

**TOWN**  
*of*  
**PARADISE VALLEY**



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**TOWN COUNCIL MEETING**  
**6401 E. LINCOLN DRIVE**  
**PARADISE VALLEY, ARIZONA 85253**  
**MINUTES**  
**Thursday, April 27, 2017**

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**1. CALL TO ORDER / ROLL CALL**

Mayor Collins called to order the Town Council Meeting for Thursday, April 27, 2017 at 3:30 p.m. in the Town Hall Boardroom.

**COUNCIL MEMBERS PRESENT**

Mayor Michael Collins  
Vice Mayor Jerry Bien-Willner attended by telephone conference call  
Council Member Paul Dembow attended by telephone conference call  
Council Member Scott Moore  
Council Member Julie Pace  
Council Member Mark Stanton

**Absent:**

Council Member David A. Sherf

**STAFF MEMBERS PRESENT**

Town Manager Kevin Burke  
Town Attorney Andrew Miller  
Town Clerk Duncan Miller  
Police Chief Peter Wingert  
Director of Administration and Government Affairs Dawn Marie Buckland  
Public Works Director Brent Skoglund  
Community Development Director Eva Cutro  
Engineering Services Analyst Jeremy Knapp  
Senior Planner Paul Michaud

**2. STUDY SESSION ITEMS**

**17-149 FY 2018 Budget**

Director of Administration and Government Affairs Dawn Marie Buckland briefed the Town Council on the Fiscal Year 2017-2018 Enterprise Funds and General Fund forecast. The Enterprise Funds include sewer, alarm, and fire services.

Town Manager Kevin Burke noted that he had intended to present a recommendation to reduce the fire service fee charged to residents by 10%. However, the City of Phoenix alerted the Town that it would be increasing the fees they charge the Town by 12%, presumably to help cover their pension liability costs. Mr. Burke stated that the Council could still reduce the fee by 5% and cover the eventual operating deficit from the General Fund. The Council discussed at length the origin, philosophy, and long-term plan to fund fire service. There was not a unanimous consensus but it was decided not to reduce fees at this time. There was additional Council discussion that the fee should be capped at its current rate and not increased in the future.

**17-141 Discussion of Paradise Valley Bicycle & Pedestrian Master Plan**

Mr. Burke stated that the purpose of presentation was to get direction from the Council on how to proceed with the review of the Bicycle and Pedestrian Master Plan. He said staff was prepared with a draft Statement of Direction (SOD) to guide the Planning Commission or the Council could choose to review the details of the master plan street by street.

Senior Planner Paul Michaud and consultant Jim Coffman presented an overview of feedback received from resident focus groups regarding pedestrian facilities and bicycle facilities. The discussion focused on current conflicts among vehicles and pedestrians with bicyclists. The concern was not directed at casual resident bicyclists but rather the large biking clubs and racers.

Residents from Hummingbird Ln expressed opposition to any facility improvements that would accommodate or encourage bicyclists to ride in that neighborhood. They requested enhanced police enforcement of traffic safety laws.

It was suggested that most, if not all, neighborhoods would express similar objections to bicycle lanes and routes.

There was consensus for the Council to schedule additional Study Sessions to review the draft plan area by area. The next discussion would be June 8<sup>th</sup> and focus on McDonald Dr. and Lincoln Blvd. A discussion of Mockingbird Ln and Golf Dr. would also be prioritized. The Council provided the following direction:

- Notify the neighborhoods being discussed prior to the meeting
- Evaluate options for safe bicycle travel on major arterials in order to minimize bike routes on local streets
- Provide depictions of current conditions and proposed facilities for each area
- Develop general cost estimates for proposed improvements

**17-143 Legislative Update**

Ms. Buckland reported that there were no new developments on legislation impacting the Town. She announced that the legislature might complete the budget next week.

Mayor Collins recessed the meeting at 6:25 p.m.

**3. EXECUTIVE SESSION**

The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the agenda items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

There was no action taken on this item.

**4. BREAK**

**5. RECONVENE FOR REGULAR MEETING**

Mayor Collins reconvened the meeting at 6:30 PM

**COUNCIL MEMBERS PRESENT**

Mayor Michael Collins

Vice Mayor Jerry Bien-Willner attended by telephone conference call

Council Member Scott Moore

Council Member Julie Pace

Council Member Mark Stanton

**Absent:**

Council Member Paul Dembow

Council Member David A. Sherf

**STAFF MEMBERS PRESENT**

Town Manager Kevin Burke

Town Attorney Andrew Miller

Town Clerk Duncan Miller

Police Chief Peter Wingert

Public Works Director Brent Skoglund

Director of Administration and Government Affairs Dawn Marie Buckland

Community Development Director Eva Cutro

Engineering Services Analyst Jeremy Knapp

**7. PLEDGE OF ALLEGIANCE\***

Mayor Collins led the Pledge of Allegiance.

