

TOWN *Of* **PARADISE VALLEY**



STAFF REPORT

TO: Mayor Bien-Willner and Town Council Members

FROM: Jill Keimach, Town Manager

DATE: November 18, 2021

DEPARTMENT: Town Manager
Jill Keimach, 480.348.3533

AGENDA TITLE:

Discussion and Approval of a Contract Extension and Funding with Trick Dog Technology, a division of My Computer Works, Inc. for IT consulting services of James Bailey.

SUMMARY STATEMENT:

In May, 2021, the Town Manager interviewed and hired an interim IT Director. James Bailey was unanimously selected out of three candidates to fill the position for three to six months through Trick Dog Technology, an IT consulting services company.

The Council approved an initial three-month contract for \$83,200 plus approval of an additional three months on a month-to-month basis at the Town Manager's discretion. The contract under the Manager's signing authority started May 3, 2021. The initial three-month term was through August 3, 2021 with the additional three months on a month-to-month basis up to November 3, 2021.

During these last six months the IT Department has accomplished an incredible amount of work. All the Town email accounts have been successfully relocated to the cloud. Backup systems have been initiated, fully implemented, and maintained. Cyber Security systems have been implemented and are continuing to be enhanced. And, off-site monitoring and after hours assistance from Sentinel has further streamlined the department, leading to an overall reduction of two IT positions. The Town is currently recruiting for a full-time permanent CIO which should be on-site before the end of the year.

The Town Manager would also like to retain the part-time services of James Bailey to on-board the successful CIO candidate and any consulting services for special projects, such as the coordination of improved resident and applicant transparency and linking of technology throughout the various Town departments.

BUDGETARY IMPACT:

The hourly rate plus the contract amount with Trick Dog Technology is \$160/hr. With the needed additional on-boarding and consultation time, the Town Manager is requesting up to an additional \$80,000 on a part-time month-to-month basis.

RECOMMENDATION:

Approve additional funding for the attached contract with Trick Dog Technology for up to \$80,000 on a part-time month-to-month basis.

ATTACHMENT(S):

- A. Staff Report
- B. Contract with Trick Dog Technology, a division of My Computer Works, Inc