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**TOWN COUNCIL MEETING  
6401 E. LINCOLN DRIVE  
PARADISE VALLEY, ARIZONA 85253  
MINUTES  
THURSDAY, DECEMBER 8, 2022**

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**1. CALL TO ORDER / ROLL CALL**

Mayor Bien-Willner called to order the Town Council Meeting for Thursday, December 8, 2022 at 3:00 PM. in the Town Hall Boardroom, 6401 E. Lincoln Drive, Paradise Valley, AZ 85253.

**COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner  
Vice Mayor Anna Thomasson  
Council Member Ellen Andeen  
Council Member Paul Dembow  
Council Member Scott Moore  
Council Member Julie Pace  
Council Member Mark Stanton

**STAFF MEMBERS PRESENT**

Town Manager Jill Keimach  
Attorney John Gaylord  
Town Clerk Duncan Miller  
Chief of Police Peter Wingert  
Commander Freeman Carney  
Public Works Director Brent Skoglund  
CFO Lindsey Duncan  
CIO James Bailey  
Community Development Director Lisa Collins  
Public Works Superintendent Jerry Cooper  
Public Works Superintendent Chris Martinez

**STUDY SESSION ITEMS**

**22-367      Arbor Day Tree Planting Ceremony**

The Mayor read a proclamation recognizing Arbor Day. It was noted that the Town has received the Tree City USA designation for the past 25 years. The Council joined the Mayor in planting a tree on the Town Hall campus.

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Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online ([www.paradisevalleyaz.gov](http://www.paradisevalleyaz.gov)) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

## 2. EXECUTIVE SESSION

A motion was made at 3:23 PM by Council Member Pace, seconded by Council Member Andeen to go into executive session to discuss items 22-351 and 22-371. The motion carried by the following vote:

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton  
Vice Mayor Thomasson

- 22-351**      Discussion or consultation with representatives of the public body, as authorized by A.R.S. §38-431.03(A)(4), to consider the Town's position and instruct representatives regarding the contract for legal services.
- 22-371**      Discussion or consultation for legal advice with the Town Attorney regarding code enforcement related to Article 10-14 Short-Term Rental Responsibilities and associated zoning codes as authorized by A.R.S. §38-431.03(A)(3).
- 22-350**      The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

## 3. STUDY SESSION ITEMS

Mayor Bien-Willner reconvened the Study Session at 4:03 PM in the Town Hall Council Chambers.

### **STAFF MEMBERS PRESENT**

Town Manager Jill Keimach  
Attorney John Gaylord  
Town Clerk Duncan Miller  
Chief of Police Peter Wingert  
Commander Freeman Carney  
Public Works Director Brent Skoglund  
CFO Lindsey Duncan  
CIO James Bailey  
Community Development Director Lisa Collins

**22-361            Discussion of Agreement with Tyler Technologies for  
Cloud-Hosted Public Safety Software Services**

Police Commander Freeman Carney and Chief Information Officer James Bailey presented a contract with Tyler Technologies to migrate the Department's computer-aided dispatch, mobile operations, law enforcement records, and crime analytics to a cloud-based environment. Mr. Bailey stated that transitioning to a cloud-hosted solution would help mitigate cyber-attacks, increase reliability, and decrease the time staff spends on maintaining the system.

There was Town Council support scheduling the agreement for a vote at a future meeting.

**22-356            Discussion of Alternate 9-1-1 Service Provider**

Police Chief Peter Wingert presented a recommendation to switch 911 service providers from Maricopa Regional 911 to a partnership agreement with the Arizona Department of Administration (ADOA) and AT&T. This cloud-based solution provides municipalities with new features and enhanced technical assistance. Chief Wingert stated that fees associated with the agreement are reimbursed by ADOA.

Arizona Department of Administration 911 Program Manager Travis Jensen addressed the Council. He responded to questions regarding the number of municipalities currently using the next generation 911 system and its reliability.

There was Town Council support scheduling the agreement for a vote at a future meeting.

**22-364            Discussion of Town Entry Monument Sign & Landscaping at  
Doubletree Ranch Rd and Scottsdale Rd**

Community Development Director Lisa Collins presented five conceptual plans to make visual improvements to the Town entryway at the northwest corner of Doubletree Ranch Road and Scottsdale Road.

The Council provided feedback and asked for cost estimates and additional options including relocating the Town Entry monument to a median island on Doubletree Ranch Road similar to the one on McDonald Drive. There was also a request to investigate options to move or lower the perimeter wall at the intersection.

**22-368          Presentation and Discussion of the Town's Investment Policy**

This item was not discussed and will be rescheduled for a future meeting.

Mayor Bien-Willner recessed the meeting at 5:12 PM

**4. BREAK**

**5. RECONVENE FOR REGULAR MEETING**

Mayor Bien-Willner reconvened the meeting at 6:05 PM in the Town Hall Council Chambers.

**6. ROLL CALL****COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner  
Vice Mayor Anna Thomasson  
Council Member Ellen Andeen  
Council Member Paul Dembow  
Council Member Scott Moore  
Council Member Julie Pace  
Council Member Mark Stanton

**STAFF MEMBERS PRESENT**

Town Manager Jill Keimach  
Attorney John Austin Gaylord  
Town Clerk Duncan Miller  
Community Development Director Lisa Collins  
Commander Freeman Carney  
CFO Lindsey Duncan  
Public Works Director Brent Skoglund

**7. PLEDGE OF ALLEGIANCE\***

Students from Cherokee Elementary School led the Pledge of Allegiance.

**8. PRESENTATIONS**

**22-341                    Recognition of Cherokee Elementary School for Being Named a  
National Blue Ribbon School**

Mayor Bien-Willner read a proclamation recognizing Cherokee Elementary School for receiving the distinguished designation as a U.S. Department of Education Blue Ribbon School and was also recognized by the Arizona Educational Foundation as an A+ School of Excellence, and was named Arizona's first, and only, National Literary Landmark. Principal Walter Chandler and students accepted the proclamation which was followed by a musical performance from the students.

**22-362                    Presentation of Paradise Valley Vintage Car Show Proceeds to the  
Sentinels of Freedom and the Military Assistance Mission.**

Mayor Bien-Willner announced that the annual Paradise Valley Veterans Appreciation Vintage Car Show raised over \$10,000 this year for veterans. The Mayor was joined by the Car Show Committee and Council Members to present checks to representatives from the Sentinels of Freedom and the Military Assistance Mission

**9. CALL TO THE PUBLIC**

Resident David Selden addressed the Council regarding an email his law firm received following comments he made at a previous Council meeting.

**10. CONSENT AGENDA**

Town Manager Keimach summarized the Consent Agenda.

**22-353 Minutes of Town Council Meeting November 10, 2022****22-359 Discussion and Possible Action to Adopt Resolution 2022-23, Personal Wireless Service Facilities; and Initiation of a Text Amendment to the Zoning Code to Allow a Managerial Approval Process for the Five Locations Listed in Resolution 2022-23 to Close the Gaps in Cell Coverage**

**Recommendation:** Adopt Resolution Number 2022-23; and initiate a Text Amendment to the Zoning Code to allow a Managerial Approval process for the five locations listed in Resolution 2022-23 to close the gaps in coverage to be heard by the Planning Commission at its January 3, 2022 Study Session and January 17, 2022 Action Agenda.

**22-363 Discussion and Possible Action to Adopt Resolution 2022-26 Appointing Chief Financial Officer as Alternate Trustee to the Arizona Metropolitan Trust Board of Trustees**

**Recommendation:** Adopt Resolution Number 2022-26.

**22-366 Discussion and Possible Action to Adopt Resolution 2022-28 Amending the Fiscal Year 2023 Budget which Ends on June 30, 2023**

**Recommendation:** Adopt Resolution Number 2022-28.

A motion was made by Council Member Dembow, seconded by Council Member Andeen, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton  
Vice Mayor Thomasson

**11. PUBLIC HEARINGS**

There were no public hearings.

