



# Town of Paradise Valley

6401 E Lincoln Dr  
Paradise Valley, AZ 85253

## Action Summary

### Town Council

**Mayor Mark Stanton**  
**Vice Mayor Ellen Andeen-Keller**  
**Councilmember Christine Labelle**  
**Councilmember Karen Liepmann**  
**Councilmember Scott Moore**  
**Councilmember Julie Pace**  
**Councilmember Anna Thomasson**

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Thursday, June 12, 2025

3:00 PM

Council Chambers

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#### 1. CALL TO ORDER / ROLL CALL

**Present:** 7 - Mayor Mark Stanton  
Vice Mayor Ellen Andeen-Keller  
Council Member Christine Labelle  
Council Member Karen Liepmann  
Council Member Scott Moore  
Council Member Julie Pace  
Council Member Anna Thomasson

#### 2. EXECUTIVE SESSION

##### 25-155

Discussion or consultation with the Town Attorney, as authorized by A.R.S. §38-431.03(A)(4), in order to consider the Town's position and instruct legal counsel regarding the contract between the Town of Paradise Valley and the United States Postal Service; and discussion or consultation with the Town Attorney, as authorized by A.R.S. §38-431.03(A)(3) for legal advice.

**A motion was made at 4:39 PM by Vice Mayor Andeen-Keller, seconded by Council Member Liepmann, to go into executive session to discuss item 25-155 .**  
**The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

##### 25-145

The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

**No Reportable Action**

**3. STUDY SESSION ITEMS - IMMEDIATELY FOLLOWING THE EXECUTIVE SESSION**[25-152](#)

Legislative Update and Status of Bills of Interest to the Town

**Received and Filed**[25-135](#)

Discussion of Rose Lane SRP Underground Utility Conversion District

**Received and Filed**[25-166](#)

Discussion and Possible Direction to Staff Regarding Ordinance 2025-03, Amending Chapter 2, Article 2-2, Section 2-2-2 of the Town Code Relating to the Annual Process for Selection of the Vice Mayor

**Received and Filed**[25-162](#)

Discussion of the Status of the Municipal Property Corporation

**Received and Filed****4. BREAK**

**5. RECONVENE FOR REGULAR MEETING 6:00 PM****6. ROLL CALL**

**Present:** 7 - Mayor Mark Stanton  
Vice Mayor Ellen Andeen-Keller  
Council Member Christine Labelle  
Council Member Karen Liepmann  
Council Member Scott Moore  
Council Member Julie Pace  
Council Member Anna Thomasson

**7. PLEDGE OF ALLEGIANCE\*****8. PRESENTATIONS\*****9. CALL TO THE PUBLIC****10. CONSENT AGENDA**

Approval of the Consent Agenda

**A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to approve the Consent Agenda with the exception of items 25-148, 25-150, 25-156, and 25-167. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

[25-144](#) Minutes of Town Council Meeting May 22, 2025

**Approved**

[25-147](#) Discussion and Possible Action to Cancel the June 26, 2025 Regular Council Meeting

**Recommendation:** Cancel the June 26, 2025 Regular Council meeting.

**Approved**

[25-148](#) Discussion and Possible Action Regarding Acceptance of Donations to the Town of Paradise Valley for Fiscal Year 2025

**Recommendation:** Authorize acceptance of donations to the Town received in Fiscal Year 2025.

**A motion was made by Vice Mayor Andeen-Keller, seconded by Council Member Thomasson, to authorize acceptance of donations to the Town received in Fiscal Year 2025. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

[25-149](#) Discussion and Possible Action Regarding Series 11 Liquor License Acquisition of Control Application Submitted by Sanctuary on Camelback Mountain Resort and Spa

**Recommendation:** Forward the Sanctuary on Camelback Mountain Resort & Spa application for Acquisition of Control of a Series 11 liquor license to the Arizona Department of Liquor Licenses and Control with a recommendation for approval.

**Approved**

[25-150](#) Discussion and Possible Action to Award Community Services Funding for Fiscal Year 2025

**Recommendation:** Authorize the Town Manager to execute funding agreements with the agencies listed in the staff report in the amount of \$65,000.

**A motion was made by Council Member Pace, seconded by Council Member Labelle, to authorize the Town Manager to execute funding agreements with the agencies listed in the staff report in the amount of \$65,000. The motion carried by the following vote:**

**Aye:** 6 - Mayor Stanton  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

**Nay:** 1 - Vice Mayor Andeen-Keller

[25-153](#) Discussion and Possible Action to Approve a Contract with Michael Baker International, Inc for Professional Services Relating to Updating the Paradise Valley Zoning Code

**Recommendation:** Approve the Contract CON-25-012-ENG with Michael Baker International, Inc. in the amount not-to-exceed \$129,510 for Professional Services relating to updating the Town's Zoning Code and authorize the Town Manager to execute the contract.

