

1 When recorded, return to:  
2 Paradise Valley Town Attorney  
3 6401 East Lincoln Drive  
4 Paradise Valley, Arizona 85253  
5  
6

7 **RESOLUTION NUMBER 2020-09**  
8  
9

10 **A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE**  
11 **TOWN OF PARADISE VALLEY, ARIZONA, AUTHORIZING**  
12 **CHANGES TO THE RULES AND PROCEDURES FOR THE**  
13 **PLANNING COMMISSION**  
14

15 **NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL**  
16 **OF THE TOWN OF PARADISE VALLEY, ARIZONA AS FOLLOWS:**

17 WHEREAS, the Town Council desires that certain public bodies of the Town, that  
18 is, the Planning Commission, Board of Adjustment and Hillside Building Committee, have  
19 rules of procedure that are similar so that Town residents, applicants, and the general public  
20 would have an expectation of similar rules in their dealings with each of the Town's public  
21 bodies; and

22 WHEREAS, in addition to adopting the most current set of rules of procedure used  
23 by the Planning Commission the Town Council desires that changes be made to those Rules  
24 of Procedure that will address problematic issues such as: 1) the late submittal of materials  
25 by applicants or residents/general public; 2) surprise submittals of documents or electronic  
26 materials on the night of a Planning Commission meeting; 3) lack of clarity on allotted  
27 speaking times for "spokespersons" for residents or neighborhood groups; and 4) clarity on  
28 timing requirements and agenda setting requirements for motions to reconsider a motion or  
29 action from a prior meeting; and

30 WHEREAS, adoption of uniform rules for each public body and addressing needed  
31 changes will help staff, residents/general public, applicants, and the public bodies maintain  
32 greater transparency, predictability, and openness as well as providing for a more rigorous

1 and thorough review of submitted materials by the Town staff and ensuring that all parties  
2 have sufficient time to review materials submitted for public review prior to scheduled  
3 Planning Commission hearings or meetings.

4 NOW, THEREFORE, BE IT RESOLVED that:

5 1. Pursuant to the provisions of Town Code §2-5-2.C the Town Council hereby  
6 approves and adopts the Rules of Procedure for the Planning Commission of the Town of  
7 Paradise Valley.

8 2. This Resolution shall take effect thirty (30) days after its adoption.

9 PASSED AND ADOPTED by the Mayor and Council of the TOWN OF  
10 PARADISE VALLEY, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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12  
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14  
15 \_\_\_\_\_  
16 Jerry Bien-Willner, Mayor

17 ATTEST:

18  
19  
20 \_\_\_\_\_  
21 Duncan Miller, Town Clerk

22  
23  
24  
25 APPROVED AS TO FORM:

26  
27  
28 \_\_\_\_\_  
29 Andrew M. Miller, Town Attorney  
30