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**TOWN COUNCIL MEETING**  
**6401 E. LINCOLN DRIVE**  
**PARADISE VALLEY, ARIZONA 85253**  
**MINUTES**  
**Thursday, March 9, 2017**

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**1. CALL TO ORDER / ROLL CALL**

Mayor Collins called to order the Town Council Meeting for Thursday, March 9, 2017 at 4:00 p.m. in the Town Hall Boardroom.

**COUNCIL MEMBERS PRESENT**

Mayor Michael Collins  
Vice Mayor Jerry Bien-Willner  
Council Member Paul Dembow  
Council Member Scott Moore  
Council Member Julie Pace  
Council Member Mark Stanton

Council Member David Sherf was not present

**STAFF MEMBERS PRESENT**

Town Manager Kevin Burke  
Town Attorney Andrew Miller  
Town Clerk Duncan Miller  
Police Lieutenant Michael Cole  
Director of Administration and Government Affairs Dawn Marie Buckland  
Public Works Director Brent Skoglund  
Community Development Director Eva Cutro  
Senior Planner Paul Michaud  
Engineering Services Analyst Jeremy Knapp

**2. STUDY SESSION ITEMS**

**17-074      Discussion of a Proposed Lot Split 6912 E Horseshoe Road**

Senior Planner Paul Michaud presented a request by the Sharma Family Trust to split a 2.4-acre parcel into two lots. The site was located at 6912 E Horseshoe Rd. He reported that the properties would meet all requirements for R-43-zoned lots. He said that it is located in Berneil Water district and is designated as a low pressure area. He reported that there had been no public comment. He stated that the Planning Commission voted unanimously to recommend approval, subject to four stipulations. He said the proposed lot split was scheduled for Council action on March 23, 2017.

**17-082      FY 2018 Budget Overview and Capital Improvement Program**

Town Manager Kevin Burke and Director of Administration and Government Affairs Dawn Marie Buckland briefed the Town Council on the economic forecasts, methodologies, and local conditions that

would be used to develop the Fiscal Year 2017-2018 Budget. Ms. Buckland highlighted that in FY 2018, the fund balance was projected to be 107% of operating expenses. Should the Council wish to continue accelerated payments of \$5 million annually to retire the Public Safety Pension liability, the debt would be paid off in three years. She said early payoff would save approximately \$9 million. The financial impact would reduce the fund balance to a low of 53% of operating expenses in FY 2020. The fund would grow back to 90% by FY 2028.

Mr. Burke noted that the ten year forecast includes \$5 million a year in capital projects funding, an ongoing budget for vehicle replacement and facilities maintenance, Lincoln Drive and Tatum Blvd resurfacing, and the option for the Council to reduce the Fire Service Fee by 10%. He stated that he would be asking the Council for additional staffing - mostly in the Police Department. He said he is also considering switching health insurance providers to reduce costs.

Engineering Services Analyst Jeremy Knapp summarized each of the projects in the five-year capital projects program. The Council identified projects to cut and requested additional information on others prior to making funding decisions. The Council stressed the importance of coordinating planned street and sidewalk projects with the pending Visually Significant Corridors Master Plan, the Bicycle Pedestrian Master Plan, and any potential drainage improvements.

Mayor Collins recessed the meeting at 6:00 p.m.

### 3. EXECUTIVE SESSION

**17-076            The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the agenda items listed on the agenda as authorized by A.R.S. §38-431.A.3.**

No action was taken.

### 4. BREAK

**5. RECONVENE FOR REGULAR MEETING**

Mayor Collins reconvened the meeting at 6:05 PM

**COUNCIL MEMBERS PRESENT**

Mayor Michael Collins  
Vice Mayor Jerry Bien-Willner  
Council Member Paul Dembow  
Council Member Scott Moore  
Council Member Julie Pace  
Council Member Mark Stanton

Council Member David Sherf was not present

**STAFF MEMBERS PRESENT**

Town Manager Kevin Burke  
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Town Clerk Duncan Miller  
Police Lieutenant Michael Cole  
Public Works Director Brent Skoglund  
Director of Administration and Government Affairs Dawn Marie Buckland  
Community Development Director Eva Cutro

**7. PLEDGE OF ALLEGIANCE\***

Mayor Collins led the Pledge of Allegiance.