**Approved**

[25-164](#) Discussion and Possible Action to Approve the Purchase of Equipment and Services Related to the Upfitting of Police Department Patrol Vehicles Budgeted in Fiscal Year 2025/2026

**Recommendation:** Authorize the expenditure of funds budgeted in Fiscal Year 2026 related to the upfitting of four Police Department patrol vehicles in an amount not to exceed \$105,000.

**Approved**

[25-157](#) Discussion and Possible Action to Adopt Resolution 2025-07 Adopting the Annual Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for Fiscal Year 2026

**Recommendation:** Adopt Resolution 2025-07

**Adopted**

[25-156](#) Discussion and Possible Action to Adopt Resolution 2025-09 Amending the Financial Management Policies

**Recommendation:** Adopt Resolution 2025-09.

**A motion was made by Council Member Labelle, seconded by Council Member Thomasson, to adopt Resolution 2025-09. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

[25-167](#) Discussion and Possible Action Regarding Resolution 2025-10, Relating to the Second Amendment to an Intergovernmental Agreement with the City of Scottsdale Regarding Scottsdale Road

**Recommendation:** Adopt Resolution 2025-10.

**A motion was made by Council Member Liepmann, seconded by Council Member Thomasson, to adopt Resolution 2025-10. The motion carried by the following vote:**

**Aye:** 5 - Mayor Stanton  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Thomasson

**Nay:** 2 - Vice Mayor Andeen-Keller  
Council Member Pace

[25-151](#)

Discussion and Possible Action to Adopt Resolution 2025-11 Authorizing the Approval of a Grant Agreement with the Arizona Department of Administration for Implementation and Operation of the 9-1-1 Emergency Telecommunication System and Authorizing the Town Manager to Execute the Agreement

**Recommendation:** Adopt Resolution 2025-11

Approved

## 11. PUBLIC HEARINGS

## 12. ACTION ITEMS

[25-158](#)

Discussion and Possible Action to Adopt Resolution 2025-08 Amending the Fiscal Year 2025 Budget

**Recommendation:** Adopt Resolution 2025-08.

**A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to adopt Resolution 2025-08. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

[25-159](#)

Discussion and Possible Action to Authorize the Town Manager to Execute Amendment Eight to the Professional Services Agreement with Brown and Associates for Third Party Plan Review and Inspection Services Related to Construction Activities at the Five Star Development, and Amendment Seven to the Third Party Inspection Agreement with Five Star Resort Owner, LLC and Five Star Land Owner, LLC.

**Recommendation:**

1. Authorize the Town Manager to execute Amendment eight to the Professional Services Agreement with Brown and Associates for Third Party Plan Review and Inspection Services Related to Construction Activities at the Five Star Development, and

2. Authorize the Town Manager to execute Amendment seven to the agreement with Five Star Resort Owner, LLC and Five Star Land Owner, LLC for third-party inspection services.

**A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to 1. Authorize the Town Manager to execute Amendment eight to the Professional Services Agreement with Brown and Associates for Third Party Plan Review and Inspection Services Related to Construction Activities at the Five Star Development, and**

**2. Authorize the Town Manager to execute Amendment seven to the agreement with Five Star Resort Owner, LLC and Five Star Land Owner, LLC for third-party inspection services. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

[25-160](#)

Discussion and Possible Action to Authorize Town Manager to Execute a Linking Agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review and Inspection Services.

**Recommendation:**

Authorize the Town Manager to execute a linking agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review and Inspection Services in an amount not to exceed \$150,000.

**A motion was made by Council Member Labelle, seconded by Council Member Pace, to authorize the Town Manager to execute a linking agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review and Inspection Services in an amount not to exceed \$150,000. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

[25-163](#)

Discussion and Possible Action to Approve the Purchase of Heavy Equipment Vehicles Budgeted in Fiscal Year 2025/2026

**Recommendation:** Authorize the purchase of two heavy equipment vehicles in Fiscal Year 2026 in an amount not to exceed \$480,131.25.

**A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to authorize the purchase of two heavy equipment vehicles in Fiscal Year 2026 in an amount not to exceed \$480,131.25. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

[25-165](#)

Discussion and Possible Action to Approve the Purchase of Vehicles Budgeted in Fiscal Year 2025/2026

**Recommendation:** Authorize the purchase of six vehicles budgeted in Fiscal Year 2026 in an amount not to exceed \$300,000.

**A motion was made by Council Member Thomasson, seconded by Council Member Labelle, to authorize the purchase of six vehicles budgeted in Fiscal Year 2026 in an amount not to exceed \$300,000. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson

### 13. FUTURE AGENDA ITEMS

[25-146](#)

Consideration of Requests for Future Agenda Items

**Recommendation:** Review the current list of pending agenda topics.

**Received and Filed**



**14. MAYOR / COUNCIL / MANAGER COMMENTS****15. ADJOURN**

**A motion was made at 7:04 PM by Vice Mayor Andeen-Keller, seconded by Council Member Labelle, to adjourn. The motion carried by the following vote:**

**Aye:** 7 - Mayor Stanton  
Vice Mayor Andeen-Keller  
Council Member Labelle  
Council Member Liepmann  
Council Member Moore  
Council Member Pace  
Council Member Thomasson