

TOWN OF PARADISE VALLEY

Accela Contract Renewal

**Town Council Meeting
May 25, 2023**



TODAY'S GOAL

Discuss and Approve renewal of contract CON 16-006-CMD with Accela SaaS Civic Land Management providing an on-line Community Development Transparency Portal.



BACKGROUND

In 2016 the Town purchased Accela SaaS Civic Land Management software for Community Development electronic processes to track building permits and inspections.

Over the years since 2016, the contract has been renewed annually.

This renewal for 5 years will allow continued and full utilization of the software including a transparency portal for customers.



BENEFITS

- **Increased efficiencies** - Electronic plan reviews increase efficiencies for customers and Town staff by eliminating travel time and allowing 24-hour access
- **Better use of valuable office space** - Electronic plans result in better use of valuable office space because paper plans are not being stored
- **Improved customer service and additional resident notification** - Providing electronic access to development information through an on-line Community Development Transparency Portal adds to the existing personalized customer service and notification



BUDGETARY IMPACT

Total funding in the amount of \$443,570.61

Budgeted over 5 years:

- Year 1 - \$80,275.10
- Year 2 - \$84,288.86
- Year 3 - \$88,503.30
- Year 4 - \$92,928.46
- Year 5 - \$97,574.89



RECOMMENDED ACTION

Approve renewal of contract CON-16-006-CMD with Accela SaaS Civic Land Management and authorize the Town Manager to execute in the amount not to exceed \$443,570.61 over a 5-year period and waive the 14-day wait period to sign the contract renewal.

