



Town of Paradise Valley

6401 E Lincoln Dr
Paradise Valley, AZ 85253

Meeting Notice and Agenda Town Council

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Councilmember Christine Labelle
Councilmember Karen Liepmann
Councilmember Scott Moore
Councilmember Julie Pace
Councilmember Anna Thomasson

Thursday, June 12, 2025

3:00 PM

Council Chambers

1. CALL TO ORDER / ROLL CALL

Notice is hereby given that members of the Town Council will attend either in person or by electronic conference system, pursuant to A.R.S. §38-431(4).

2. EXECUTIVE SESSION

25-155

Discussion or consultation with the Town Attorney, as authorized by A.R.S. §38-431.03(A)(4), in order to consider the Town's position and instruct legal counsel regarding the contract between the Town of Paradise Valley and the United States Postal Service; and discussion or consultation with the Town Attorney, as authorized by A.R.S. §38-431.03(A)(3) for legal advice.

25-145

The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

3. STUDY SESSION ITEMS - IMMEDIATELY FOLLOWING THE EXECUTIVE SESSION

The Study Session is open to the public for viewing, and the following items are scheduled for discussion among the Council, Staff, and their designees. The Town Council will be briefed by staff and other Town representatives. There will be no votes and no final action taken on discussion items. The Council may give direction to staff and request that items be scheduled for consideration and final action at a later date. The order of discussion items and the estimated time scheduled to hear each item are subject to change.

25-152

Legislative Update and Status of Bills of Interest to the Town

Staff Contact:

Andrew B. Ching, 480-348-3690

Attachments:

[A. Staff Report Legislative Update](#)

25-135**Discussion of Rose Lane SRP Underground Utility Conversion District****Staff Contact:**

Chad Weaver, 480-348-3522

Attachments:[A. Staff Report](#)[B. Presentation](#)**25-166****Discussion and Possible Direction to Staff Regarding Ordinance 2025-03, Amending Chapter 2, Article 2-2, Section 2-2-2 of the Town Code Relating to the Annual Process for Selection of the Vice Mayor****Staff Contact:**

Andrew J. McGuire, 480-348-3691

Attachments:[A. Staff Report](#)[B. Ordinance](#)[C. Presentation](#)**25-162****Discussion of the Status of the Municipal Property Corporation****Staff Contact:**

Duncan Miller, 480-348-3610

Attachments:[A. Staff Report - Status of MPC](#)[B. Presentation](#)[C. Resolution 786](#)**4. BREAK**

5. RECONVENE FOR REGULAR MEETING 6:00 PM**6. ROLL CALL****7. PLEDGE OF ALLEGIANCE*****8. PRESENTATIONS*****9. CALL TO THE PUBLIC**

Citizens may address the Council on any matter not on the agenda or any item on the Study Session (Section 3 on the agenda). In conformance with Open Meeting Laws, Council may not discuss or take action on this matter at this Council meeting, but may respond to criticism, ask that staff review a matter raised, or ask that it be placed on a future agenda. Those making comments shall limit their remarks to three (3) minutes. Please fill out a Speaker Request form prior to addressing the Council.

10. CONSENT AGENDA

All items on the Consent Agenda are considered by the Town Council to be routine and will be enacted by a single motion. There will be no separate discussion of these items. If a member of the Council or public desires discussion on any item it will be removed from the Consent Agenda and considered separately. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

25-144**Minutes of Town Council Meeting May 22, 2025**

Attachments: [Town Council Minutes May 22 2025](#)

25-147**Discussion and Possible Action to Cancel the June 26, 2025 Regular Council Meeting**

Recommendation: Cancel the June 26, 2025 Regular Council meeting.

Staff Contact: Duncan Miller, 480-348-3610

Attachments: [A. Staff Report](#)

25-148**Discussion and Possible Action Regarding Acceptance of Donations to the Town of Paradise Valley for Fiscal Year 2025**

Recommendation: Authorize acceptance of donations to the Town received in Fiscal Year 2025.

