



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, July 19, 2018**

1. CALL TO ORDER / ROLL CALL

Vice Mayor Bien-Willner called to order the Town Council Meeting for Thursday, July 19, 2018 at 4:30 p.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins attended by telephone conference call
Vice Mayor Jerry Bien-Willner
Council Member Paul Dembow attended by telephone conference call
Council Member Scott Moore
Council Member Julie Pace
Council Member David A. Sherf attended by telephone conference call
Council Member Mark Stanton

STAFF MEMBERS PRESENT

Deputy Town Attorney Deborah Robberson
Town Clerk Duncan Miller

2. STUDY SESSION ITEMS

18-293 Discussion of Town Manager Recruitment

Josh Jones, Executive Recruiter with CPS HR Consulting, met with the Mayor and Town Council to discuss the Town Manager Recruitment process, expectations, and timeline. Key milestones included the development and distribution of the recruitment brochure with a release date of July 30. The anticipated filing deadline was August 31. Candidate screening and review would be completed by mid-September. Candidate interviews would be held the first week of October. The goal was to employ a manager by the end of the calendar year.

The Council provided feedback on the recruitment brochure and briefly discussed the qualities of an ideal candidate. It was agreed that all comments should be submitted to Vice Mayor Bien-Willner and Mr. Jones by the following Monday.

3. EXECUTIVE SESSION

18-291 Discussion and consultation with Town representatives regarding recruitment and employment of a Town Manager as authorized by A.R.S. §38-431.03.A.1.

No action was taken on this item.

4. ADJOURN

A motion was made by Council Member Moore, seconded by Council Member Pace, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Sherf
Council Member Stanton

Vice Mayor Bien-Willner adjourned the meeting at 5:20 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

STATE OF ARIZONA)

:SS.

COUNTY OF MARICOPA)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, July 19, 2018.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk