

TOWN *Of* **PARADISE VALLEY**



STAFF REPORT

TO: Mayor Bien-Willner and Town Council Members

FROM: Jill Keimach, Town Manager
Duncan Miller, Town Clerk

DATE: April 22, 2021

DEPARTMENT: Town Manager
Duncan Miller, 480-348-3610

AGENDA TITLE:
Discussion of Planning Commission Vacancy, the Appointment Process, and Consideration of Applicants

SUMMARY STATEMENT:

Planning Commissioner Orme Lewis submitted a letter of resignation to the Mayor on April 13, 2021. Mr. Lewis was appointed to the Commission in 2018 to fill the remainder of an unexpired term through 2020 and reappointed to a three-year term in 2020.

Section 2-5-2 of the Town Code provides that Town Council shall fill vacancies for the unexpired term of the member whose place has become vacant.

The purpose of the Study Session is to allow the Council to discuss the process to fill the vacancy and/or to discuss potential appointments. The Town Council may choose to draw from the applicant pool who applied and were interviewed in this most recent volunteer appointment cycle but not appointed, appoint someone currently serving on a different committee and fill the resulting vacancy, or provide direction to staff to conduct a new applicant search.

Key Question:

What process will be followed to fill the vacancy on the Planning Commission?

BUDGETARY IMPACT: None

ATTACHMENT(S): None