



TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, February 23, 2017

1. CALL TO ORDER / ROLL CALL

Mayor Collins called to order the Town Council Meeting for Thursday, February 23, 2017 at 10:30 a.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Paul Dembow
Council Member Scott Moore
Council Member Julie Pace
Council Member Mark Stanton

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Town Attorney Andrew Miller
Town Clerk Duncan Miller
Police Chief Peter Wingert
Public Works Director Brent Skoglund
Senior Planner Paul Michaud
Planner George Burton
Acting Town Engineer Woody Scoutten

2. STUDY SESSION ITEMS

17-047 Review and Consideration of Invergordon Speed Study

Police Chief Peter Wingert provided a historical summary of speed limits on Invergordon Rd between McDonald Dr and Lincoln Dr. He explained that two previous resolutions established a 25-MPH limit in front of the private school and church on Invergordon Rd. When the school closed, the speed limit was increased. After another private school opened on the property, temporary 15-MPH school zone signs were permitted. However, the speed limits were not authorized by Council and could not be enforced.

Chief Wingert stated that EPS Group conducted a traffic safety analysis and recommended the following:

- the speed limit be reduced to 25 mph in the area of the Montessori Academy between 7:30am and 8:30am and again between 2:30pm and 3:30pm, Monday through Friday.
- two (2) Yellow school signs, one for southbound traffic at Keim Drive and one just north of McDonald Drive for northbound traffic.
- two (2) 25 mph signs with Monday-Friday sub-signs and 7:30-8:30 AM and 2:30-3:30 PM sub-signs.

There was Council consensus to direct staff to prepare a resolution implementing the recommendation.

17-051 Update of Paradise Valley Bicycle & Pedestrian Master Plan

Senior Planner Paul Michaud and Jim Coffman of Coffman Studio updated the Town Council on the Bicycle and Pedestrian Master Plan. They provided an overview of the draft plan and asked for specific direction on the major components of the draft. They reminded Council that the purpose of the Master Plan was to fulfill the General Plan goal to analyze non-motorized circulation system for the Town, define bicycle and pedestrian routes, design standards for street and off-street signage, identify projects, and create performance measures. They summarized existing conditions and recommendations based on feedback from residents.

The Council discussed developing a Statement of Direction (SOD) or similar clarification to the Planning Commission to set parameters on their review. There was consensus on the following:

- Focus more on pedestrian paths and connectivity, and give less priority to bicycles
- Limit signage and pavement markings
- Collaborate with the Visually Significant Corridors Master Plan process for consistent treatment of design, especially on Lincoln and Tatum
- Collaborate with area drainage studies
- Focus on local connectivity and not regional connectivity
- Discourage bicycle use of major arterials
- Walking paths on Town-owned property behind houses was generally discouraged

Council discussed dividing up the master plan by project areas. The Council expressed cost considerations and concerns. They asked for specific cost estimates for each proposed improvement to the extent possible. The Council directed staff delay Planning Commission action on the Master Plan until after the Council provides direction to the Commission.

17-063 Review and Discussion of Work Space Reallocation Study

Town Manager Kevin Burke introduced Vice President Staci Seyer and Project Manager Brady Rewerts of Corgan Architecture & Interior Design. Corgan was selected through an RFQ process to analyze the space utilization needs for the Town Hall, Police Department, and Public Works buildings. Mr. Rewerts presented design proposals for each building. Two options were offered for Town Hall to improve service delivery by providing public counter space for post office, Human Resources/Town Clerk, Finance/Utility Billing, Planning/Building from a central lobby area.

The Council generally favored the recommendations for the Police Department, Public Works, and Town Hall option 1. The Council authorized staff to develop project phasing and cost estimates.

Construction would be programmed into the Capital Improvement Program budget to compete with other projects.

17-061 Discussion of Community Services Funding

Town Clerk Duncan Miller stated that the Council budgeted \$50,000 for Fiscal Year 2016-17 Community Services Funding. Resolution 1304 governs the process by which funds are awarded. He said the first step was for the Council to decide whether to conduct a needs assessment to identify a specific project to fund or invite grant applications.

There was Council consensus to invite applications for funding. It was suggested that if the entire budget is not disbursed, the balance could be used to offset costs for events or programs such as the Public Safety Fair, the Martin Luther King Jr Day event, the You Are Not Alone (YANA) program, or property maintenance assistance for elderly or in-need homeowners.

Council Members Stanton and Pace volunteered to serve on the Community Services Funding Advisory Group to the Town Manager.

Mayor Collins recessed the meeting at 12:35 p.m.

3. EXECUTIVE SESSION

17-053 The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the agenda items listed on the agenda as authorized by A.R.S. §38-431.A.3.

No action was taken.

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Collins reconvened the meeting at 1:00 PM

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Paul Dembow
Council Member Scott Moore
Council Member Julie Pace
Council Member Mark Stanton

STAFF MEMBERS PRESENT

Town Clerk Duncan Miller

7. PLEDGE OF ALLEGIANCE*

Mayor Collins led the Pledge of Allegiance.

