

TOWN *Of* PARADISE VALLEY



STAFF REPORT

TO: Mayor Bien-Willner and Town Council Members

FROM: Jill Keimach, Town Manager
Douglas Allen, CFO

DATE: June 24, 2021

AGENDA TITLE:
Approve Resolution 2021-15 Amending the Fiscal Year 2020/21 Budget

SUMMARY STATEMENT:

As part of the FY2022 budget process, Town Council reviewed each department and program budget with the Director. During that review, it was noted that some budget amendments for FY2021 were identified and included in the presentation. There were also certain contracts approved and grants accepted that had an inherited budget approved with it. This resolution formalizes those budget amendment requests for Council's consideration.

There are five sections to the budget amendment requests:

Section 1. Record the FY2020/21 budget amendment for the Legal Services Department for costs associated with contractual Town Attorney services that are not offset with other department savings in the amount of \$52,500.

| LEGAL SERVICES | | Current | Budget | Budget | Amended |
|----------------------------------|--------------------------------------|------------|-----------|-------------|------------|
| Description | | Budget | Increase | Reduction | Budget |
| 1 | Contractual Services - Town Attorney | - | \$ 52,500 | - | \$ 52,500 |
| 2 | Operating contingency | \$ 749,018 | - | \$ (52,500) | 696,518 |
| Total Town Attorney Expenditures | | \$ 749,018 | \$ 52,500 | \$ (52,500) | \$ 749,018 |

Section 2. Record the FY2020/21 budget amendment for Information Technology Department for costs associated with contractual Interim Director services and emergency hardware replacements and upgrades in the amount of \$99,320.

| INFORMATION TECHNOLOGY | | Current | Budget | Budget | Amended |
|---|---|--------------|-----------|-------------|--------------|
| Description | | Budget | Increase | Reduction | Budget |
| 1 | Contractual Services - Interim Director | - | \$ 55,040 | - | \$ 55,040 |
| 2 | Hardware | - | 44,280 | - | 44,280 |
| 3 | Operating contingency | \$ 804,058 | - | \$ (55,040) | 749,018 |
| 4 | Priority two spending authority | 309,960 | - | (44,280) | 265,680 |
| Total Information Technology Expenditures | | \$ 1,114,018 | \$ 99,320 | \$ (99,320) | \$ 1,114,018 |

Section 3. Record the FY2020/21 budget amendment for Municipal Court for costs associated with temporary staffing to assist the Court in transitioning of personnel and delivery of services in the amount of \$37,000.

| MUNICIPAL COURT | | Current Budget | Budget Increase | Budget Reduction | Amended Budget |
|------------------------------------|-----------------------|----------------|-----------------|------------------|----------------|
| Description | | | | | |
| 1 | Personnel Services | \$ 688,657 | \$ 37,000 | - | \$ 725,657 |
| 2 | Operating contingency | 696,518 | - | \$ (37,000) | 659,518 |
| Total Municipal Court Expenditures | | \$ 1,385,175 | \$ 37,000 | \$ (37,000) | \$ 1,385,175 |

Section 4. Record the FY2020/21 budget amendment for Tourism to reflect current FY2021 estimated lodging tax revenues that impacts contractual costs with Experience Scottsdale in the amount of \$350,000.

| TOURISM | | Current Budget | Budget Increase | Budget Reduction | Amended Budget |
|----------------------------|-----------------------------------|----------------|-----------------|------------------|----------------|
| Description | | | | | |
| 1 | Tourism | \$ 900,000 | \$ 350,000 | - | \$ 1,250,000 |
| 2 | Priority three spending authority | 2,003,237 | - | \$ (350,000) | 1,653,237 |
| Total Tourism Expenditures | | \$ 2,903,237 | \$ 350,000 | \$ (350,000) | \$ 2,903,237 |

Section 5. Record the FY2020/21 budget amendment for grant expenditures for grants the Town Council has accepted during the course of the fiscal year in the amount of \$11,690.

| GRANTS | | Current Budget | Budget Increase | Budget Reduction | Amended Budget |
|--------------------------|---------------------------------|----------------|-----------------|------------------|----------------|
| Description | | | | | |
| 1 | GOHS grant for drug test system | - | \$ 6,990 | - | \$ 6,990 |
| 2 | GOHS grant for prolaser lidar | - | 4,700 | - | 4,700 |
| 3 | Grant contingency (operating) | \$ 100,115 | - | \$ (11,690) | 88,425 |
| Total Grant Expenditures | | \$ 100,115 | \$ 11,690 | \$ (11,690) | \$ 100,115 |

ATTACHMENT(S):

Resolution 2021-15 Amending the FY2020/21 Budget