TOWN OF PARADISE VALLEY

Mayor's 2018 Volunteers in Paradise (VIP) Strategy January 9, 2018



• Key Question: Does the Town Council support the Mayor's 2018 VIP Strategy?



- Tonight's objectives:
 - Discuss and initiate 2018 VIP Strategy (this presentation)
 - Determine process for prior PC and ACOPS vacancies (next item)
 - Determine which committees to advertise for (next item)



- Changes Already Proposed (from 11/16 and 12/7)
 - Get all Committees on Same Cycle (MPC, Mummy)
 - Liaisons to Experience Scottsdale an Annual Appointment by the Council.
 - ES would prefer a July 1 June 30 cycle
 - Council to Review Mayor's Strategy for 2018 and postpone any applicable code revisions until after this round of committee vacancy appointments.



- Bottom Line Up Front
 - Town Council to review all requests for reappointment.
 Town Council to determine at an advertised open study session on the topic whether or not to grant reappointments and which committee vacancies are to be advertised for.
 - Town Council to interview candidates for vacancies on all committees in an open study session environment



Goal

Establish the best possible volunteer organization to represent the interests of Paradise Valley residents.



- Objective 1: Align volunteer organization to the needs of the town
- Objective 2: Attract the best and brightest Paradise Valley residents to apply for volunteer positions
- Objective 3: Identify ways to improve existing volunteer resources
- Objective 4: Make information available online to prospective applicants
- Objective 5: Implement a transparent, council-led volunteer placement process
- Objective 6: Provide orientation training to new volunteers
- Objective 7: Town Council review of volunteer recruitment process



2018 COMMITTEE, COMMISSION, & BOARD APPOINTMENT TIMELINE

First Week of January (Odd Years Only) Town Council Goal Setting retreat	December 4 (2017) Generate list of expiring terms and vacancies January 9 – Special Meeting • Mayor presents proposed 2018 VIP Strategy and timeline • Town Council to determine	December 5 (2017) Contact members whose terms are expiring and ask them to submit a letter of interest in being reappointed January 10 • Create / Update online application form • Invite applications for vacancies via:	January 3 Update committee pages on web Create / Update online application form Town Council to receive letters of interest January 17 & January 24 Notice in the PV Independent
February 8 • Application Deadline	committee reappointments and vacancies <u>February 12-14</u> • Staff vets applications to	Website Social Media Email Contact lists Press release February 16 Send all application materials	February 22 • Council Interviews in Study Session
	verify qualifications • Schedule interviews • Inform applicants about process and timeline	to Council categorized by committee • Send relevant applications to committee chairs	 Invite committee chairs to attend (Applicants for multiple committees interviewed once)
March 8 Council Interviews in Study Session Invite committee chairs to attend Mayor & Council discuss and rank applicants	<u>March 22</u> Mayor and Council make appointments – Action Item	March 23 Generate appointment letters and regret letters for the mayor's signature	<u>March 26-30</u> Staff liaisons to committees will contact the newly appointed members to provide initial information and schedule training
<u>April 1</u> Term of office begins	Aoril 2 Update committee information on:	<u>Aoril</u> Training	Atter-action review and discussion of process Council determination on what code or policy changes to make accordingly.



Questions?