8. ACTION ITEMS**17-059 Interview and Appointment of Town Council Member**

Mayor Collins explained the process that would be used to interview the four finalists and make an appointment to fill the vacancy on the Town Council. The Council then interviewed Jeffrey Wincel, Keno Hawker, Andy Kunasek, and David Sherf. Following the interviews they discussed the applicants. They held a straw vote by secret ballot.

Ballot 1:

David Sherf – 3 votes

Andy Kunasek – 3 votes

Additional Council discussion

Ballot 2:

David Sherf – 4 votes

Andy Kunasek – 2 votes

A motion was made by Council Member Dembow, seconded by Council Member Stanton, to appoint David Sherf to fill the Town Council seat vacated by Maria Syms through January 10, 2019. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

STAFF MEMBERS PRESENT

Town Attorney Andrew Miller

Town Clerk Duncan Miller

Police Chief Peter Wingert

Director of Administration and Government Affairs Dawn Marie Buckland

Public Works Director Brent Skoglund

9. PRESENTATIONS*

There were no presentations.

10. CALL TO THE PUBLIC

There were no public comments

11. CONSENT AGENDA

Ms. Buckland summarized the Consent Agenda.

17-055 Minutes of Town Council Meeting February 9, 2017

A motion was made by Council Member Dembow, seconded by Council Member Stanton, to adopt the Consent Agenda as submitted. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

12. PUBLIC HEARINGS

17-039 Consideration of a continuance of a Major General Plan Amendment located at the northwest corner of Northern Ave alignment/Scottsdale Rd GP-16-01 (a.k.a. Jarvis Property, Town Triangle, Villas at Cheney)

Senior Planner Paul Michaud presented a request to continue consideration of a Major General Plan Amendment for the "Jarvis Property" to May 25, 2017. He stated that the applicant has been working on alternatives and would not be able to meet the hearing notice deadlines.

Mayor Collins opened the Public Hearing. Resident Rod Cullum spoke on behalf of the applicant. He explained the continuance was necessary while attempts were being made to acquire additional property.

The Council discussed timing of the other applications associated with this project. In particular, the

Special Use Permit for the proposed private gate. Mr. Michaud stated that the other applications are on hold pending the applicant's decision on whether to proceed with the Major General Plan Amendment.

A motion was made by Council Member Moore, seconded by Council Member Dembow, to Continue the General Plan amendment application GP-16-01 from no later than April 13, 2017 as stipulated at the Council meeting of December 15, 2016 to a date no later than May 25, 2017. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

13. ACTION ITEMS

17-057 Consideration of Intermediate Special Use Permit Amendment Statement of Direction for Sanctuary Resort

Planner George Burton presented the Statement of Direction (SOD) for the Intermediate Special Use Permit Amendment for the Sanctuary Resort and Spa. He stated that the SOD reflects the changes requested by the Council at the February 9th meeting.

The Council discussed the parking plan both for staffing needs and what impact ride-sharing would have on parking requirements.

A motion was made by Council Member Moore, seconded by Council Member Pace, to approve the Statement of Direction for an Intermediate SUP Amendment for the Sanctuary Resort, located at 5700 E. McDonald Drive. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

14. FUTURE AGENDA ITEMS

17-054 Consideration of Requests for Future Agenda Items

Ms. Buckland summarized the future meeting schedule. She noted that the Council retreat would be held on March 2, 2017 starting at 8:00 AM.

It was suggested that there be a standing item on the agenda for legislative updates and reports from Council Members on projects they are championing or committee meetings they attend. It was agreed that this would be discussed at the retreat.

15. MAYOR / COUNCIL / MANAGER COMMENTS

Ms. Buckland provided a legislative update focusing on photo radar, construction sales tax, use of public rights-of-way, and Public Safety Personnel Retirement System (PSPRS) liability presumption.

Mayor Collins announced that Prescott Mayor Harry Oberg is hosting a mayors' meeting next week regarding PSPRS funding.

Mayor Collins thanked Council Member Pace for serving as the acting chair of the Advisory Committee on Public Safety. He asked for volunteers to be liaisons to ACOPS and the Arts Advisory Committee. Council Member Pace agreed to continue as ACOPS chair and Council Member Moore volunteered to serve as the liaison to the Arts Committee.

The Mayor explained that Planning Commission interviews would be held on March 9 following the business meeting. Appointments would be made that night. Interviews for Board of Adjustment and Hillside Committee would be held on March 23rd. ACOPS and the Arts Advisory Committee were asked to meet with the applicants and forward a recommendation to the mayor for nomination.

Council Member Pace recognized the Police Department for being named the 11th safest city in Arizona by SafeWise. She also congratulated the Department on making two arrests based on LPR alerts. She explained that the ACOPS selection process would be similar to the process used to fill the Council vacancy. Finally, she noted that the East Valley Mayors' meeting was scheduled for March 15.

16. ADJOURN

Mayor Collins announced that the next meeting would be held on March 9, 2017.

A motion was made by Vice Mayor Bien-Willner, seconded by Council Member Pace, to adjourn. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

Mayor Collins adjourned the meeting at 4:45 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

STATE OF ARIZONA)
 :SS.
COUNTY OF MARICOPA)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, February 23, 2017.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk