



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, May 25, 2017**

1. CALL TO ORDER / ROLL CALL

Mayor Collins called to order the Town Council Meeting for Thursday, May 25, 2017 at 12:01 PM in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Paul Dembow
Council Member Scott Moore
Council Member Julie Pace attended by telephone conference call (departed at 3:30 PM)
Council Member David A. Sherf
Council Member Mark Stanton arrived at 2:30 PM

2. EXECUTIVE SESSION

Discussion of Town Manager and Town Attorney Performance Reviews as authorized by A.R.S. §38-431.03(A)(1) and Town Manager and Town Attorney contract negotiations as authorized by A.R.S. §38-431.03(A)(4).

A motion was made by Vice Mayor Bien-Willner, seconded by Council Member Moore, to go into executive session. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Sherf

Absent: 1 - Council Member Stanton

The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the agenda items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

There was no action taken on this item.

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Town Attorney Andrew Miller
Town Clerk Duncan Miller
Police Chief Peter Wingert
Town Engineer Paul Mood
Director of Administration and Government Affairs Dawn Marie Buckland
Public Works Director Brent Skoglund
Community Development Director Eva Cutro
Senior Planner Paul Michaud
Planner George Burton

3. STUDY SESSION ITEMS**17-187 Discussion of a Proposed Subdivision Monument Sign and Wall Sign for Camelhead North**

Senior Planner Paul Michaud presented a proposed subdivision monument sign and wall for the Camelhead North neighborhood association located at 4816 E Arroyo Verde Drive and 4600 E Pebble Ridge Road.

The Council discussed sight visibility concerns in detail. It was suggested that the Town changed the current code requirement if it is not a reasonable standard and cannot be met. Town Engineer Paul Mood suggested deferring to the AASHTO standard which is a formula derived from setbacks, speed, and other variables to determine the appropriate height and distance of structures in the right-of-way. There was consensus to direct staff to draft amendments to the "corner vision" section of the Town Code.

The item was scheduled for Council action on June 8, 2017.

17-178 Discussion of Sanctuary Resort Special Use Permit Amendment

Planner George Burton presented a request to amend the Special Use Permit for Sanctuary Resort and Spa to allow for additions to the existing casitas, two new casita buildings, a new pool, a new snack bar, modified parking, and additions to the existing ballroom building, and the addition of storage containers.

Mr. Burton stated that the proposed amendments are consistent with the General Plan, Zoning Ordinance, SUP Guidelines, and the Statement of Direction. The Planning Commission voted unanimously on May 2, 2017 to recommend approval of the amendment with stipulations.

The Council focused its discussion on landscaping along McDonald Drive and the oleanders screening the new storage containers. Council directed staff to add a stipulation limiting the number of storage containers to five, requiring a managerial amendment for a landscaping plan with objective standards

consistent with the 56th Street design, and a plan to remove or screen the storage containers if the oleanders die.

Council action on the SUP was scheduled for June 8, 2017.

17-180 Discussion of The Villas at Cheney Estates Private Roadway Gate Statement of Direction

Senior Planner Paul Michaud presented a request from Doug Jorden, P.C. on behalf of Town Triangle, LLC for a private roadway gate Special Use Permit near the northwest corner of the Northern Avenue alignment and Scottsdale Road. Mr. Michaud discussed alternative draft statements of direction for Council consideration, supporting and opposing private roadway gates.

Council discussed the Statement of Direction process for SUPs as they relate to concurrent applications for land use and zoning amendments. The Council directed that the Statement of Direction emphasize that the Council's consent to allowing the Planning Commission to consider the private gate does not constitute support for the associated zoning applications. The Council also asked staff to research including a reverter clause in the SUP to revert approval of the private gate if the zoning applications do not get approved or if the project is not built within a certain period of time.

The Statement of Direction would be scheduled for action on June 8, 2017.

17-193 Discussion of Lighting Code Revisions

Community Development Director Eva Cutro presented proposed amendments to Zoning Articles 10 and 25 regarding lighting. She said that certain portions of the lighting code were outdated and did not reflect current standards while other changes were "housekeeping in nature. The amendments included the following:

- A purpose statement has been added
- A definition section has been added
- All references to watts have been changed to lumens
- A provision for holiday lights has been added
- Light measurements can now be computed in both Footcandles (existing measurement) and Lux (new measurement)
- Sign regulations have been tightened:
 - Sign lighting permitted only during business hours
 - Kelvin measurement added to prevent bright, blue/white lighting
 - Non-opaque, back lit signs now prohibited

The Council noted that municipal buildings in Town do not meet the lighting standards for non-residential properties. There was consensus to research placing timer switches on outdoor lighting for government buildings. It was also noted that many street lights, like those along the Tatum Curve, are very bright

and do not meet the new Kelvin standards. However, those lights are owned by utility companies and were recently replaced with energy saving LED lights.

The lighting ordinance was scheduled for action on June 8, 2017.

17-197 Review of a Cell Service Statement of Direction (SOD)

Town Manager Kevin Burke presented the proposed Statement of Direction for the Planning Commission's review of amendments to the Personal Wireless Service Facilities section of the Zoning Ordinance.

