

TOWN *of* **PARADISE VALLEY**



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
THURSDAY, JUNE 12, 2025**

1. CALL TO ORDER / ROLL CALL

Mayor Stanton called to order the Town Council Meeting for Thursday, June 12, 2025 at 3:00 PM in the Town Hall Boardroom, 6401 E. Lincoln Drive, Paradise Valley, AZ 85253.

COUNCIL MEMBERS PRESENT

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Council Member Christine Labelle
Council Member Karen Liepmann
Council Member Scott Moore attended by video conference
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew McGuire
Police Chief Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Director Isaac Chavira
CFO Leslie DeReche
Capital Projects Manager Sam Kayat

2. EXECUTIVE SESSION

25-155 Discussion or consultation with the Town Attorney, as authorized by A.R.S. §38-431.03(A)(4), in order to consider the Town's position and instruct legal counsel regarding the contract between the Town of Paradise Valley and the United States Postal Service; and discussion or consultation with the Town Attorney, as authorized by A.R.S. §38-431.03(A)(3) for legal advice.

25-145 The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online (www.paradisevalleyaz.gov) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

agenda as authorized by A.R.S. §38-431.03(A)(3).

3. STUDY SESSION ITEMS

25-152 Legislative Update and Status of Bills of Interest to the Town

Highground Public Affairs Consultants Chief Operating Officer Doug Cole updated the Council on activities at the state legislature. He said the Senate and Governor's office have been meeting and are largely in agreement on the FY2026 budget and it is anticipated that they may roll some of the requests from the House into their version of the budget legislation. He summarized the status of bills related to Photo Radar, Zoning/Prime Contracting, and General Government.

25-135 Discussion of Rose Lane SRP Underground Utility Conversion District

Community Development Director Chad Weaver and CIP Manager Sam Kayat updated the Council on the Salt River Project (SRP) Underground Utility Conversion District on Rose Ln. Patricia DiRoss and William Howard with SRP were present to respond to questions.

Mr. Weaver reviewed the SRP Municipal Aesthetics Program, described the remaining districts in Paradise Valley to be undergrounded (Rose Lane, 40th St, 38th St, and Denton Lane), and briefed the Council on the Rose Lane District.

The Rose Lane District is located at the southwest corner of Rose Land and Palo Cristi Rd and consists of removing three utility poles and undergrounding overhead lines and equipment for an estimated total project cost of \$257,500 split between SRP, resident contributions, and the Town's share.

Project cost estimate	\$ 257,500
SRP aesthetic funds used	\$ 128,750
Remaining balance to be split	\$ 128,750
Town's share (66.7%) *	\$ 85,876
Residents' contribution (33.3%) *	\$ 42,874

He said the Town would coordinate with SRP and the residents in and around the district over the summer and bring a construction contract back to the Council in in the fall.

The Council discussed resident outreach and communication strategies to encourage participation in the undergrounding district.

**25-166 Discussion and Possible Direction to Staff Regarding Ordinance
2025-03, Amending Chapter 2, Article 2-2, Section 2-2-2 of the
Town Code Relating to the Annual Process for Selection of the
Vice Mayor**

Town Attorney Andrew McGuire presented a revised ordinance providing a process for the selection of the Vice Mayor based on discussion and direction from the previous Council study session. The goal of the ordinance was to provide an opportunity for every Council Member to serve as Vice Mayor after they have been on the Council for at least one year.

The Council debated the merits of the ordinance and discussed scenarios related to how the ordinance would be applied.

Direction was given to schedule the ordinance for a vote a vote in the fall.

25-162 Discussion of the Status of the Municipal Property Corporation

Town Clerk Duncan Miller provide background on the Paradise Valley Municipal Property Corporation (MPC) and seek Council direction on whether the MPC should be transitioned to an inactive status or dissolved.

The MPC was created in 1993 and issued excise tax revenue bonds in 1993 and 1998 and refinanced the 1998 bonds in 2009. The Town also debt financed capital projects in 2016 and 2020 but did so through a private placement of excise tax revenue obligations instead of issuing bonds through the MPC. Since 2009, the MPC has had essentially no business other than meeting periodically to approve the minutes of the previous meeting.

