



Town Council Rule of Procedure Section VIII(b)(13)

September 22, 2022

Question

Mayor Requested:

- Discussion on Rule of Procedure VIII(b)(13) to revert the process Regarding Future Agenda Items on the Council Agenda back to the simple council majority standard of the March 2012 Code.
- No other Council Rule changes are contemplated at this time.

Rules & Procedures – Future Agenda

Current Process as of November 16, 2017

Requests for Future Agenda Items - Requests for future agenda items are topics or issues of interest that at least three Council Members would like to have considered for discussion at a future meeting. Any member of the Council may move to have the Town Manager add a new agenda item to a future agenda. Upon the concurrence of two more Members, which may include the Mayor, the item shall be added to the pre-business meeting study session no later than two meetings from the meeting in which the agenda item was requested and confirmed by at least three total Members of Council. In the event that the Town Manager determines such a future agenda item request should be moved to a later date due to the need for the Council to address more critical agenda items, the Town Manager needs the approval of the three Council Members who requested the item in order to move the item to a later Council meeting date, but only to the next scheduled Council Meeting date. Discussion on the added future agenda item shall not exceed 60 minutes during the study session. Any discussion on the motion to add a future agenda item shall be limited to the propriety of placing such item on a future agenda and not on the merits of such agenda item. Staff support associated with a newly requested item by three Members of Council shall be limited to two hours for the initial agenda topic. Provided four or more Members wish to continue work on the agenda topic beyond the first study session, all appropriate staff may be dedicated to the topic as determined by the Town Manager. Although requests are to be formally made at a Council Meeting to add a new agenda item to a future agenda, nothing bars a Member of Council from making a request outside of a Council Meeting to the Mayor or Town Manager that they would like to see an item added to a future agenda.

Rules & Procedures – Future Agenda Process Adopted March 22, 2012

Requests for Future Agenda Items - Requests for future agenda items are topics or issues of interest that at least four Council Members would like to have considered for discussion at a future meeting. Any member of the Council may move to have the Town Manager add a new agenda item to a future agenda. Upon the concurrence of three more Members, which may include the Mayor, the item shall be added to the list of future agenda items and scheduled by the Town Manager as a future agenda item within sixty days. In the event that the Town Manager determines such a future agenda item request should be moved to a later date due to the need for the Council to address more critical agenda items, the Town Manager may move the requested item to a later Council Meeting date, but only to the next scheduled Council Meeting date. Any discussion on the motion to add a future agenda item shall be limited to the propriety of placing such item on a future agenda and not on the merits of such agenda item.

Rules & Procedures – Future Agenda Comparison March 2012 to November 2017

Requests for Future Agenda Items - Requests for future agenda items are topics or issues of interest that at least ~~three~~^{four} Council Members would like to have considered for discussion at a future meeting. Any member of the Council may move to have the Town Manager add a new agenda item to a future agenda. Upon the concurrence of ~~two~~^{three} more Members, which may include the Mayor, the item shall be added to the pre-business meeting study session no later than two meetings from list of future agenda items and scheduled by the meeting in which the Town Manager as a future agenda item was requested and confirmed by at least three total Members of Council within sixty days. In the event that the Town Manager determines such a future agenda item request should be moved to a later date due to the need for the Council to address more critical agenda items, the Town Manager needs the approval of the three Council Members who may move the requested the item in order to move the item to a later Council ~~meeting~~^{Meeting} date, but only to the next scheduled Council Meeting date. Discussion on the added future agenda item shall not exceed 60 minutes during the study session. Any discussion on the motion to add a future agenda item shall be limited to the propriety of placing such item on a future agenda and not on the merits of such agenda item. Staff support associated with a newly requested item by three Members of Council shall be limited to two hours for the initial agenda topic. Provided four or more Members wish to continue work on the agenda topic beyond the first study session, all appropriate staff may be dedicated to the topic as determined by the Town Manager. Although requests are to be formally made at a Council Meeting to add a new agenda item to a future agenda, nothing bars a Member of Council from making a request outside of a Council Meeting to the Mayor or Town Manager that they would like to see an item added to a future agenda.

Rules & Procedures – Future Agenda

Simplified Option with Same Intent

Requests for Future Agenda Items - Requests for future agenda items are topics or issues of interest that at least four Council Members would like to have considered for discussion at a future meeting. Any member of the Council may move to have the Town Manager add a new agenda item to a future agenda. Upon the approval of four Members, which may include the Mayor, the item shall be added to the list of future agenda items and scheduled by the Town Manager as a future agenda item within sixty days, or longer with Council approval. ~~In the event that the Town Manager determines such a future agenda item request should be moved to a later date due to the need for the Council to address more critical agenda items, the Town Manager may move the requested item to a later Council Meeting date, but only to the next scheduled Council Meeting date.~~ Any discussion on the motion to add a future agenda item shall be limited to the propriety of placing such item on a future agenda and not on the merits of such agenda item.

Council Discussion and Direction