The Council discussed objective standards for small cell facilities in the right-of-way. There was consensus for the Code to reflect a preference for 24-foot faux cacti installations in the ROW with appropriate landscaping. Attention should be given to placement of all installations to provide separation from streets and sidewalks. Also, the design palette should be similar to 56th Street.

The Council discussed timing for review and adoption of the new ordinance. Because August 8 was the effective date for the new state law, Council directed that the Commission complete its work in mid-July so the Council could take action in early August. The Council discussed scheduling a special meeting in August for adoption.

The SOD was schedule for action on June 8, 2017.

Mayor Collins recessed the meeting at 6:00 p.m.

5. RECONVENE FOR REGULAR MEETING

Mayor Collins reconvened the meeting at 6:05 PM

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Paul Dembow
Council Member Scott Moore
Council Member David A. Sherf
Council Member Mark Stanton

Absent:

Council Member Julie Pace

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Assistant Town Attorney Deborah Robberson
Town Clerk Duncan Miller
Police Chief Peter Wingert
Public Works Director Brent Skoglund
Director of Administration and Government Affairs Dawn Marie Buckland
Community Development Director Eva Cutro
Engineering Services Analyst Jeremy Knapp

7. PLEDGE OF ALLEGIANCE*

Mayor Collins led the Pledge of Allegiance.

8. PRESENTATIONS*

17-192 Recognition of Montessori Academy

Mayor Collins thanked the Montessori Academy for displaying student art work during the month of April in the Community Room.

Mayor Collins announced that the Town is celebrating its 56th Anniversary this week. In recognition of this special occasion, the Historical Advisory Committee provided refreshments to enjoy during the meeting.

9. CALL TO THE PUBLIC

Resident Dorothy Smith spoke on the occasion of the Town's 56th Anniversary. She thanked staff members for their service.

Resident Brett Goett addressed Council regarding the bicycle / pedestrian master plan study. He welcomed the opportunity to speak on behalf of the cycling community regarding recent criticisms of cyclists.

10. CONSENT AGENDA

Mr. Burke summarized the Consent Agenda.

17-185 Minutes of Town Council Meeting May 11, 2017

17-184 Adoption of Resolution Number 2017-10: Designating an Authorized Agent for Special Event Liquor License Application Recommendations

Recommendation: Adopt Resolution Number 2017-10

17-181 Approval of Paradise Hills IV Lot Split

Recommendation: Approve the Paradise Hills IV Lot Split, located at 6722 N. Joshua Tree Lane, subject to the stipulations in the Action Report.

A motion was made by Council Member Sherf, seconded by Council Member Moore, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Sherf
Council Member Stanton

Absent: 1 - Council Member Pace

11. PUBLIC HEARINGS

17-191 Adoption of Ordinance Number 2017-04; Amending the Phoenix Country Day School Special Use Permit

Community Development Director Eva Cutro presented an amendment to the Phoenix Country Day School Special Use Permit to add a new Administration Building, security fencing, and signage. She stated that the proposed changes are consistent with the General Plan, Zoning Ordinance, SUP Guidelines, and Statement of Direction. The Planning Commission voted unanimously to recommend approval. The SUP before the Council included amendments offered by the Council to enhance landscaping around the new sign and prohibit new signs at the other ingress/egress locations.

There was no report from the Planning Commission.

Mayor Collins opened the public hearing.

Nick Labadie, Planner with Rose Law Group, spoke on behalf of the applicant and thanked the Council for its consideration.

Mayor Collins closed the public hearing.

There was no discussion.

A motion was made by Council Member Moore, seconded by Council Member Stanton, to Adopt Ordinance Number 2017-04 The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Sherf
Council Member Stanton

Absent: 1 - Council Member Pace

12. ACTION ITEMS

17-188 Adoption of Ordinance Number 2017-03; Amending Article 8-3 Sanitation

Town Clerk Duncan Miller summarized the change to Section 8-3-6(A)(5) of the Town Code providing that sanitation collection vehicles with diesel engines shall be no older than Model Year 2007.

There was no discussion.

A motion was made by Council Member Stanton, seconded by Vice Mayor Bien-Willner, to Adopt Ordinance Number 2017-03 as amended. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Sherf
Council Member Stanton

Absent: 1 - Council Member Pace

13. FUTURE AGENDA ITEMS

17-183 Consideration of Requests for Future Agenda Items

Mr. Burke summarized the items on the future agenda schedule.

There was no discussion and no additions.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Town Attorney Andrew Miller introduced Stephen Wainwright who would serve as a legal intern over the summer.

Council Member Dembow thanked Historical Committee Members Catherine Kauffman and Anne Andeen who helped with the 56th Anniversary celebration.

16. ADJOURN

Mayor Collins announced that the next regular meeting would be held on June 8, 2017.

A motion was made by Council Member Moore, seconded by Council Member Dembow, to adjourn. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Sherf
Council Member Stanton

Absent: 1 - Council Member Pace

Mayor Collins adjourned the meeting at 6:37 p.m.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

STATE OF ARIZONA)

COUNTY OF MARICOPA)
 :ss.

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, May 25, 2017.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk