



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, May 12, 2016**

1. CALL TO ORDER / ROLL CALL

Mayor Collins called to order the Town Council Meeting for Thursday, May 12, 2016 at 4:00 p.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor David Sherf
Council Member Jerry Bien-Willner
Council Member Mary Hamway
Council Member Mark Stanton
Council Member Maria Syms attended by telephone conference call

Council Member Paul Dembow was not present

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Town Attorney Andrew Miller
Town Clerk Duncan Miller
Police Chief Peter Wingert
Lieutenant Michael Cole
Director of Administration and Government Affairs Dawn Marie Buckland
Senior Information Technology Analyst/Management Analyst Robert Kornovich
Senior Financial Analyst/Management Analyst Christine Covell-Granberg

2. STUDY SESSION ITEMS

16-140 Update on Police Technology

Chief of Police Peter Wingert and Lieutenant Michael Cole updated the Town Council on various police technology implementation projects. Chief Wingert noted that the 2013 Public Safety Task Force report highlighted technology gaps. He detailed the Task Force's recommendations relating to technology and described the various systems that were

implemented in response. He described the one-time and annual costs, staff time needed to support the system, and whether the system has been successful.

The Council supported the Chief's plan to develop expectations and performance measures for all newly implemented technologies to determine if each technology should continue to be funded in future years.

3. EXECUTIVE SESSION

Vice Mayor Sherf moved to go into executive session at 4:35 p.m. Council Member Hamway seconded the motion which passed by a vote of 6 – 0.

16-158 Discussion of Town Manager and Town Attorney Performance Reviews as authorized by A.R.S. §38-431.03.A.1.

16-157The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the agenda items listed on the agenda as authorized by A.R.S. §38-431.A.3.

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Collins reconvened the meeting at 6:20 p.m.

6. ROLL CALL

COUNCIL MEMBERS PRESENT

Mayor Michael Collins

Vice Mayor David Sherf

Council Member Jerry Bien-Willner

Council Member Mary Hamway

Council Member Maria Syms

Council Member Paul Dembow and Council Member Mark Stanton

STAFF MEMBERS PRESENT

Town Manager Kevin Burke

Town Attorney Andrew Miller

Town Clerk Duncan Miller

Police Chief Peter Wingert

Community Development Director Eva Cutro

Director of Administration and Government Affairs Dawn Marie Buckland

Planner George Burton

7. PLEDGE OF ALLEGIANCE*

Mayor Collins led the Pledge of Allegiance.

8. PRESENTATIONS

16-164 Historical Advisory Committee Update

Historical Advisory Committee Chair Catherine Kauffman presented the annual report for 2015. The Council encouraged the Committee to request funding to convert records to electronic format and make those records more widely available to the public.

16-141 Advisory Committee on Public Safety Annual Report

Council Member Syms reported on the activities and accomplishments of the committee over the past year. She noted that there is one vacancy on the committee and recommended that the Mayor and Council make an appointment.

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

Mr. Burke summarized the items on the consent agenda.

16-159 Minutes of Town Council Meeting April 28, 2016

16-162 Approval of Mountain Shadows Estates East Subdivision Tract Improvements

A motion was made by Council Member Bien-Willner, seconded by Vice Mayor Sherf, to approve the Consent Agenda. The motion carried unanimously.

11. PUBLIC HEARINGS

There were no public hearings.

12. ACTION ITEMS

16-169 Adoption of Resolution 2016-08: Approving the FY17 Tentative Budget

Town Manager Kevin Burke presented the Tentative Budget for Fiscal Year 2016-2017. He noted that the revenue projection was \$39,463,620 and expenditures were \$49,386,133, which included use of reserve revenue for contingency and capital projects. He clarified that certain governmental fund transfers are also considered expenditures.

He explained that adoption of the tentative budget establishes the maximum authorized expenditure amount for the Town. The final budget would be scheduled for consideration on June 9, 2016. Expenditures can decrease between the tentative and final budget but they may not increase.

There was no discussion or public comment.

A motion was made by Vice Mayor Sherf, seconded by Council Member Bien-Willner, to Adopt Resolution Number 2016-08, approving the Fiscal Year 2016-2017 (FY17) Tentative Budget and schedule a public hearing on June 9, 2016 for adoption of the final budget. The motion carried by the following vote:

Aye: 4 - Mayor Collins, Vice Mayor Sherf, Council Member Bien-Willner, and Council Member Hamway

Nay: 1 - Council Member Syms

Absent: 2 - Council Member Dembow, and Council Member Stanton

16-165 Adoption of Ordinance Number 2016-03 Town Procurement and Materials Management Code and Adoption of Resolution 2016-09 Repealing Resolution Number 1117

Director of Administration and Governmental Affairs Dawn Marie Buckland summarized Ordinance Number 2016-03.

There was no public comment.

A motion was made by Vice Mayor Sherf, seconded by Council Member Hamway, to Adopt Resolution 2016-09 repealing the 2000 Town Procurement Policy and amendments and adopt Ordinance 2016-03 amending the Town Code, Section 3-8 Procurement and Materials Management The motion carried by the following vote:

Aye: 5 - Mayor Collins, Vice Mayor Sherf, Council Member Bien-Willner, Council Member Hamway, and Council Member Syms

Absent: 2 - Council Member Dembow, and Council Member Stanton

16-163 Award of Community Services Funding for Fiscal Year 2015-16

Town Clerk Duncan Miller described the history of the community services funding program in Paradise Valley and the process used to solicit and review applications for funding. He said a group made up of Council Member Stanton, Council Member Bien-Willner, and Town Manager Burke met on April 28 to review the applications.

Council Member Bien-Willner commented on this year's process and suggested changes to the application in the future including: 1) ask more directly the impact on Paradise Valley residents, and, 2) ask the organization to identify peer groups.

There were no public comments.

A motion was made by Council Member Hamway, seconded by Vice Mayor Sherf, to authorize the Town Manager to execute the following funding agreements in the total amount of \$37,000.

Arizona Center for Nature Conservation	\$5,000
Central AZ Shelter Services	\$25,000
Circle the City	\$5,000
Scottsdale Sister Cities Association	\$2,000

The motion carried by the following vote:

Aye:4 - Mayor Collins, Vice Mayor Sherf, Council Member Bien-Willner, and Council Member Hamway

Nay: 1 - Council Member Syms

Absent: 2 - Council Member Dembow, and Council Member Stanton

13. REQUESTS FOR FUTURE AGENDA ITEMS

16-160 Consideration of Requests for Future Agenda Items

Mr. Burke summarized the future agenda topic list.

There were no other additions or changes.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Mr. Burke announced that there would be two polling locations in Paradise Valley for the May 17, 2016 state-wide special election: Ascension Lutheran Church on Mockingbird Lane and Valley Presbyterian Church on Lincoln Drive. Polls are open from 6:00 AM to 7:00 PM.

15. ADJOURN

A motion was made by Council Member Hamway, seconded by Vice Mayor Sherf, to adjourn. The motion carried by the following vote:

Aye: 5 - Mayor Collins, Vice Mayor Sherf, Council Member Bien-Willner, Council Member Hamway, and Council Member Syms

Absent: 2 – Council Member Dembow and Council Member Stanton

Mayor Collins adjourned the meeting at 7:25 p.m.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

