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**TOWN COUNCIL MEETING  
6401 E. LINCOLN DRIVE  
PARADISE VALLEY, ARIZONA 85253  
MINUTES  
Thursday, February 28, 2019**

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**1. CALL TO ORDER / ROLL CALL**

Mayor Bien-Willner called to order the Town Council Meeting for Thursday, February 28, 2019 at 2:00 p.m. in the Town Hall Boardroom.

**COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner  
Council Member Ellen Andeen  
Council Member Paul Dembow  
Vice Mayor Scott Moore  
Council Member Julie Pace  
Council Member Mark Stanton  
Council Member Anna Thomasson

**STAFF MEMBERS PRESENT**

Interim Town Manager Brian Dalke  
Town Attorney Andrew Miller  
Deputy Town Manager Dawn Marie Buckland  
Town Clerk Duncan Miller  
Police Chief Peter Wingert  
Town Engineer Paul Mood  
Community Development Director Jeremy Knapp  
Building Safety Manager/Fire Marshal Robert Lee  
Chief Financial Officer Douglas Allen  
Chief Information Officer Steven Brunasso

**2. STUDY SESSION ITEMS**

**19-080          Discussion of Lincoln Drive Median Improvements**

Town Engineer Paul Mood presented design options and recommendations for Lincoln Drive median improvements. He introduced Kim Carroll of Kimley-Horn and Associates who was retained by the Town to conduct field observations of Lincoln Drive from Mockingbird Lane to the Town's eastern border and make engineering recommendations regarding speed, pedestrian safety, and turning movements with the goal of improving safety.

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Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

After discussion, the Council disfavored the full median option. They requested additional analysis regarding where traffic might be rerouted and the associated safety impacts from potential U-turns resulting from the reduced number of left turn movements in options 2, 3, and 4 (Mockingbird to Quail Run Rd) and options 2, 3, 4, and 5 (Quail Run Rd to Scottsdale Rd). Staff responded that it would not be possible to have this analysis by the next meeting in time for the Council to start reviewing the Lincoln Plaza Medical Center Special Use Permit.

There was Council agreement that the Lincoln Drive improvement project is primarily the result of commitments in the Five Star project development agreement and there is not interest in delaying other development applications on Lincoln Drive. It was suggested that the Council could proceed with its review of the Planning Commission's recommendation of the Lincoln Plaza Medical center before a decision is made on Lincoln Drive medians. Benjamin Tate, representing Lincoln Plaza Medical Center, stated his client is comfortable bifurcating the Lincoln Drive access issue and the rest of the SUP application in order to schedule the project on the next Council meeting Study Session agenda.

### **19-039            Town Hall Optimization ~ IT Office Space**

Capital Projects Administrator Jason Harris summarized the background and results of a space study and needs assessment for Town Hall office space for the IT Division. The proposed project would provide IT office space, storage, and work space; replace an air handler; and reconfigure the Town Hall entrance.

He introduced Michael Braun with DWL Architects who commented on the various floor plan options. The Council was supportive of the improvements, including the addition of the shade trellis and signage at the front entrance. The Council asked staff and the architect to rework the design to reduce the lobby space to preserve more space for the Community Room.

### **19-076            Interviews for Committee and Board Appointments**

The Town Council interviewed residents Jim Kuykendall and Tim Dickman to fill vacancies on the Board of Adjustment and Advisory Committee on Public Safety. Interviews will also be held on March 14. The Council will vote to fill the vacancies and make reappointment decisions on March 28 for all committees, commissions, and boards.

Mayor Bien-Willner recessed the meeting at 5:20 PM.

### **19-081            Phoenix Country Day School Art Exhibit**

The Mayor and Council assembled in the Town Hall Community Room for an exhibition of student art work from the Phoenix Country Day School. The event was hosted by the PV Arts Board.

