



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
THURSDAY, NOVEMBER 19, 2020**

1. CALL TO ORDER / ROLL CALL

Mayor Bien-Willner called to order the Town Council Meeting for Thursday, November 19, 2020 at 3:00 p.m. in the Town Hall Boardroom and through remote participation as authorized by Resolution 2020-08.

COUNCIL MEMBERS PRESENT

Mayor Jerry Bien-Willner attended by video conference
Vice Mayor Julie Pace attended by video conference
Council Member Ellen Andeen attended by video conference
Council Member Paul Dembow attended by video conference
Council Member Scott Moore attended by video conference
Council Member Mark Stanton attended by video conference – arrived at 3:45 PM
Council Member Anna Thomasson attended by video conference

STAFF MEMBERS PRESENT

Town Attorney Jill Keimach attended by video conference
Town Attorney Andrew Miller
Assistant Town Attorney Deborah Robberson attended by video conference
Town Clerk Duncan Miller
Town Engineer Paul Mood attended by video conference

A motion was made by Council Member Dembow, seconded by Council Member Thomasson, to go into executive session to discuss items number 20-439 and 20-438. The motion carried by the following vote:

Aye: 6 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Thomasson

Absent: 1 - Council Member Stanton

2. EXECUTIVE SESSION

**20-439 Discussion with, and possible direction to, Town Attorney
regarding One Arizona Opioid Settlement Memorandum of**

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online (www.paradisevalleyaz.gov) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

Understanding as authorized by A.R.S. 38-431.01(A)(4); and legal advice regarding One Arizona Opioid Settlement Memorandum of Understanding as authorized by A.R.S. § 38-431.03(A)(3).

20-438 Discussion and consultation with the Town Attorney regarding pending or contemplated litigation related to Five Star Development project as authorized by A.R.S. §38-431.03(A)(4); and discussion and consultation with the Town Attorney for legal advice regarding the development agreement and associated agreements with Five Star Development as authorized by A.R.S. §38-431.03(A)(3).

20-432 The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

3. STUDY SESSION ITEMS

COUNCIL MEMBERS PRESENT

Mayor Jerry Bien-Willner attended by video conference
Vice Mayor Julie Pace attended by video conference
Council Member Ellen Andeen attended by video conference
Council Member Paul Dembow attended by video conference
Council Member Scott Moore attended by video conference
Council Member Mark Stanton attended by video conference
Council Member Anna Thomasson attended in-person

STAFF MEMBERS PRESENT

Town Attorney Jill Keimach attended by video conference
Town Attorney Andrew Miller
Assistant Town Attorney Deborah Robberson attended by video conference
Town Clerk Duncan Miller
Chief of Police Peter Wingert attended by video conference
Public Works Director Brent Skoglund attended by video conference
CFO Douglas Allen attended by video conference
CIO Steven Brunasso attended by video conference
Planning Manager Paul Michaud
Special Projects Planner Loras Rauch

Mayor Bien-Willner reconvened the study session at 4:50 PM

20-428 **2022 General Plan Update - Draft Public Involvement Plan (PIP)**

Special Projects Planner Loras Rauch and Matthew Klyszeiko of Michael Baker International summarized the comprehensive plan to involve the public in the General Plan Update process.

Mr. Klyszeiko identified the main stakeholders, described the proposed engagement techniques, and explained the timeline. It was anticipated that the Plan would be placed on the August 2022 ballot for voter ratification.

The Council provided feedback on community outreach and branding.

**20-429 Discussion and Possible Direction Regarding the FY2020/21
Monthly Financial Update No. 3 for November 2020**

Chief Financial Officer Douglas Allen presented the monthly financial update for November including highlights and analysis of the Town's major revenue sources: retail & hospitality, bed tax, state shared revenue, construction sales tax, and building permits. Generally, revenue collections were meeting the definition of Level II – the pandemic has not materially impacted the Town. Revenues remain steady or slightly reduced.

He summarized three recommended CIP budget transfers including the Lincoln Median Project, utility relocations on Lincoln Drive east of Tatum Blvd, and sewer pipe lining project.

The Council discussed the timing of the Public Safety Personnel Retirement System unfunded liability payments. Due to the uncertain financial climate, there was consensus to hold off on making payments until later in calendar year 2021.

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Bien-Willner reconvened the meeting at 6:05 PM.

6. ROLL CALL**COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner attended by video conference
Vice Mayor Julie Pace attended by audio conference
Council Member Ellen Andeen attended by video conference
Council Member Paul Dembow attended by video conference
Council Member Scott Moore attended by video conference
Council Member Mark Stanton attended by video conference
Council Member Anna Thomasson attended in-person

STAFF MEMBERS PRESENT

Town Attorney Jill Keimach attended by video conference
Town Attorney Andrew Miller
Assistant Town Attorney Deborah Robberson attended by video conference
Town Clerk Duncan Miller
Town Engineer Paul Mood attended by video conference
Public Works Director Brent Skoglund
Chief of Police Peter Wingert attended by video conference
Chief Information Officer Steven Brunasso attended by video conference
Chief Financial Officer Douglas Allen attended by video conference

7. PLEDGE OF ALLEGIANCE*

CFO Douglas Allen led the Pledge of Allegiance.

8. PRESENTATIONS

**20-436 Recognition of the Government Finance Officers Associations
Awards for the Town's CAFR, PAFR and Budget Document**

Chief Financial Officer Doug Allen presented the Council with the following three distinguished recognitions from the Government Finance Officers Association for achievements in financial reporting: 1) Comprehensive Annual Financial Report 2) Popular Annual Financial Report 3) Budget Document. The Council thanked Mr. Allen for his efforts and the work of the Finance Department in earning these awards.

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

Town Manager Keimach summarized the items on the Consent Agenda.

20-431 Minutes of Town Council Meeting November 5, 2020

20-441 Award of Contracts to Achen-Gardner Construction, LLC in the amount of \$133,222.42 for Sewer Rehabilitation Construction Services and to Project Engineering Consultants, Ltd. in the amount of \$10,680.96 for Sewer Rehabilitation Design and Construction Administration & Inspection Services.

Recommendation: Authorize the Town Manager to execute the contract with Achen-Gardner Construction, LLC in the amount of \$133,222.42 for Sewer Rehabilitation Construction Services and waive the 14-day contract execution wait period.

Authorize the Town Manager to execute the contract amendment with Project Engineering Consultants, Ltd. in the amount of \$10,680.96 for Sewer Rehabilitation Design and Construction Administration & Inspection Services and waive the 14-day contract execution wait period.

11. PUBLIC HEARINGS

There were no public hearings.

12. ACTION ITEMS

There were no action items

13. FUTURE AGENDA ITEMS

20-433 Consideration of Requests for Future Agenda Items

Town Manager Keimach summarized the future agenda schedule.

14. MAYOR / COUNCIL / MANAGER COMMENTS

The Mayor, Manager, and Council Members provided updates.

A motion was made at 7:00 PM by Council Member Andeen, seconded by Council Member Dembow, to go into executive session to discuss item 20-438. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Stanton
Council Member Thomasson

15. ADJOURN

A motion was made by Council Member Stanton, seconded by Council Member Thomasson, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Council Member Moore
Vice Mayor Pace
Council Member Stanton
Council Member Thomasson

Mayor Bien-Willner adjourned the meeting at 8:07 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

STATE OF ARIZONA)
 :ss.
COUNTY OF MARICOPA)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, November 19, 2020.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk