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**TOWN COUNCIL MEETING  
6401 E. LINCOLN DRIVE  
PARADISE VALLEY, ARIZONA 85253  
MINUTES  
THURSDAY, APRIL 8, 2021**

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**1. CALL TO ORDER / ROLL CALL**

Mayor Bien-Willner called to order the Town Council Meeting for Thursday, April 8, 2021 at 3:00 p.m. in the Town Hall Boardroom and through remote participation as authorized by Resolution 2020-08.

**COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner attended by video conference  
Vice Mayor Mark Stanton attended by video conference  
Council Member Ellen Andeen attended by video conference  
Council Member Paul Dembow attended by video conference  
Council Member Scott Moore attended by video conference  
Council Member Julie Pace attended by video conference  
Council Member Anna Thomasson attended by video conference

**STAFF MEMBERS PRESENT**

Town Manager Jill Keimach attended by video conference  
Town Attorney Andrew J. McGuire attended by video conference  
Assistant Town Attorney Deborah Robberson attended by video conference  
Town Clerk Duncan Miller  
CFO Douglas Allen attended by video conference  
Chief of Police Peter Wingert attended by video conference  
Public Works Director Brent Skoglund attended by video conference  
Town Engineer Paul Mood attended by video conference  
Community Development Director Lisa Collins attended by video conference  
Human Resources Manager Jinnett Hancock attended by video conference

**2. STUDY SESSION ITEMS**

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| <b>21-139</b> | <b>Discussion and Possible Direction Regarding Information in the Monthly Financial Update No. 6 for April 2021, Including Revenue Estimates and Personnel Cost Factors for FY2021/22; and the Public Safety Personnel Retirement System ("PSPRS") and the Unfunded Actuarial Accrued Liability ("UAAL") for FY2020/21.</b> |
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In preparation for the Fiscal Year 2021 – 2022 budget review process, CFO Douglas Allen reviewed the initial revenue estimates based on actual revenues through January 2021. He discussed personnel cost

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Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online ([www.paradisevalleyaz.gov](http://www.paradisevalleyaz.gov)) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

factors including salaries and benefits and he presented considerations for how to finance the Unfunded Actuarial Accrued Liability in the Public Safety Personnel Retirement System (PSPRS).

The Council supported staff's recommendations to build the revenue budget based on FY 2018 levels and proceed using the personnel recommendations presented. The Council made requests for additional information regarding health benefits, staffing, and methodology for merit reviews.

There was Council consensus to continue prefunding PSPRS and consider setting a funded ratio of 90%.

### **21-118 Discussion of Community Services Funding**

Town Clerk Duncan Miller asked for direction from the Town Council regarding how to proceed with the Community Services Funding Program for Fiscal Year 2021. There was Council consensus to direct staff to conduct a needs assessment to identify underserved populations in the Town and research if there are programs or agencies who can address the need. It was agreed that staff would conduct further research and report back to Council.

**A motion was made at 4:40 PM by Council Member Andeen, seconded by Council Member Thomasson, to go into executive session to discuss items 21-128 and 21-142. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Vice Mayor Stanton  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

## **3. EXECUTIVE SESSION**

**21-128 Discussion and consultation with the Town Attorney regarding pending or contemplated litigation related to Five Star Development project as authorized by A.R.S. §38-431.03(A)(4); and discussion and consultation with the Town Attorney for legal advice regarding the development agreement and associated agreements with Five Star Development as authorized by A.R.S. §38-431.03(A)(3).**

**21-142 Discussion or consideration regarding process for Town Manager, Town Attorney, and Assistant Town Attorney performance review and goal setting as authorized by A.R.S. §38-431.03(A)(1).**

- 21-129        The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).**

Mayor Bien-Willner recessed the meeting at 5:41 PM.

**4. BREAK**

**5. RECONVENE FOR REGULAR MEETING**

Mayor Bien-Willner reconvened the meeting at 6:00 PM.

**6. ROLL CALL****COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner attended by video conference  
Vice Mayor Mark Stanton attended by video conference  
Council Member Ellen Andeen attended by video conference  
Council Member Paul Dembow attended by video conference  
Council Member Scott Moore attended by video conference  
Council Member Julie Pace attended by video conference  
Council Member Anna Thomasson attended by video conference

**STAFF MEMBERS PRESENT**

Town Attorney Jill Keimach attended by video conference  
Assistant Town Attorney Deborah Robberson attended by video conference  
Town Clerk Duncan Miller  
Town Engineer Paul Mood attended by video conference  
Public Works Director Brent Skoglund attended by video conference  
Chief of Police Peter Wingert attended by video conference  
Chief Information Officer Steven Brunasso attended by video conference  
Chief Financial Officer Douglas Allen attended by video conference  
Community Development Director Lisa Collins attended by video conference

**7. PLEDGE OF ALLEGIANCE\***

Mayor Bien-Willner led the Pledge of Allegiance.

**8. PRESENTATIONS**

There were no presentations.

**9. CALL TO THE PUBLIC**

There were no public comments.

**10. CONSENT AGENDA**

Town Manager Keimach summarized the items on the Consent Agenda.

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| <b>21-127</b> | <b>Minutes of Town Council Meeting March 25, 2021</b>  |
| <b>21-138</b> | <b>Minutes of Town Council Special Meeting April 1, 2021</b>   |
| <b>21-143</b> | <b>Approval of Three-Year Renewal of License Agreement for Fire Services with the Paradise Valley Fire Department and Authorize Mayor to Execute Same.</b> |

**Recommendation:** Authorize the Mayor to execute the three-year renewal of the License Agreement for Fire Services with the Paradise Valley Fire Department

**A motion was made by Council Member Thomasson, seconded by Council Member Dembow, to approve the consent agenda as submitted. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Vice Mayor Stanton  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

## **11. PUBLIC HEARINGS**

There were no public hearings.

## **12. ACTION ITEMS**

There were no action items.

## **13. FUTURE AGENDA ITEMS**

### **21-130          Consideration of Requests for Future Agenda Items**

Town Manager Keimach summarized upcoming agenda items.

## **14. MAYOR / COUNCIL / MANAGER COMMENTS**

Council Members provided comments and updates related to current events.

## **15. ADJOURN**

**A motion was made by Vice Mayor Stanton, seconded by Council Member Andeen, to adjourn. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Vice Mayor Stanton  
Council Member Thomasson

Mayor Bien-Willner adjourned the meeting at 6:13 PM

**TOWN OF PARADISE VALLEY**

SUBMITTED BY:

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Duncan Miller, Town Clerk

STATE OF ARIZONA                    )  
  :SS.  
COUNTY OF MARICOPA            )

**CERTIFICATION**

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, April 8, 2021.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

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Duncan Miller, Town Clerk