

ATTACHMENT F

Kevin Burke

From: Paul Mood
Sent: Tuesday, April 17, 2018 9:01 AM
To: Kevin Burke
Cc: Doug Allen; Paul Michaud; Eva Cutro; Paul Mood
Subject: RE: Council meeting debrief and Assignments - Sr. Engineering Technician (Hillside)

Follow Up Flag: Follow up
Flag Status: Flagged

Kevin,

In regards to the Sr. Engineering Technician (Hillside) the salary range is \$56,622 to \$84,176. The FY18-19 budget assumes a mid-range starting salary of \$70,400 and benefits of \$35,716 for a total budgeted cost of \$106,116.

In researching starting level profession engineer salaries, staff looked at the City of Tempe Job Information Management System website which has links to other municipalities' job descriptions. Of the six municipalities I could get info on the mid-range salary for an entry level professional engineer was approximately \$80,000.

The current/projected Hillside workload will be a full-time undertaking for this position. Depending on the qualifications of the person they may be able to help with some Engineering plan reviews and inspections.

The job description for the Sr. Engineering Technician needs to be specifically crafted around the requirements of the Town's Hillside process which is very unique. Of the candidates that were recently interviewed for the replacement Sr. Engineering Technician I would not feel comfortable with any of them performing the duties under the Hillside process. The majority of the work revolves around planning/zoning ordinances, preparing meeting agendas/packets, running the Hillside Building Committee meeting, etc. In my opinion the ideal candidate will be someone with a strong planning background and the technical ability to learn the grading and drainage requirements.

Please let me know if you require any additional information.

Paul

From: Kevin Burke
Sent: Friday, April 13, 2018 11:59 AM
To: Jeremy Knapp <jknapp@paradisevalleyaz.gov>; George Burton <gburton@paradisevalleyaz.gov>; Andrew Miller <amiller@paradisevalleyaz.gov>; Brent Skoglund <bskoglund@paradisevalleyaz.gov>; Dawn Marie Buckland <dbuckland@paradisevalleyaz.gov>; Doug Allen <dallen@paradisevalleyaz.gov>; Duncan Miller <dmiller@paradisevalleyaz.gov>; Eva Cutro <ecutro@paradisevalleyaz.gov>; Jeanette Wiesenhofer <jwiesenhofer@paradisevalleyaz.gov>; Jinnett Hancock <jhancock@paradisevalleyaz.gov>; Paul Mood <pmood@paradisevalleyaz.gov>; Peter Wingert <pwingert@paradisevalleyaz.gov>; Steven Brunasso <sbrunasso@paradisevalleyaz.gov>
Subject: Council meeting debrief and Assignments

Hi all, here are some follow-up items from last night.

1. Budget – Doug and Dawn Marie – Fire