Staff Contact: Duncan Miller, 480-348-3610

Attachments: [A. Staff Report](#)
[B. FY25 - PV Donation Report](#)

25-149 **Discussion and Possible Action Regarding Series 11 Liquor License Acquisition of Control Application Submitted by Sanctuary on Camelback Mountain Resort and Spa**

Recommendation: Forward the Sanctuary on Camelback Mountain Resort & Spa application for Acquisition of Control of a Series 11 liquor license to the Arizona Department of Liquor Licenses and Control with a recommendation for approval.

Staff Contact: Duncan Miller, 480-348-3610

Attachments: [A. Staff Report - Sanctuary on Camelback Liquor License](#)
 [B. Memo from Police Department](#)
 [C. Memo from Community Development Department](#)

25-150 **Discussion and Possible Action to Award Community Services Funding for Fiscal Year 2025**

Recommendation: Authorize the Town Manager to execute funding agreements with the agencies listed in the staff report in the amount of \$65,000.

Staff Contact: Duncan Miller, 480-348-3610

Attachments: [A. Staff Report](#)

25-153 **Discussion and Possible Action to Approve a Contract with Michael Baker International, Inc for Professional Services Relating to Updating the Paradise Valley Zoning Code**

Recommendation: Approve the Contract CON-25-012-ENG with Michael Baker International, Inc. in the amount not-to-exceed \$129,510 for Professional Services relating to updating the Town's Zoning Code and authorize the Town Manager to execute the contract.

Staff Contact: Chad Weaver, 480-348-3522

Attachments: [A. Staff Report](#)
 [B. CON-25-012-A1-ENG - Zoning Code Update - Michael Baker - Amendment C](#)
 [C. Zoning Code Analysis](#)

25-164 **Discussion and Possible Action to Approve the Purchase of Equipment and Services Related to the Upfitting of Police Department Patrol Vehicles Budgeted in Fiscal Year 2025/2026**

Recommendation: Authorize the expenditure of funds budgeted in Fiscal Year 2026 related to the upfitting of four Police Department patrol vehicles in an amount not to exceed \$105,000.

Staff Contact: Joe DiVenti, 480-348-3583

Attachments: [A. Staff Report Vehicle Upfitting](#)
 [B. Police Upfitting Quote](#)

25-157 **Discussion and Possible Action to Adopt Resolution 2025-07
Adopting the Annual Public Safety Personnel Retirement System
(PSPRS) Pension Funding Policy for Fiscal Year 2026**

Recommendation: Adopt Resolution 2025-07

Staff Contact: Leslie DeReche, 480-348-3696

Attachments: [A. Staff Report](#)
[B. Resolution 2025-07 - Adopting PSPRS Pension Funding Policy 2026 \(002\)\(0](#)

25-156 **Discussion and Possible Action to Adopt Resolution 2025-09
Amending the Financial Management Policies**

Recommendation: Adopt Resolution 2025-09.

Staff Contact: Leslie DeReche, 480-348-3696

Attachments: [A. Staff Report](#)
[B. Resoluion 2025-09 – Financial Management Policy \(002\)\(06.05.25\)\(6570676](#)

25-167 **Discussion and Possible Action Regarding Resolution 2025-10,
Relating to the Second Amendment to an Intergovernmental
Agreement with the City of Scottsdale Regarding Scottsdale Road**

Recommendation: Adopt Resolution 2025-10.

Staff Contact: Andrew McGuire, 602-257-7664

Attachments: [A. Staff Report](#)
[B. RES 2025-10 - Second Amendment to Scottsdale IGA \(002\)\(6.5.25\)](#)

25-151 **Discussion and Possible Action to Adopt Resolution 2025-11
Authorizing the Approval of a Grant Agreement with the Arizona
Department of Administration for Implementation and Operation of
the 9-1-1 Emergency Telecommunication System and Authorizing
the Town Manager to Execute the Agreement**

Recommendation: Adopt Resolution 2025-11

Staff Contact: Freeman Carney, 480-948-7410

Attachments: [A. Staff Report](#)
[B. Resolution 2025-11 - Approving ADOA 9-1-1 Grant Agreement\(6557649.2\)](#)
[C. Paradise Valley 9-1-1 FY26 Grant Agreement](#)
[D. Memorandum of Understanding](#)

11. PUBLIC HEARINGS

The Town Council may hear public comments and take action on any of these items. Citizens may address the Council regarding any or all of these items. Those making comments are limited to three (3) minutes. Speakers may not yield their time to others. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

12. ACTION ITEMS

The Town Council May Take Action on This Item. Citizens may address the Council regarding any or all of these items. Those making comments are limited to three (3) minutes. Speakers may not yield their time to others. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

25-158

Discussion and Possible Action to Adopt Resolution 2025-08 Amending the Fiscal Year 2025 Budget

Recommendation: Adopt Resolution 2025-08.

Staff Contact: Leslie DeReche, 480.348.3696

Attachments: [A. Staff Report](#)
[B. Resolution 2025-08 – FY 25 Budget Transfers and Amendments\(6570675.1\)](#)

25-159

Discussion and Possible Action to Authorize the Town Manager to Execute Amendment Eight to the Professional Services Agreement with Brown and Associates for Third Party Plan Review and Inspection Services Related to Construction Activities at the Five Star Development, and Amendment Seven to the Third Party Inspection Agreement with Five Star Resort Owner, LLC and Five Star Land Owner, LLC.

Recommendation: 1. Authorize the Town Manager to execute Amendment eight to the Professional Services Agreement with Brown and Associates for Third Party Plan Review and Inspection Services Related to Construction Activities at the Five Star Development, and

2. Authorize the Town Manager to execute Amendment seven to the agreement with Five Star Resort Owner, LLC and Five Star Land Owner, LLC for third-party inspection services.

Staff Contact: Chad Weaver, 480-348-3522

Attachments: [A. Staff Report](#)
[B. CON-19-046-CMD-A8 Brown and Associates](#)
[C. CON-19-053-CMD-A7-1 Five Star Development](#)

25-160**Discussion and Possible Action to Authorize Town Manager to Execute a Linking Agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review and Inspection Services.**

Recommendation: Authorize the Town Manager to execute a linking agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review and Inspection Services in an amount not to exceed \$150,000.

Staff Contact: Chad Weaver, 480-348-3522

Attachments: [A. Staff Report](#)
[B. CON-26-001-ENG Brown and Associates 6-12-25](#)

25-163**Discussion and Possible Action to Approve the Purchase of Heavy Equipment Vehicles Budgeted in Fiscal Year 2025/2026**

Recommendation: Authorize the purchase of two heavy equipment vehicles in Fiscal Year 2026 in an amount not to exceed \$480,131.25.

Staff Contact: Robert Deserano 480-348-3589

Attachments: [A. Staff Report Heavy Equipment Replacement June 2025 UPDATED 6-5-2025](#)
[B. Heavy Equipment Quote](#)

25-165**Discussion and Possible Action to Approve the Purchase of Vehicles Budgeted in Fiscal Year 2025/2026**

Recommendation: Authorize the purchase of six vehicles budgeted in Fiscal Year 2026 in an amount not to exceed \$300,000.

Staff Contact: Robert Deserano, 480-348-3589

Attachments: [A. Staff Report Vehicle Replacement](#)
[B. Quotes for Six Replacement Vehicles](#)

13. FUTURE AGENDA ITEMS

The Town Council May Take Action on This Item. The Mayor or Town Manager will present the long range meeting agenda schedule and announce major topics for the following meeting. Any member of the Council may move to have the Town Manager add a new agenda item to a future agenda. Upon concurrence of four more Members, which may include the Mayor, the item shall be added to the list of future agenda items and scheduled by the Town Manager as a future agenda item within 60 days, or longer with Council approval.

25-146**Consideration of Requests for Future Agenda Items**

Recommendation: Review the current list of pending agenda topics.

Staff Contact: Town Manager, 480-348-3690

Attachments: [2025 Council Agenda Schedule](#)

14. MAYOR / COUNCIL / MANAGER COMMENTS

The Mayor, Council or Town Manager may provide a summary of current events. In conformance with Open Meeting Laws, Council may not have discussion or take action at this Council meeting on any matter discussed during the summary.

15. ADJOURN

AGENDA IS SUBJECT TO CHANGE

**Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.*

The Town of Paradise Valley endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance can also be provided for disabled persons at public meetings. Please call 480-948-7411 (voice) or 480-483-1811 (TDD) to request accommodation to participate in the Town Council meeting.