

1 When recorded, return to:
2 Paradise Valley Town Attorney
3 6401 East Lincoln Drive
4 Paradise Valley, Arizona 85253
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6

7 **RESOLUTION NUMBER 2020-10**
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10 **A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE**
11 **TOWN OF PARADISE VALLEY, ARIZONA, AUTHORIZING**
12 **CHANGES TO THE RULES AND PROCEDURES FOR THE BOARD**
13 **OF ADJUSTMENT**
14

15 **NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL**
16 **OF THE TOWN OF PARADISE VALLEY, ARIZONA AS FOLLOWS:**

17 WHEREAS, the Town Council desires that certain public bodies of the Town, that
18 is, the Planning Commission, Board of Adjustment and Hillside Building Committee, have
19 rules of procedure that are similar so that Town residents, applicants, and the general public
20 would have an expectation of similar rules in their dealings with each of the Town's public
21 bodies; and

22 WHEREAS, in addition to adopting the most current set of Rules of Procedure used
23 by the Board of Adjustment, the Town Council desires that changes be made to those Rules
24 of Procedure that will address problematic issues such as: 1) the late submittal of materials
25 by applicants or residents/general public; 2) surprise submittals of documents or electronic
26 materials on the night of a Board of Adjustment meeting; 3) lack of clarity on allotted
27 speaking times for "spokespersons" for residents or neighborhood groups; and 4) clarity on
28 timing requirements and agenda setting requirements for motions to reconsider a motion or
29 action from a prior meeting; and

30 WHEREAS, adoption of uniform rules for each public body and addressing needed

1 changes will help staff, residents/general public, applicants, and the public bodies maintain
2 greater transparency, predictability, and openness as well as providing for a more rigorous
3 and thorough review of submitted materials by the Town staff and ensuring that all parties
4 have sufficient time to review materials submitted for public review prior to scheduled
5 Board of Adjustment hearings or meetings.

6 NOW, THEREFORE, BE IT RESOLVED that:

7 1. Pursuant to the provisions of Town Code §2-5-3.C the Town Council hereby
8 approves and adopts the Rules of Procedure for the Board of Adjustment of the Town of
9 Paradise Valley.

10 2. This Resolution shall take effect thirty (30) days after its adoption.

11 PASSED AND ADOPTED by the Mayor and Council of the TOWN OF
12 PARADISE VALLEY, Arizona, this _____ day of _____, 2020.

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16
17 _____
18 Jerry Bien-Willner, Mayor

19 ATTEST:

20
21
22 _____
23 Duncan Miller, Town Clerk

24
25
26 APPROVED AS TO FORM:

27
28
29
30 _____
31 Andrew M. Miller, Town Attorney
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