

TOWN *Of* PARADISE VALLEY



STAFF REPORT

TO: Mayor Bien-Willner and Town Council Members

FROM: Andrew Ching, Town Manager
Chad Weaver, Community Development Director
Shar Johnson, Town Engineer
Sam Kayat, CIP Manager

DATE: November 14, 2024

DEPARTMENT: Community Development
Chad Weaver, 480-348-3522

AGENDA TITLE:
Doubletree Ranch Road Entry Monument (contract amendment)

SUMMARY STATEMENT:

Town staff is seeking Council's approval to amend the professional service agreement between the Town and Kimley-Horn, the design consultant for this project. This amendment will update the original contract by adding scope and fee necessary to complete the final design of the project.

A permit pre-application was submitted to City of Scottsdale, and it is currently under review. An IGA between the Town and the City will be required before construction of the project can start.

BACKGROUND:

The project aims to enhance the aesthetic appeal of the Town's entry point by installing a 5-ft high, decorative metal screen wall at the northwest and southwest corners of Doubletree Ranch Rd and Scottsdale Rd, retexturing and painting the existing walls at both corners, and enhancing the landscape along the walls fronting Scottsdale Rd. Additionally, the project includes the relocation of the Town's entry monument to the proposed new median.

The site where the screen wall and other improvements are proposed is owned by the City of Scottsdale. Scottsdale requires a permit to construct the proposed improvements and modify existing walls. Additional challenge at this site arises from the existing City of Scottsdale water infrastructure, which includes valves, underground vaults, and related appurtenances including APS electric cabinets which require clearance and maintenance access. Staff submitted a permit pre-application to the City of Scottsdale, and are currently working with the City to obtain required approvals. The next step in the

process is for the Town and the City to work on an IGA that would designate each party's responsibility for the operation and maintenance of the City owned site.

RECOMMENDATION:

Authorize Town Manager to execute third amendment to professional services agreement No. CON-23-051-ENG with Kimley Horn and Associates, Inc to increase compensation to the consultant by \$86,420 resulting in an increase of the total not-to-exceed compensation from \$41,655 to \$128,075.

BUDGETARY IMPACT:

The Town's FY25/FY26 CIP budgets include \$350k and \$180K respectively for a total of \$530,000 to complete the design and construction of this project. The proposed contract amendment in the amount of \$86,420 is within the available FY25 budget.

ATTACHMENT(S):

- A. Staff Report
- B. Presentation
- C. Contract Amendment
- D. 6/27/24 Council Study Session Minutes