**9. PRESENTATIONS\***

**17-085 Scottsdale Railroad & Mechanical Society Presentation to Council**

Russ Mosser, Board Member of the Scottsdale Railroad and Mechanical Society, presented members of the 2016 Town Council with plaques in appreciation for the Town's support for the railroad park over the years.

**10. CALL TO THE PUBLIC**

There were no public comments

**11. CONSENT AGENDA**

Mr. Burke summarized the Consent Agenda.

**17-084 Minutes of Town Council Meeting February 23, 2017**

**17-075 Approval of Special Event Liquor License for Habitat for Humanity Central Arizona**

**17-073 Award of Contract to CDW for Network Switch Upgrade**

**17-068 Approval of Resolution 2017-04 Accepting a Roadway Easement at 4826 East Lincoln Drive**

**17-067 Adoption of Resolution Number 2017-03; Reducing the Speed Limit on Invergordon Rd**

**A motion was made by Council Member Pace, seconded by Council Member Moore, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mayor Collins  
Vice Mayor Bien-Willner  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton

**Absent:** 1 - Council Member Sherf

## **12. PUBLIC HEARINGS**

There were no public hearings.

Mayor Collins asked for unanimous consent to move agenda items 14 and 15 before item 13. There was no objection.

## **14. FUTURE AGENDA ITEMS**

### **17-054 Consideration of Requests for Future Agenda Items**

Mr. Burke summarized the future meeting schedule. He stated that the March 23<sup>rd</sup> meeting will start with individual and group photographs at 3:00 PM and the Montessori Academy school art opening at 4:00 p.m. followed by a 90 minute discussion on storm water. He suggested that the follow up on the policy retreat be held on April 13. There was no objection.

Council Member Pace moved, and Vice Mayor Bien-Willner seconded, to add a standing item to the agenda for legislative updates and discussion. The motion was withdrawn in favor of adding an item to future Study Session agendas.

## **15. MAYOR / COUNCIL / MANAGER COMMENTS**

Vice Mayor Bien-Willner provided update on the Police Alarm Monitoring Service study group. He anticipated coming back to the Council within a month with options for consideration.

Mayor Collins recessed the meeting at 6:25 p.m.

**13. ACTION ITEMS**

Mayor Collins reconvened the meeting in the Boardroom at 6:35 p.m.

**17-083 Interview of Applicants and Appointments to the Planning Commission**

Mayor Collins stated that two vacancies on the Planning Commission that must be filled. Commissioners Tom Campbell and Rick Marhle submitted letters asking to be reappointed. Commissioner Jeff Wincel asked not to be reappointed. Former Commissioner Scott Moore was elected to Council thus creating the second vacancy.

The Mayor and Town Council interviewed Ellen Andeen, Alec McAusland, James Anton, Nadia Bashir, Charles Covington, Rick Johnson, Priti Kaur, and John Vargas. The Council discussed and ranked the applicants.

**A motion was made by Council Member Pace, seconded by Council Member Moore, to reappoint Richard Mahrle and Thomas Campbell to three-year terms, appoint James Anton to a three-year term, and appoint Charles Covington to a two-year term on the Planning Commission effective April 1. The motion carried by the following vote:**

**Aye:** 6 - Mayor Collins  
Vice Mayor Bien-Willner  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton

**Absent:** 1 - Council Member Sherf

**16. ADJOURN**

Mayor Collins announced that the next meeting would be held on March 9, 2017.

**A motion was made by Council Member Dembow, seconded by Vice Mayor Bien-Willner, to adjourn. The motion carried by the following vote:**

**Aye:** 6 - Mayor Collins  
Vice Mayor Bien-Willner  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Stanton

**Absent:** 1 - Council Member Sherf

Mayor Collins adjourned the meeting at 9:45 PM.

**TOWN OF PARADISE VALLEY**

SUBMITTED BY:

  
Duncan Miller, Town Clerk

