

TOWN *Of* PARADISE VALLEY



STAFF REPORT

TO: Mayor Stanton and Town Council Members

FROM: Andrew B. Ching, Town Manager
Duncan Miller, Town Clerk

DATE: April 9, 2026

DEPARTMENT: Town Manager
Duncan Miller, 480-348-3610

AGENDA TITLE:

Discussion and Possible Action Regarding Appointments to Town Committees, Commissions, and Boards

SUMMARY STATEMENT:

The Town of Paradise Valley has a proud history of volunteer service to the community. In addition to all-volunteer Town Council Members and Municipal Court Judges, more than 50 residents donate their time and expertise to the Town by serving on various committees, commissions, and boards. In this year's appointment cycle, there are 18 committee members seeking reappointment and there are six committee vacancies.

The Town invited applications from residents interested in volunteering with the Town. A total of 13 applications were received. Interviews will be scheduled on April 9th. Below is a summary of the appointments and reappointments to be made this year.

Advisory Committee on Public Safety (ACOPS)

ACOPS is comprised of seven members appointed by the Town Council. Members serve two-year staggered terms. The purpose of the Committee is to preserve and improve the quality of life in Paradise Valley by assisting the Police Department and Community Resource Officer in engaging the community in a public dialogue on issues relevant to public safety, including prevention, enforcement, awareness, and community outreach. There are two reappointments and one new appointment.

Members Requesting Reappointment	First Name	Last Name	Appointed	Term Expires
Advisory Committee on Public Safety	Julie	Schwalbe	2023	2028
Advisory Committee on Public Safety	Mark	Winograd	2021	2028
Advisory Committee on Public Safety				2028

Board of Adjustment

The Board of Adjustment is comprised of seven residents appointed by the Mayor and confirmed by the Council. The Board hears variance requests and appeals of zoning code interpretations made by the Zoning Administrator. Three terms expire this year and each member has asked to be considered for reappointment.

Vacancies	First Name	Last Name	Appointed	Term Expires
Board of Adjustment	Ken	Barnes	2023	2029
Board of Adjustment	Hope	Ozer	1986	2029
Board of Adjustment	Quinn	Williams	2017	2029

Hillside Building Committee

The Hillside Committee is a code compliance review committee whose purpose is to review new construction applications for adherence to the Hillside Code. It consists of 6 members – three citizens, appointed by the Mayor and confirmed by the Council, and three rotating Planning Commissioners. The three citizen members serve staggered three-year terms. Citizen Member Blair Portigal's term is expiring, and he has asked to be reappointed.

Members Requesting Reappointment	First Name	Last Name	Appointed	Term Expires
Hillside Building Committee	Blair	Portigal	2024	2029

Historical Advisory Committee

The Historical Advisory Committee's mission is to establish compile, archive, and maintain historical records of the Town, and produce appropriate literature to commemorate the Town's major anniversary dates. It is made up of seven members appointed by the Mayor and Council and serve three-year terms. Three terms expire this year and each member has asked to be considered for reappointment.

Members Requesting Reappointment	First Name	Last Name	Appointed	Term Expires
Historical Advisory Committee	Julie	Garrison	2023	2029
Historical Advisory Committee	Kathy	Hanke	2025	2029
Historical Advisory Committee	Susan	Schultz	2024	2029

Paradise Valley Mountain Preserve Trust (PVMPT)

The PVMPT is made up of seven Trustees appointed by the Mayor and confirmed by the Town Council. Its purpose is to acquire, maintain, preserve and protect in perpetuity undeveloped real property, including scenic and conservation easements, on and around the Mountain Preserve in Paradise Valley. There are two new appointments this year. Fred Pakis and Scott LeMarr have decided to step down.

Members Requesting Reappointment	First Name	Last Name	Appointed	Term Ends
Paradise Valley Mountain Preserve Trust				2029
Paradise Valley Mountain Preserve Trust				2029

Planning Commission

The Planning Commission is comprised of seven members appointed by the Mayor and Town Council to staggered three-year terms. The Planning Commission provides recommendations on a wide array of land-use issues including subdivision plats, lot splits, zoning ordinance amendments, Special Use Permits, and general plan amendments. The Planning Commission is also the primary entity responsible for long-term, comprehensive planning and often acts as the advisory committee on long-term plans. There are three terms expiring this year and all three have asked to be considered for reappointment. Applications were received in this appointment cycle from residents interested in the Planning Commission and may also be considered for appointment.

Members Requesting Reappointment	First Name	Last Name	Appointed	Term Ends
Planning Commission	Bob	Brown	2023	2029
Planning Commission	Tim	Dickman	2023	2029
Planning Commission	Jim	Rose	2020	2029

Public Safety Personnel Retirement Board (PSPRS)

PSPRS is composed of the following: the Mayor, (or the Mayor's designee approved by the Town Council), two citizen members appointed by the Mayor and confirmed by the Town Council, and two members elected by the Police Department. The terms for the citizen members and Mayor's designee are four years. In this cycle, the term for the Mayor's designee is expiring. Jameson Van Houten has asked to be considered for reappointment.

Members Requesting Reappointment	First Name	Last Name	Appointed	Term Ends
Public Safety Personnel Retirement Board	Jameson	Van Houten	2013	2030

PV Arts Board

The PV Arts Board advises the Town Council concerning planning and display of art works in the Town Hall Complex. The Committee helps to create and sustain a cultural and artistic environment which encourages local artists, collectors, and gallery owners to participate in educational and exhibition projects within the Town. The organizational guidelines approved by the Town Council states that the Arts Board shall have a minimum of seven members but may expand or reduce membership from time to time. Members are appointed by the Mayor and Council. There are five reappointments and three new appointments to fill vacancies for seats previously held by Joe Sacco, Kathy Duley, and Carol Brecker.

Members Requesting Reappointment	First Name	Last Name	Appointed	Term Ends
PV Arts Board	Kim	Kunasek	2023	2029
PV Arts Board	Beth	McRae	2023	2029
PV Arts Board	Natalie	Montenegrino	2018	2029
PV Arts Board	Colleen	Steinberg	2017	2029
PV Arts Board	Ellen	Uhl	2023	2029
PV Arts Board				2029
PV Arts Board				2029
PV Arts Board				2029

ATTACHMENT(S):

- A. Staff Report
- B. Committee Volunteer Roster
- C. Committee Summary Chart