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**TOWN COUNCIL MEETING  
6401 E. LINCOLN DRIVE  
PARADISE VALLEY, ARIZONA 85253  
MINUTES  
THURSDAY, MAY 26, 2022**

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**1. CALL TO ORDER / ROLL CALL**

Mayor Bien-Willner called to order the Town Council Meeting for Thursday, May 26, 2022 at 3:00 p.m. in the Town Hall Boardroom, 6401 E. Lincoln Drive, Paradise Valley, AZ 85253.

**COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner  
Vice Mayor Anna Thomasson  
Council Member Ellen Andeen attended by video conference  
Council Member Paul Dembow  
Council Member Scott Moore  
Council Member Julie Pace attended by video conference  
Council Member Mark Stanton

**STAFF MEMBERS PRESENT**

Town Manager Jill Keimach  
Town Attorney Andrew J. McGuire attended by video conference  
Town Clerk Duncan Miller

**A motion was made by Council Member Dembow, seconded by Council Member Stanton, to go into executive session to discuss item 22-203. The motion carried by the following vote:**

**Aye:** 7 - Vice Mayor Thomasson  
Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton

**2. EXECUTIVE SESSION**

**22-203                      Discussion or consideration regarding Town Manager  
performance review and goal setting as authorized by A.R.S.  
§38-431.03(A)(1).**

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Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online ([www.paradisevalleyaz.gov](http://www.paradisevalleyaz.gov)) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

- 22-202            The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).**

### **3. STUDY SESSION ITEMS**

#### **STAFF MEMBERS PRESENT**

Town Manager Jill Keimach  
Town Attorney Andrew J. McGuire attended by video conference  
Town Clerk Duncan Miller  
Town Engineer Paul Mood  
Community Development Director Lisa Collins  
Public Works Director Brent Skoglund  
CIO Kathy Fernandez  
Capital Projects Administrator Jason Harris  
Public Works Superintendent Jerry Cooper  
Police Commander Michael Cole  
Municipal Court Director Jeanette Wiesenhofer

Mayor Bien-Willner reconvened the Study Session at 3:30 PM.

**22-208            Maricopa County Vector Control Update**

Maricopa County Public Health Executive Director Marcy Flanagan and Maricopa County Environmental Services Director Darcy Kober briefed the Town Council on vector-borne diseases and the County's strategies for surveillance, testing, and abatement. They provided information on what actions residents can take to reduce mosquito breeding sites and how to report mosquito concerns.

**22-200            Discussion of Proposed Audiovisual Technology (AV) Upgrade and Expansion in Town Hall Chambers, Board Room, Community room, and PD conference room**

Chief Information Officer Kathy Fernandez summarized a proposal to upgrade and enhance audiovisual technology in the Town Hall Council Chambers, Boardroom Community Room, and Police Department Auditorium. She said the current AV infrastructure in Town Hall is ten years old and has surpassed its operational life. She stated that the Town will be purchasing new equipment through a vendor on state contract. The total estimated project would cost \$370,000 and would be purchased using 2020 Bond Series Funds.

**22-214                    Discussion of the Annual Pavement Preservation Program**

Public Works Superintendent Jerry Cooper summarized the 2023 pavement preservation program which included a full mill and 1 ½ inch asphalt overlay in Maintenance Districts 1 and 3, McDonald Drive from Tatum Boulevard to Town Limits, and Jackrabbit Road from Invergordon Road to Town Limits. The work would be performed by M.R. Tanner Construction at a cost of \$2,704,801. It would be paid using Highway User Revenue Funds (HURF).

**22-217                    Presentation, Discussion, and Direction Regarding the Town of Paradise Valley's Tentative Budget for Fiscal Year 2023 which Begins on July 1, 2022**

Chief Financial Officer Lindsey Duncan presented the Tentative Budget for Fiscal Year 2023. She summarized the statutory requirements that must be followed to adopt the annual budget and reviewed the budget calendar. She explained the expenditure limitation and how it is determined. She stated that the FY 2023 expenditure limitation is \$41,000,962 plus total exclusions in the amount of \$10,835,314. She detailed the FY 2023 revenue and expenditures totaling \$51,836,276.

Department Directors summarized and compared key performance statistics from the current and previous fiscal years.

Mayor Bien-Willner recessed the meeting at 5:15 PM.

**4. BREAK**

**5. RECONVENE FOR REGULAR MEETING**

Mayor Bien-Willner reconvened the meeting at 6:00 PM.

**6. ROLL CALL****COUNCIL MEMBERS PRESENT**

Mayor Jerry Bien-Willner

Vice Mayor Anna Thomasson

Council Member Ellen Andeen attended by video conference

Council Member Paul Dembow

Council Member Scott Moore

Council Member Julie Pace attended by video conference

Council Member Mark Stanton

**STAFF MEMBERS PRESENT**

Town Manager Jill Keimach

Town Attorney Andrew McGuire attended by video conference

Town Clerk Duncan Miller

Commander Michael Cole

Community Development Director Lisa Collins

Town Engineer Paul Mood

CIO Kathy Fernandez

CFO Lindsey Duncan

**7. PLEDGE OF ALLEGIANCE\***

Mayor Bien-Willner led the Pledge of Allegiance.

