

TOWN OF PARADISE VALLEY

Governance #8
January 11, 2018



Governance

- Outstanding Items
 - Review Appointment Process (Collins)
 - Review Ethics Code Amendments (Pace)
 - Review Commission Training Program (Moore)
- Next Steps – Remaining Topics
 - Use of Statement of Direction
 - Parameters of Town Manager Work Groups
 - Supervising Structure



Use of SOD's

- Proposed by Councilmember Moore
- Use of Statement of Direction when delegating work to a committee.
- SOD is a tool in the Zoning Code (1102.3(4))
- Mentioned in Section 2-5-2 of Town Code
- Suggest an Amendment to 2-5-1 (C).



Use of SOD's

2-5-1 (C.) Statement of Direction - A Statement of Direction is a document administered by the Town Council at the beginning of a policy or project task assigned to a committee or commission. A Statement of Direction is not a final decision of the Town Council. Its purpose is to guide committees and commissions on policy aspects that are preferred or discouraged by Council in order to be most transparent and efficient in its development. It may address, but is not limited to, the following items:

1. Anticipated time frame for completion;
2. When and if drafts should be referred back to Mayor and Council;
3. Expectations for public participation;
4. Process for new policy considerations; and,
5. Policy preferences, undesired outcomes, or areas where no further review is necessary.

At any time during the review process the assigned Committee or Commission may request clarification and/or expansion of the Statement of Direction based on additional information that has evolved

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Does Mayor and Council wish to add this language to the Town Code?



Parameters of Town Manager Work Groups

- Proposed by Manager Burke
- Possible Parameters – In Rules of Procedure
 - Council Define Scope of Work for Work Group
 - Assigned Members won't participate in vendor selection, but can develop procurement docs
 - Work Force can decide process but not new policy
 - Town Manager retains directional authority over staff



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Does Mayor and Council wish to add this language to the Council Rules of Procedure?



Supervising Structure

- Proposed by Councilmember Pace
- Council has 3 primary employees
 - Town Manager
 - Town Attorney
 - Presiding Judge (kind-of Associate Judges)
- Reviews of TM and TA led by Vice Mayor (2-2-7)



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Does Mayor and Council have any alterations to the supervisory structure of the Town Attorney?



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Questions?

