PARADISE VALLEY



TOWN COUNCIL MEETING 6401 E. LINCOLN DRIVE PARADISE VALLEY, ARIZONA 85253 MINUTES Thursday, July 11, 2018

1. CALL TO ORDER / ROLL CALL

Mayor Collins called to order the Town Council Meeting for Thursday, July 11, 2018 at 4:00 p.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins

Vice Mayor Jerry Bien-Willner

Council Member Paul Dembow

Council Member Scott Moore

Council Member Julie Pace attended by telephone conference call

Council Member David A. Sherf attended by telephone conference call

Council Member Mark Stanton

STAFF MEMBERS PRESENT

Deputy Town Manager Dawn Marie Buckland Town Attorney Andrew Miller Town Clerk Duncan Miller

2. EXECUTIVE SESSION

18-277 Discussion of recruitment and appointment of an interim Town

Manager and recruitment and employment of a future Town

Manager as authorized by A.R.S. §38-431.A.1.

Council Member Moore moved to go into executive session at 4:04 PM. Council Member Stanton seconded the motion which passed by the following vote:

Aye: 7 - Mayor Collins

Vice Mayor Bien-Willner Council Member Dembow Council Member Moore Council Member Pace Council Member Sherf Council Member Stanton

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online and are on file in the Office of the Town Clerk.

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3. STUDY SESSION ITEMS

18-278 Discussion of Town Manager Recruitment and Organizational Planning

Mayor Collins reconvened the Study Session at 5:25 PM.

Mayor Collins explained that, following Mr. Burke's resignation, the Town retained Interim Public Management (IPM), a local firm specializing in providing temporary public sector executive level staff for communities across Arizona. The Town used this firm in the past to hire the interim director of public safety.

He announced that IPM provided the Council with three candidates who will be interviewed between now and the end of the month. The Council will appoint an interim manager at a special meeting on August 2 with a start date of August 6. This will provide some overlap before Mr. Burke's last day on August 11. The interim candidates were: Ken Buchanan, Brian Dalke, and Cynthia Seelhammer.

Vice Mayor Bien-Willner explained the process that would be followed to hire a new Town Manager. He stated that the Town contracted with CPS HR Consulting to conduct a nation-wide recruitment. The Town used CPS to employ previous Town Managers Jim Bacon and Kevin Burke. He said a Special Meeting will be held on July 19 with CPS to discuss expectations, benchmarks, and timelines. It is anticipated that the recruitment process will be concluded by the end of December.

4. ADJOURN

A motion was made by Council Member Dembow, seconded by Council Member Moore, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Collins

Vice Mayor Bien-Willner Council Member Dembow Council Member Moore Council Member Pace Council Member Sherf Council Member Stanton

Mayor Collins adjourned the meeting at 5:45 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Jown Clerk

STATE OF ARIZONA

:ss.

COUNTY OF MARICOPA

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, July 11, 2018.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

SEAL FOR COUNTY BE

Duncan Miller, Town Clerk