

Update on Committee Volunteer Appointment Process

December 2, 2021



PURPOSE, GOALS, & DIRECTION

Mid-Term Vacancies

Vacancies in 2022

Recruitment Process

Interview Process

Timeline



MID-TERM VACANCIES

Board of Adjustment

- Emily Kile (Term 2004 – 2021)
- Term Ends 2024

Appointment Options

- A. Fill Vacancy Immediately
 1. Last Year's Pool of Applicants
 2. Expedited New Recruitment
- B. Include with 2022 Appointment Cycle

PV Arts Board

- Mary Hamway (Term 2019 – 2021)
- Term Ends 2023

Appointment Options

- A. Fill Vacancy Immediately
 1. Last Year's Pool of Applicants
 2. Expedited New Recruitment
- B. Include with 2022 Appointment Cycle
- C. Do not Fill the Vacancy (There are currently 11 members of the committee – more than any other committee)



2022 VACANCIES

Name	Appointed	Reappoint Request
ACOPS		
Timothy Dickman	2019	Yes
Jim Hawthorne	2021	Yes
Mark Winograd	2021	Yes
HILLSIDE BUILDING COMMITTEE		
Scott Tonn	2017	Yes
MUNICIPAL PROPERTY CORPORATION		
Robert Coulter	2004	-
Lowell Shonk	2018	No
PERSONNEL APPEALS BOARD		
Ron Clarke	2021	Yes
Deborah Corso	2015	Yes

Name	Appointed	Reappoint Request
PV MOUNTAIN PRESERVE TRUST		
Bernie Barry	2003	No
Joan Levinson	2005	Yes
Phil Schneider	2005	Yes
PLANNING COMMISSION		
Charles Covington	2017	Yes
PUBLIC SAFETY PERSONNEL RETIREMENT BOARD		
Fernando Iacona	2016	Yes, but will apply for BOA
PV ARTS BOARD		
Laura Paqulet-Carpinelli	2015	Yes
Jo Taulbee Flittie	2018	Yes

PROCESS

Recruitment

- Only vacant positions will be advertised
- Applicants will indicate which vacancy they are seeking to fill
- Committee information posted online & apply online
- Advertise on website, AlertPV, weekly update, & PV Independent

Interview

- Interviews will be held during regular study sessions
- Every applicant will be interviewed
- Questions will focus on committee of interest



TIMELINE

<p><u>October</u></p> <ul style="list-style-type: none"> • Contact members whose terms are expiring and ask them to submit a letter of interest in being reappointed • Due date 31 • Update list of Vacancies 	<p><u>November</u></p> <ul style="list-style-type: none"> • Update committee pages online • Update application • Advertise vacant positions 	<p><u>December 30</u></p> <ul style="list-style-type: none"> • Application Deadline
<p><u>December – Jan 5</u></p> <ul style="list-style-type: none"> • Staff vets applications to verify qualifications • Agenda setting group discusses interview timeline • Schedule interviews • Inform applicants about process and timeline 	<p><u>January - February</u></p> <ul style="list-style-type: none"> • Council Interviews in Study Session • Discusses applicants in Executive Session 	<p><u>February 10 / 24</u></p> <ul style="list-style-type: none"> • Mayor and Council make appointments – Action Item • Assign Council Liaisons • Staff liaisons contact newly appointed members to schedule training
<p><u>March</u></p> <ul style="list-style-type: none"> • Committee Training • Appointees attend meetings as observers 	<p><u>April 1, 2022</u></p> <ul style="list-style-type: none"> • Term of office begins 	<p><u>April</u></p> <ul style="list-style-type: none"> • Update committee information: <ul style="list-style-type: none"> • Website • Granicus • Organizational Directory

QUESTIONS?

