



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, April 18, 2019**

1. CALL TO ORDER / ROLL CALL

Mayor Bien-Willner called to order the Town Council Special Meeting for Thursday, April 18, 2019 at 4:00 p.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Jerry Bien-Willner
Council Member Ellen Andeen
Council Member Paul Dembow
Vice Mayor Scott Moore
Council Member Julie Pace
Council Member Mark Stanton
Council Member Anna Thomasson arrived at 4:22 PM

STAFF MEMBERS PRESENT

Interim town Manager Brian Dalke
Town Attorney Andrew Miller
Chief Financial Officer Douglas Allen
Deputy Town Manager Dawn Marie Buckland
Town Clerk Duncan Miller
Police Chief Peter Wingert
Town Engineer Paul Mood
Community Development Director Jeremy Knapp
Public Works Superintendent Jerry Cooper
Chief Information Officer Steven Brunasso
Municipal Court Director Jeanette Wiesenhofer

2. STUDY SESSION ITEMS

**19-172 Discussion of the Public Safety Personnel Retirement System
(PSPRS)**

Chief Financial Officer Douglas Allen provided background on the Town's police pension liabilities and an analysis of the Town's options to pay down the debt. Dave DeJonge, PSPRS Deputy Administrator, explained police pension benefits, how they are calculated, how they are funded, and how accrued liabilities are calculated. Mark Reader, Managing Director Stifel Financial Corp, explained financial options to pay down the debt including taxable and tax-exempt bonds. Michael Cafiso, Bond Counsel with Greenberg Traurig, advised that the financing options discussed meet

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statutory requirements.

The Council confirmed that the Town's priority is to pay down the PSPRS liability as soon as reasonable. The Council asked staff to prepare a report detailing the risks and rewards of paying off the debt early and the risks and rewards of each of the bonding options.

**19-171 Review and Discussion of the Recommended Budget for Fiscal
Year 2019/20**

Mr. Allen presented the budget overview, executive summary, revenues, and financial forecast. Interim Town Manager Brian Dalke discussed employee compensation and the policy used to determine range adjustments and average merit increases. There was Town Council support for the Mr. Dalke's budget request to conduct a compensation study to examine the Town's pay plan to ensure market competitiveness and internal equity.

Deputy Town Manager Dawn Marie Buckland presented the Fire Service budget, Municipal Court Director Jeanette Wiesenhofer presented the Municipal Court budget, Chief Wingert presented the police and alarm monitoring budgets, Community Development Director Jeremy Knapp presented his departmental budget including a request for a new employee, Town Engineer Paul Mood presented the engineering budget including a request for a new employee, Public Works Superintendent Jerry Cooper presented the Public Works budget, Mr. Allen presented the wastewater budget and finance budget which included a new part time procurement employee, and Chief Financial Officer Steven Brunasso presented the IT budget. The Council requested additional information regarding the proposed procurement position.

**19-170 Discussion of the Capital Improvement Program (CIP) Fiscal Year
2020/2024**

Town Engineer Paul Mood and Capital Projects Administrator Jason Harris summarized the Capital Improvement Program selection process and proposed additions and deletions to the FY 2020 – 2024 program. He stated that individual projects for FY 2020 would be discussed in greater detail at the April 25th meeting.

3. EXECUTIVE SESSION

**19-173 The Town Council may go into executive session at one or more
times during the meeting as needed to confer with the Town
Attorney for legal advice regarding any of the items listed on the
agenda as authorized by A.R.S. §38-431.03(A)(3).**

This item was not considered.

4. ADJOURN

A motion was made by Council Member Pace, seconded by Vice Mayor Moore, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Council Member Andeen
Council Member Dembow
Vice Mayor Moore
Council Member Pace
Council Member Stanton
Council Member Thomasson

Mayor Bien-Willner adjourned the meeting at 9:06 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

STATE OF ARIZONA)

:ss.

COUNTY OF MARICOPA)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, April 18, 2019.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk