

# **TOWN** *Of* **PARADISE VALLEY**



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## **STAFF REPORT**

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**TO:** Mayor Bien-Willner and Town Council Members

**FROM:** Jill Keimach, Town Manager  
Peter Wingert, Chief of Police

**DATE:** January 28, 2021

**DEPARTMENT:** Police Department  
Chief Peter Wingert, 480 948-7410

**AGENDA TITLE:**

**Authorize staff to conduct a fee study and schedule a hearing for Police Department off-duty fees**

**RECOMMENDATION:**

Direct staff to review hourly off-duty police officer rate; provide for additional fees associated with off-duty service requests currently absorbed by the Town; advertise fees for the required 60 days; and schedule hearing for Council consideration to add these fees to the Master Fee Schedule.

**SUMMARY STATEMENT:**

Officers regularly work special events, private security and traffic construction jobs outside of their regular duty. These are considered off-duty jobs and billed at a standard hourly fee. The hourly off-duty rates have not been revised since 2009. The current off-duty rates are the lowest among the East Valley municipalities.

Some costs are currently borne by the Town for this service. For example, there is not a fee for the use of a police vehicle during off-duty jobs. Having a police vehicle is a very typical request. Other examples, which could be added as an hourly fee include:

- Liability insurance.
- Workman's Compensation

The Town should consider adding and collecting these fees to make this service truly financed by the requestor of the service.

If staff is directed to complete a fee study, fee increases would be advertised for sixty (60) days prior to Council action.

**BUDGETARY IMPACT:**

There is no budgetary impact to the Town to conduct a fee study and schedule a hearing about off-duty fees.

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**ATTACHMENT(S):** Staff Report