**12. ACTION ITEMS**

**22-360          Discussion and Possible Action to Adopt Resolution No. 2022-27  
to Accept the FY 2021/22 Annual Comprehensive Financial Report,  
Annual Expenditure Limitation Report, Associated Reports, and  
Results of the Annual Audit**

Brian Hemmerle, Partner with Henry+Horne, presented the results of the Fiscal Year 2021-2022 comprehensive audit and financial reports. The firm issued an unmodified opinion and concluded the Town's financial statements present fairly in all material respects: the financial positions of the governmental activities, business type activities, each major fund, the aggregate remaining fund information, and notes to the financial statements for the Town. There were no difficulties were performing the audit, no uncorrected misstatements, and no disagreements with management. There were no findings or recommendations.

There were no public comments.

**A motion was made by Council Member Andeen, seconded by Council Member Dembow, to Adopt Resolution Number 2022-27. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton  
Vice Mayor Thomasson

**22-365          Discussion and decision of potential options for Mockingbird Lane  
improvements from Lincoln Drive to McDonald Drive.**

Community Development Director Lisa Collins presented three design options for the Mockingbird Lane Improvement project from Lincoln Drive to McDonald Drive and asked for Council direction. The three options were:

1. The design plans presented to Council on September 22, 2022, including a sidewalk on the east

- side of the street
2. The design plans presented to Council on September 22, 2022, without a sidewalk on the east side of the street
  3. Refer the project to the Planning Commission for a comprehensive review along with additional public outreach

Resident Cori Hutchison spoke in favor of sidewalks on the east side of the street.

Resident Jennifer Polera spoke in opposition to the sidewalks on the east side of the street.

Resident Christine Larkin spoke in favor of referring the project to the Planning Commission for further study.

Resident Peter Miller spoke in opposition to the sidewalk on the east side of the street.

**A motion was made by Vice Mayor Thomasson, seconded by Council Member Dembow, to refer the Mockingbird Ln improvement project plans to the Planning Commission for a comprehensive review along with additional public outreach. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton  
Vice Mayor Thomasson

**22-349      Discussion and Possible Action to Authorize the Town Manager to Execute Amendment No. 1 to the Linking Agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review, and Inspection Services; and a Contract to Provide Interim Town Engineer Services; and Waive the 14-day wait Period to Execute Agreements**

Community Development Director Lisa Collins presented a contract with Brown & Associates for third party plan review and inspection services and a contract to provide interim Town Engineer services. She stated that the Town has contracted with Brown & Associates for several years and recommended continuing with the services. She said the two contracts totaled \$325,000.

There were no public comments.

**A motion was made by Council Member Dembow, seconded by Council Member Pace, to Authorize the Town Manager to execute Amendment No. 1 to the linking agreement for cooperative purchase with Brown & Associates Certified Inspection Services, Inc. for third party plan review, and inspection services; and a contract to provide interim town engineer services; and waive the 14-day wait period to execute agreements. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton  
Vice Mayor Thomasson

### **13. FUTURE AGENDA ITEMS**

#### **22-352 Consideration of Requests for Future Agenda Items**

Town Manager Keimach summarized the future agenda schedule.

### **14. MAYOR / COUNCIL / MANAGER COMMENTS**

Council Member Dembow reflected on his 12 years on the Town Council. The Mayor presented him with a Cosanti Bell on behalf of the Town. Council Member's shared their thoughts and thanked him for his years of service.

Council Members provided comments and updates related to current events.

### **15. ADJOURN**

**A motion was made by Council Member Dembow, seconded by Council Member Pace, to adjourn. The motion carried by the following vote:**

**Aye:** 7 - Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton  
Vice Mayor Thomasson

Mayor Bien-Willner adjourned the meeting at 8:30 PM

### **TOWN OF PARADISE VALLEY**

SUBMITTED BY:

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Duncan Miller, Town Clerk

**STATE OF ARIZONA**                    )  
  :ss.  
**COUNTY OF MARICOPA**            )

**CERTIFICATION**

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, December 8, 2022.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

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Duncan Miller, Town Clerk