

1 When recorded, return to:
2 Paradise Valley Town Attorney
3 6401 East Lincoln Drive
4 Paradise Valley, Arizona 85253
5
6

7 **RESOLUTION NUMBER 2020-11**
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9

10 **A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE**
11 **TOWN OF PARADISE VALLEY, ARIZONA, AUTHORIZING**
12 **CHANGES TO THE RULES AND PROCEDURES FOR THE**
13 **HILLSIDE BUILDING COMMITTEE**
14

15 **NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL**
16 **OF THE TOWN OF PARADISE VALLEY, ARIZONA AS FOLLOWS:**

17 WHEREAS, the Town Council desires that certain public bodies of the Town, that
18 is, the Planning Commission, Board of Adjustment and Hillside Building Committee, have
19 rules of procedure that are similar so that Town residents, applicants, and the general public
20 would have an expectation of similar rules in their dealings with each of the Town's public
21 bodies; and

22 WHEREAS, the Hillside Building Committee has not adopted or had any rules of
23 procedure to guide the meetings of the Hillside Building Committee and the Town Council
24 desires that a set of Rules of Procedure for the Hillside Committee are approved and
25 adopted by the Town Council; and

26 WHEREAS, such Rules of Procedure will address issues that have been problematic
27 for the Hillside Committee in the past, such as: 1) the late submittal of materials by
28 applicants or residents/general public; 2) surprise submittals of documents or electronic
29 materials on the day of a Hillside Building Committee meeting; 3) lack of clarity on allotted
30 speaking times for "spokespersons" for residents or neighborhood groups; and 4) clarity on
31 timing requirements and agenda setting requirements for motions to reconsider a motion or
32 action from a prior meeting; and

1 WHEREAS, adoption of uniform rules for each public body and addressing needed
2 changes will help staff, residents/general public, applicants, and the public bodies maintain
3 greater transparency, predictability, and openness as well as providing for a more rigorous
4 and thorough review of submitted materials by the Town staff and ensuring that all parties
5 have sufficient time to review materials submitted for public review prior to scheduled
6 Hillside Building Committee meetings.

7 NOW THEREFORE, BE IT RESOLVED that:

8 1. Pursuant to the provisions of Town Code §2-5-6.D the Town Council hereby
9 approves and adopts the Rules of Procedure for the Hillside Building Committee of the town
10 of Paradise Valley.

11 2. This Resolution shall take effect thirty (30) days after its adoption.

12 PASSED AND ADOPTED by the Mayor and Council of the TOWN OF
13 PARADISE VALLEY, Arizona, this _____ day of _____, 2020.

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18 _____
19 Jerry Bien-Willner, Mayor

20 ATTEST:

21
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23 _____
24 Duncan Miller, Town Clerk

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26
27
28 APPROVED AS TO FORM:

29
30
31 _____
32 Andrew M. Miller, Town Attorney
33