

# **TOWN** *Of* **PARADISE VALLEY**



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## **STAFF REPORT**

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**TO:** Chair and Planning Commission Members  
Chair and Board of Adjustment Members  
Chair and Hillside Building Committee Members

**FROM:** Chad Weaver, Community Development Director

**DATE:** July 15, 2025

**DEPARTMENT:** Community Development Department  
Chad Weaver, 480-348-3522

**AGENDA TITLE:** Planning Commission, Board of Adjustment, and Hillside Building Committee Training

### **BACKGROUND**

The upcoming training session provides an opportunity for Town staff and the various appointed members of the Planning Commission, Board of Adjustment, and Hillside Building Committee members to provide an overview of the Planning & Development processes, discuss the Planning Commission, Board of Adjustment, and Hillside Building Committee member roles in those processes, discuss staff's role, and provide an overview of legal requirements.

Each of the committees have their own webpage on the Town's website at <https://www.paradisevalleyaz.gov/82/Boards-Commissions>. The webpages for the three committees provide an overview of the committee, membership information, meeting information, rules of procedures adopted by Town Resolution, and links to related resource documents.

It is encouraged that all members attend in-person for training.

### **ATTACHMENTS:**

- A. Staff Report
- B. Presentation
- C. Legal Presentation