert
Town Engineer Paul Mood
Community Development Director Jeremy Knapp
Municipal Court Director Jeanette Wiesenhofer
Chief Financial Officer Douglas Allen
Chief Information Officer Steven Brunasso
Senior Planner Paul Michaud
Planner George Burton

7. PLEDGE OF ALLEGIANCE*

Mayor Bien-Willner led the Pledge of Allegiance.

8. PRESENTATIONS**19-135 Recognition of Philip A. Edlund**

Mayor Bien-Willner presented a proclamation to Phil Edlund in recognition of his 29-years of volunteer service to the Town as a Council Member and charter member of the Town's Municipal Property Corporation. It was noted that during his tenure, the MPC issued and repaid \$25 million in bond debt.

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

Interim Town Manager Brian Dalke summarized the items on the Consent Agenda.

- 19-128 Minutes of Town Council Meeting March 14, 2019
- 19-129 Minutes of Town Council Meeting March 18, 2019
- 19-130 Minutes of Town Council Meeting March 19, 2019

A motion was made by Council Member Thomasson, seconded by Vice Mayor Moore, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
 Council Member Andeen
 Council Member Dembow
 Vice Mayor Moore
 Council Member Pace
 Council Member Stanton
 Council Member Thomasson

11. PUBLIC HEARINGS

There were no public hearings.

12. ACTION ITEMS

- 19-121 Appointments and Reappointments to Paradise Valley
 Committees, Commissions, and Boards

A motion was made by Council Member Pace, seconded by Council Member Stanton, to confirm the following appointments:

Committee	Term	Reappointments
Board of Adjustment TC § 2-5-3(A) ARS §9-462.06	2019-2021	Rohan Sahani
Planning Commission TC § 2-5-2(A)	2019-2022	Charles Covington
Advisory Committee on Public Safety Res. 1330 Res. 2016-10 Res. 2017-21	2019-2021	Council Member Ellen Andeen Michael Cumiskey Tim Dickman Jeffrey Gaia Paul Moore Jay Ozer Ryan Wooddy
Hillside Building Committee TC §2-5-6(B)	2019-2021	Scott Jarson

Municipal Property Corporation Articles of Incorporation Bylaws 3.04 Res 2018-04	2019-2022	Chris Thompson Robert Coulter Lowell Shonk
PV Arts Board Resolution 2018-17	219-2022	Kathy Duley Laura Paquelet-Carpinelli Jo Taulbee Flittie
Paradise Valley Mountain Preserve Trust Resolution 923 Trust Articles 2018 Court Order	2019-2022	Bernie Barry Phil Schneider Joan Levinson
Personnel Appeals Board TC § 2-5-5(A) ARS §38-847	2019-2022	Deborah Corso Richard Coulston
PSPRS ARS §38-847(A)(1)	2019-2023	Fernando Iacona Keith Wong

The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Vice Mayor Moore
Council Member Pace
Council Member Stanton
Council Member Thomasson

19-147 Approval of Town Manager Agreement

A motion was made by Vice Mayor Moore, seconded by Council Member Dembow, to authorize the Mayor to execute an employment agreement with Jill Keimach for the position of Town Manager. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Vice Mayor Moore
Council Member Pace
Council Member Stanton
Council Member Thomasson

13. FUTURE AGENDA ITEMS**19-127 Consideration of Requests for Future Agenda Items**

Interim Town Manager Brian Dalke summarized the future agenda schedule. There were no requests to add items.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Mr. Dalke reported that the pavement preservation program would begin on April 1, 2019. Approximately 6.3 miles of streets would be resurfaced, and 12 miles of streets would receive crack seal and mineral bond treatments.

Council Member Thomasson thanked the Planning Commission for the many hours they spent reviewing SUP applications this year.

Council Member Dembow announced that Camelback Inn General Manager Jim Rose would be recognized by the Council on April 25 on the occasion of his retirement.

Council Member Pace announced that there would be a Shred-athon on April 20 and prescription drug take-back on April 27. She reported that there were zero burglaries in February. She said false alarm calls have dropped 80% following the Police Department's focus on enforcement.

Mayor Bien-Willner reported that he attended the East Valley Mayor's Prayer Breakfast in Gilbert. He stated that MAG is preparing outreach efforts for the 2020 Census.

15. STUDY SESSION CONTINUED

None.

16. ADJOURN

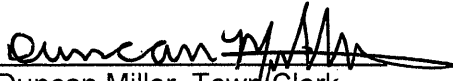
A motion was made by Council Member Dembow, seconded by Council Member Pace, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Vice Mayor Moore
Council Member Pace
Council Member Stanton
Council Member Thomasson

Mayor Bien-Willner adjourned the meeting at 6:35 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:


Duncan Miller, Town Clerk

STATE OF ARIZONA)

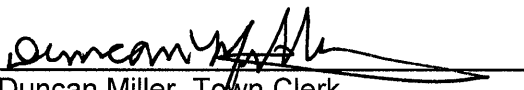
:SS.

COUNTY OF MARICOPA)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, March 28, 2019.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.


Duncan Miller, Town Clerk