He presented three options: dissolve the MPC, transition it to an inactive status, or maintain the status quo. There was Council consensus to transition the MPC to inactive status.

Mayor Stanton recessed the meeting at 5:25 PM.

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Stanton reconvened the meeting at 6:00 PM in the Town Hall Council Chambers.

6. ROLL CALL**COUNCIL MEMBERS PRESENT**

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Council Member Christine Labelle
Council Member Karen Liepmann
Council Member Scott Moore attended by video conference
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew J. McGuire
Police Chief Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Director Isaac Chavira
CFO Leslie DeReche

7. PLEDGE OF ALLEGIANCE

Sergeant Michael Unger led the Pledge of Allegiance.

8. PRESENTATIONS

There were no presentations.

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

Mr. Ching summarized the items on the items on the consent agenda.

A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to approve the Consent Agenda with the exception of items 25-148, 25-150, 25-156, and 25-167. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann

Council Member Moore
Council Member Pace
Council Member Thomasson

25-144 Minutes of Town Council Meeting May 22, 2025

**25-147 Discussion and Possible Action to Cancel the June 26, 2025
Regular Council Meeting**

Recommendation: Cancel the June 26, 2025 Regular Council meeting.

**25-149 Discussion and Possible Action Regarding Series 11 Liquor
License Acquisition of Control Application Submitted by Sanctuary
on Camelback Mountain Resort and Spa**

Recommendation: Forward the Sanctuary on Camelback Mountain Resort & Spa application for Acquisition of Control of a Series 11 liquor license to the Arizona Department of Liquor Licenses and Control with a recommendation for approval.

**25-153 Discussion and Possible Action to Approve a Contract with
Michael Baker International, Inc for Professional Services Relating
to Updating the Paradise Valley Zoning Code**

Recommendation: Approve the Contract CON-25-012-ENG with Michael Baker International, Inc. in the amount not-to-exceed \$129,510 for Professional Services relating to updating the Town's Zoning Code and authorize the Town Manager to execute the contract.

**25-164 Discussion and Possible Action to Approve the Purchase of
Equipment and Services Related to the Upfitting of Police
Department Patrol Vehicles Budgeted in Fiscal Year 2025/2026**

Recommendation: Authorize the expenditure of funds budgeted in Fiscal Year 2026 related to the upfitting of four Police Department patrol vehicles in an amount not to exceed \$105,000.

**25-157 Discussion and Possible Action to Adopt Resolution 2025-07
Adopting the Annual Public Safety Personnel Retirement System
(PSPRS) Pension Funding Policy for Fiscal Year 2026**

Recommendation: Adopt Resolution 2025-07

**25-151 Discussion and Possible Action to Adopt Resolution 2025-11
Authorizing the Approval of a Grant Agreement with the Arizona
Department of Administration for Implementation and Operation of**

**the 9-1-1 Emergency Telecommunication System and Authorizing
the Town Manager to Execute the Agreement**

Recommendation: Adopt Resolution 2025-11

**25-148 Discussion and Possible Action Regarding Acceptance of
Donations to the Town of Paradise Valley for Fiscal Year 2025**

Recommendation: Authorize acceptance of donations to the Town received in Fiscal Year 2025.

A motion was made by Vice Mayor Andeen-Keller, seconded by Council Member Thomasson, to authorize acceptance of donations to the Town received in Fiscal Year 2025. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

**25-150 Discussion and Possible Action to Award Community Services
Funding for Fiscal Year 2025**

Recommendation: Authorize the Town Manager to execute funding agreements with the agencies listed in the staff report in the amount of \$65,000.

A motion was made by Council Member Pace, seconded by Council Member Labelle, to authorize the Town Manager to execute funding agreements with the agencies listed in the staff report in the amount of \$65,000. The motion carried by the following vote:

Aye: 6 - Mayor Stanton
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

Nay: 1 - Vice Mayor Andeen-Keller

**25-156 Discussion and Possible Action to Adopt Resolution 2025-09
Amending the Financial Management Policies**

Recommendation: Adopt Resolution 2025-09.

A motion was made by Council Member Labelle, seconded by Council Member Thomasson, to adopt Resolution 2025-09. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

**25-167 Discussion and Possible Action Regarding Resolution 2025-10,
Relating to the Second Amendment to an Intergovernmental
Agreement with the City of Scottsdale Regarding Scottsdale Road**

Recommendation: Adopt Resolution 2025-10.

A motion was made by Council Member Liepmann, seconded by Council Member Thomasson, to adopt Resolution 2025-10. The motion carried by the following vote:

Aye: 5 - Mayor Stanton
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Thomasson
Nay: 2 - Vice Mayor Andeen-Keller
Council Member Pace

11. PUBLIC HEARING

There were no public hearings.

12. ACTION ITEMS

**25-158 Discussion and Possible Action to Adopt Resolution 2025-08
Amending the Fiscal Year 2025 Budget**

CFO Leslie DeReche stated that the purpose of this resolution was to make an additional payment to the Public Safety Personnel Retirement System unfunded accrued actuarial liability in the amount of \$2.5 million dollars. The payment would be transferred from the contingency fund.

There were no public comments and no further discussion.

A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to adopt Resolution 2025-08. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

25-159 Discussion and Possible Action to Authorize the Town Manager to Execute Amendment Eight to the Professional Services Agreement with Brown and Associates for Third Party Plan Review and Inspection Services Related to Construction Activities at the Five Star Development, and Amendment Seven to the Third Party Inspection Agreement with Five Star Resort Owner, LLC and Five Star Land Owner, LLC.

Community Development Director Chad Weaver stated that this item is to renew an agreement the Town has entered into with Brown and Associates and Five Star Development over the last several years. Brown and Associates conduct building inspections at the Five Star Resort property on behalf of the Town and Five Star reimburses the Town.

Mr. Weaver responded to questions from the Council regarding the timing of payments and volume of inspections.

There were no public comments.

A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to

1. Authorize the Town Manager to execute Amendment eight to the Professional Services Agreement with Brown and Associates for Third Party Plan Review and Inspection Services Related to Construction Activities at the Five Star Development, and

2. Authorize the Town Manager to execute Amendment seven to the agreement with Five Star Resort Owner, LLC and Five Star Land Owner, LLC for third-party inspection services. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

25-160 Discussion and Possible Action to Authorize Town Manager to Execute a Linking Agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review and Inspection Services.

Mr. Weaver stated that the purpose of this contract with Brown and Associates was to provide supplemental on-call plan review and inspection services to improve prompt service delivery.

There were no public comments.

A motion was made by Council Member Labelle, seconded by Council Member Pace, to authorize the Town Manager to execute a linking agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review and Inspection Services in an amount not to exceed \$150,000. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

25-163 Discussion and Possible Action to Approve the Purchase of Heavy Equipment Vehicles Budgeted in Fiscal Year 2025/2026

Public Works Superintendent Robert Deserano presented a request to purchase a backhoe loader, bucket truck, and articulated loader for the Public Works Streets Division.

There were no public comments.

A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to authorize the purchase of two heavy equipment vehicles in Fiscal Year 2026 in an amount not to exceed \$480,131.25. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

**25-165 Discussion and Possible Action to Approve the Purchase of
Vehicles Budgeted in Fiscal Year 2025/2026**

Mr. Deserano presented a request to purchase one 2025 Ford Escape for the Community Development Department, one 2025 Ford F250 for the Public Works Department, and four 2025 Ford Explorers for the Police Department.

There were no public comments.

A motion was made by Council Member Thomasson, seconded by Council Member Labelle, to authorize the purchase of six vehicles budgeted in Fiscal Year 2026 in an amount not to exceed \$300,000. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

13. FUTURE AGENDA ITEMS

25-146 Consideration of Requests for Future Agenda Items

Town Manager Ching summarized the future agenda schedule.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Council Members provided comments and updates on current events.

15. ADJOURN

A motion was made at 7:04 PM by Vice Mayor Andeen-Keller, seconded by Council Member Labelle, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

Mayor Stanton adjourned the meeting at 7:17 PM

TOWN OF PARADISE VALLEY

SUBMITTED BY:


Duncan Miller, Town Clerk

STATE OF ARIZONA)
 :SS.
COUNTY OF MARICOPA)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, June 12, 2025

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.




Duncan Miller, Town Clerk