**8. PRESENTATIONS**

**22-209          Paradise Valley Historical Advisory Committee Anniversary  
Celebration**

Catherine Kauffman, Chair of the Paradise Valley Historical Advisory Committee, made a presentation recognizing the Town's 61<sup>st</sup> Anniversary. She referenced the many interviews the Committee has collected of notable residents.

Mayor Bien-Willner also presented a proclamation recognizing former Mayor Edward F. Lowry, Jr. who was one of the residents interviewed by the Committee.

**9. CALL TO THE PUBLIC**

Resident Cie Scott addressed the Council regarding speeding on N. Hillside Drive.

**10. PUBLIC HEARINGS****22-211            Continuance of new Special Use Permit for a private roadway gate on East Cottontail Run Road (5000 E Cottontail Run Rd & 7117 N Tatum Blvd)**

Planning Manager Paul Michaud stated that the applicant for the proposed Special Use Permit for a private roadway gate on East Cottontail Run Rd requested that the public hearing be continued to June 9, 2022 to give them more time to consult with neighbors impacted by the project.

Mayor Bien-Willner opened the public hearing. There were no public comments.  
Mayor Bien-Willner closed the public hearing.

There was no Council discussion.

**A motion was made by Council Member Dembow, seconded by Council Member Moore, to continue Ordinance 2022-02, a new Special Use Permit application for a private roadway gate located on 5000 East Cottontail Run Road and 7117 N Tatum Boulevard, to June 9, 2022. The motion carried by the following vote:**

**Aye:** 7 - Vice Mayor Thomasson  
Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton

**11. ACTION ITEMS****22-218            Discussion and Possible Action to Adopt Resolution 2022-13 - Adopting the Tentative Budget for Fiscal Year 2023**

Chief Financial Officer Lindsey Duncan introduced the Fiscal Year 2023 budget. She referenced the staff presentation provided during the Study Session.

There were no public comments and no Council discussion.

**A motion was made by Council Member Stanton, seconded by Council Member Andeen, to adopt Resolution 2022-13 setting forth the FY2023 Tentative Budget and authorized staff to proceed with the required publications. The motion carried by the following vote:**

**Aye:** 7 - Vice Mayor Thomasson  
Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton

**22-213          Discussion and Possible Action to Authorize the Annual Pavement Preservation Program in Maintenance District 1, Selected Streets in Maintenance District 3 (Stone Canyon), McDonald Drive from Tatum Boulevard to Town Limits, and Jackrabbit Road from Invergordon Road to Town Limits**

Public Works Superintendent Jerry Cooper referenced the staff presentation provided during the Study Session.

There were no public comments and no Council discussion.

**A motion was made by Vice Mayor Thomasson, seconded by Council Member Dembow, to authorize implementation of the Fiscal Year 2022/23 Pavement Preservation Program in Maintenance District 1, and selected streets in Maintenance District 3, McDonald Drive, and Jackrabbit Road; approve expenditure of funds from the Pavement Management Budget - Highway Users Revenue Fund (HURF); authorize the Town Manager to execute CON-18-0012-PBW, Amendment No. 5 with M.R. Tanner in the amount of \$2,704,801.00; and waive the 14-day contract execution wait period. The motion carried by the following vote:**

**Aye:** 7 - Vice Mayor Thomasson  
Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton

**12. CONSENT AGENDA**

Town Manager Jill Keimach summarized the Consent Agenda.

**22-204          Minutes of Town Council Meeting May 12, 2022**

**22-179          Discussion and Possible Action to Authorize the Town Manager to Execute CON-22-231-IT with SHI International Corp. for Microsoft Licensing Purchase**

**Recommendation: Authorize the Town Manager to Execute CON-22-231-IT with SHI International Corp. for Microsoft Licensing Purchase in the Amount not to Exceed \$150,000.00, and to Waive 14-Day Wait Period to Sign the Contract**

**22-216          Discussion and Possible Action to Award Community Services Funding for Fiscal Year 2021-2022**

**Recommendation: Authorize the Town Manager to execute funding agreements with:**

1. Maricopa Association of Governments for \$25,000
2. Central AZ Shelter Services for \$25,000
3. Duet: Partners in Health and Aging for \$10,000

**22-206          Discussion and Possible Action to Approve an Intergovernmental Agreement with the Town of Gilbert for the Use of the Gilbert Public Safety Training Facility**

**Recommendation:** Approve an IGA with the Town of Gilbert for the use of the Gilbert Public Safety Training Facility.

**22-215          Discussion Possible Action to Award Contract No. CON-CTR059315 to Purchase Town Vehicles Budgeted in Fiscal Year 2023**

**Recommendation:** Award Contract No. CON-CTR059315 and authorize the purchase four (4) vehicles budgeted in Fiscal Year 2023 in an amount not to exceed **\$155,692.00**. The four (4) vehicles will not be purchased until after July 1, 2022, contingent on budget approval.

**A motion was made by Council Member Moore, seconded by Council Member Dembow, to approve the Consent Agenda as submitted. The motion carried by the following vote:**

**Aye:** 7 - Vice Mayor Thomasson  
Mayor Bien-Willner  
Council Member Andeen  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton

Mayor Bien-Willner departed the meeting.

**13.      FUTURE AGENDA ITEMS**

**22-189          Consideration of Requests for Future Agenda Items**

Town Manager Jill Keimach summarized upcoming agenda items.

**14.      MAYOR / COUNCIL / MANAGER COMMENTS**

Council Members provided comments and updates related to current events.