**3. EXECUTIVE SESSION**

- 19-074**      Discussion regarding recruitment and employment of a permanent Town Manager as authorized by A.R.S. §38-431.03(A)(1).
- 19-071**      The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

**4. BREAK**

**5. RECONVENE FOR REGULAR MEETING**

Mayor Bien-Willner reconvened the meeting at 6:05 PM.

**6. ROLL CALL****COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner  
Council Member Ellen Andeen  
Council Member Paul Dembow  
Vice Mayor Scott Moore  
Council Member Julie Pace  
Council Member Mark Stanton  
Council Member Anna Thomasson

**STAFF MEMBERS PRESENT**

Interim Town Manager Brian Dalke  
Town Attorney Andrew Miller  
Deputy Town Manager Dawn Marie Buckland  
Town Clerk Duncan Miller  
Police Chief Peter Wingert  
Town Engineer Paul Mood  
Community Development Director Jeremy Knapp  
Municipal Court Director Jeanette Wiesenhofer  
Chief Financial Officer Douglas Allen  
Chief Information Officer Steven Brunasso  
Senior Planner Paul Michaud  
Planner George Burton

**7. PLEDGE OF ALLEGIANCE\***

Mayor Bien-Willner led the Pledge of Allegiance.

**8. PRESENTATIONS****19-083 Recognition of Paradise Valley Police Department**

Scottsdale Police Chief Alan Rodbell, accompanied by City of Scottsdale Human Services Director Greg Bestgen, Police Commander Chris Hall, and Human Services Manager Eugenior Munoz-Villafane, recognized Chief Peter Wingert for his leadership in raising \$3,100 in donations and 800 pounds of food in the "Fill a Cruiser" campaign to benefit Vista del Camino food bank.

**19-079 Hillside Committee Annual Update**

Scott Jarson, Chairman of the Hillside Building Committee, explained the authority, purpose, and process of the Committee. He summarized the numbers and types of applications processed by the Committee over the last year. He stated that policy clarity would be helpful to the Committee in the areas of solar panel applications, roof color and materials, and restrictions on invasive plant species.

**19-061            Public Safety Personnel Retirement System (PSPRS) Board  
Annual Update**

Public Safety Personnel Retirement Board Chairman Jameson Van Houten summarized the Board's duties and current work program. He asked the Council for their continued support and funding for outside legal services.

**19-078            PV Arts Board Annual Update**

PV Arts Board Member Laura Paquelet-Carpinelli presented their annual update. The Board will ask for a small increase in annual funding to purchase display banners advertising the featured artist each year.

**9. CALL TO THE PUBLIC**

**10. CONSENT AGENDA**

Interim Town Manager Brian Dalke summarized the items on the Consent Agenda.

**19-070            Minutes of Town Council Meeting February 14, 2019**

**A motion was made by Council Member Pace, seconded by Council Member Stanton, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Vice Mayor Moore  
Council Member Pace  
Council Member Stanton

**11. PUBLIC HEARINGS**

There were no public hearings.

**12. ACTION ITEMS**

**19-077            Adoption of Ordinance 2019-03 adopting the Town's Address and  
Street Assignment Manual; and Adoption of Resolution 2019-01  
establishing said document as a Public Record**

Building Safety Manager and Fire Marshal Robert Lee summarized Ordinance Number 2019-03 adopting the Paradise Valley Address and Street Assignment Manual and declaring it a public record. He stated the purpose of the Manual was to provide consistency and predictability over time and improve emergency response.

There were no public comments and no discussion.

**A motion was made by Council Member Dembow, seconded by Vice Mayor Moore, to Adopt Ordinance 2019-03 adopting the Town's Address and Street Assignment Manual and Adopt Resolution 2019-01 establishing said document a public record. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Vice Mayor Moore  
Council Member Pace  
Council Member Stanton  
Council Member Thomasson

**19-075      Sanctuary Resort Casa 3: Consideration of Intermediate Special Use Permit Amendment - Statement of Direction (SUP-18-03). 5700 E McDonald Dr**

Community Development Director Jeremy Knapp presented the final draft of the Statement of Direction for the Sanctuary Resort Casa 3 Special Use Permit Amendment. The final draft incorporated changes based on Council discussions at the January 24 and February 14 meetings.

The applicant proposes to remodel and expand an existing home (referred to as Casa 3 or the Gallery House) to add 1 lock off and 3 new attached guest rooms, relocate the pool, and add new landscape improvements.

The following residents spoke in opposition to the projects as proposed: Dorothy Smith, David Selden, and Theresa Mao. Mary Jo Cuculic submitted a statement in opposition to the project but did not speak.

The Council deliberated on the Statement of Direction. The proposed increase in intensity of use and its impact on neighbors was discussed. Some members favored stronger language to limit the more intensive use of the property.

**A motion was made by Council Member Dembow, seconded by Council Member Thomasson, to approve the Intermediate Special Use Permit Amendment Statement of Direction for Sanctuary Resort Casa 3. The motion carried by the following vote:**

**Aye:** 4 - Mayor Bien-Willner  
Council Member Dembow  
Council Member Stanton  
Council Member Thomasson  
**Nay:** 3 - Council Member Andeen  
Vice Mayor Moore  
Council Member Pace

**13. FUTURE AGENDA ITEMS****19-072          Consideration of Requests for Future Agenda Items**

Interim Town Manager Brian Dalke summarized the future agenda schedule. There were no requests to add items.

**14. MAYOR / COUNCIL / MANAGER COMMENTS**

Mayor Bien-Willner reported that he attended the MAG Regional Council meeting. Cities and towns will be asked for additional funding assistance for publicity related to the 2020 Census count. He recognized the importance of reaching out to seasonal residents to make sure they are counted.

Council Member Pace announced that March 6 is Coffee with Cop, April 3 is Coffee with a Cop, March 19 is a citizen safety forum at PVUMC, March 22 is the blood drive and April 20 is the next shred-athon. She noted that the Public Safety Foundation has been officially launched and that the new Crime Prevention Bulletin is out.

Council Member Stanton recognized Chief Wingert for always going above and beyond in his service to the Town. He thanked everyone who participated in the Public Safety Fair. He thanked the PV Arts Board for hosting the PCDS student art exhibit in the Community Room.

Council Member Thomasson reported that she testified before the House Elections Committee on HB 2043 which would require municipal judges to run in retention elections. She voiced the Town's opposition. She noted that the Town's Municipal Court is made up of eight volunteer judges who donate the equivalent of \$384,000 of their time.

**15. STUDY SESSION CONTINUED****19-073          Legislative Update**

Deputy Town Manager Dawn Marie Buckland updated the Council on pending legislation related to short term rentals, construction sales taxes, moving violations. She noted that bills regarding partisan elections for cities and towns and preemption of local authority on signs in the right-of-way have not been scheduled for committee hearings so may be dead. She reported that the effort to repeal HURF funding transfers to fund DPS and restore funding for transportation is progressing.

**A motion was made by Vice Mayor Moore, seconded by Council Member Pace, to go into executive session at 8:10 PM regarding recruitment and employment of a permanent own Manager as authorized by A.R.S. §38 431.03(A)(1). The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Vice Mayor Moore  
Council Member Pace  
Council Member Stanton  
Council Member Thomasson

## **16. ADJOURN**

**A motion was made by Vice Mayor Moore, seconded by Council Member Pace, to adjourn. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Vice Mayor Moore  
Council Member Pace  
Council Member Stanton  
Council Member Thomasson

Mayor Bien-Willner adjourned the meeting at 8:40 PM.



**TOWN OF PARADISE VALLEY**

SUBMITTED BY:

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Duncan Miller, Town Clerk

**STATE OF ARIZONA**                    )  
  :ss.  
**COUNTY OF MARICOPA**            )

**CERTIFICATION**

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, February 28, 2019.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

\_\_\_\_\_  
Duncan Miller, Town Clerk