**8. PRESENTATIONS\***

Mayor Collins presented certificates of appreciation and gift cards to former Town committee volunteers including Robert Nagel who served on the Board of Adjustment and Scott McPherson who served on the Hillside Building Committee.

**9. CALL TO THE PUBLIC**

Resident Durrell Miller expressed concern about possible criminal activity in his neighborhood. He asked for the Town's assistance in resolving the matter.

**10. CONSENT AGENDA**

Mr. Burke summarized the Consent Agenda.

**17-145 Minutes of Town Council Meeting April 13, 2017**

**17-148 Extension of the Professional Services Agreement for Prosecution Services with Robert Hubbard**

**Recommendation:** Authorize the Town Manager to execute up to three one-year extensions of the Robert Hubbard Agreement for prosecution services.

**17-150 Approval of Special Event Liquor License for Leukemia & Lymphoma Society**

**Recommendation:** Approve and authorize the Town Manager to sign a Special Event Liquor License application for the Leukemia & Lymphoma Society for an event on Saturday, June 3, 2017, subject to the following stipulations: only those people authorized by law be allowed to dispense and/or consume alcoholic beverages; consumption shall be limited to the premises as indicated in the application; and Section 10-7 Control of Excess Noise be observed.

**A motion was made by Council Member Pace, seconded by Council Member Moore, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Mayor Collins  
Vice Mayor Bien-Willner  
Council Member Moore  
Council Member Pace  
Council Member Stanton

**Absent:** 2 - Council Member Dembow  
Council Member Sherf

**11. PUBLIC HEARINGS**

There were no public hearings.

**12. ACTION ITEMS**

**17-137      Award of Contract to Achen-Gardner Construction in the Amount of \$475,230.27 for Intersection Improvements at Lincoln Drive and Tatum Boulevard**

Engineering Services Analyst Jeremy Knapp presented the recommended improvements to the Tatum Blvd and Lincoln Drive intersection. The proposal included extending the westbound Lincoln Dr to northbound Tatum Blvd right turn lane, adding a second left turn lane westbound Lincoln Dr to southbound Tatum Blvd, and associated curb and median modifications. He explained that the Town obtained a 25-foot roadway easement to accommodate the right turn lane from the owner of 4826 E Lincoln Dr. In return the Town would replace the existing 5-foot berm with a privacy wall and permit a new driveway entrance from the Goldwater Memorial.

The expected completion date would be in August 2017.

There was Council discussion that the project would improve circulation for the additional traffic volumes caused by the Ritz-Carlton Resort development. As such, it would be appropriate to use a portion of the "resort payment fees" provided for in the Development Agreement to supplement CIP funding of the project. Mr. Burke confirmed that this project was an appropriate use of those funds. The Town CIP and contingency fund would front the money and would be reimbursed by the resort payment fees.

The Council requested staff to provide information on the traffic impact resulting from the intersection improvements.

A motion was made by Council Member Pace, seconded by Council Member Moore, to authorize the Town Manager to award a contract to Achen-Gardner Construction in the amount of \$475,230.27. The motion carried by the following vote:

**Aye:** 5 - Mayor Collins  
Vice Mayor Bien-Willner  
Council Member Moore  
Council Member Pace  
Council Member Stanton  
**Absent:** 2 - Council Member Dembow  
Council Member Sherf

**17-139      Adoption of Resolution 2017-09 Approving FY 2017 Budget  
Adjustments Authorizing the Use of CIP Contingency Funds**

A motion was made by Council Member Pace, seconded by Council Member Moore, to authorize the Town Manager to award a contract to Achen-Gardner Construction in the amount of \$475,230.27. The motion carried by the following vote:

**Aye:** 5 - Mayor Collins  
Vice Mayor Bien-Willner  
Council Member Moore  
Council Member Pace  
Council Member Stanton  
**Absent:** 2 - Council Member Dembow  
Council Member Sherf

**13. FUTURE AGENDA ITEMS**

**17-144**

**Consideration of Requests for Future Agenda Items**

Mr. Burke summarized the items on the future agenda schedule. There was no discussion and no additions.

**14. MAYOR / COUNCIL / MANAGER COMMENTS**

There were no reports.

Mayor Collins recessed the meeting at 7:00 p.m.

**STUDY SESSION CONTINUED**

Mayor Collins reconvened the meeting at 7:10 p.m.

**17-138 Update from Working Group on Alarm Monitoring**

This item was withdrawn.

**17-147 FY2018-22 Capital Improvement Plan**

Mr. Knapp summarized recent Capital Improvement Plan (CIP) accomplishments and the methodology used to identify and rank projects. He provided detailed information on proposed FY 2018 CIP projects to be funded by \$2.2 million in previously committed Town funds, \$6 million from outside funding sources, and \$7 million in Town funding.

The Council discussed each of the proposed projects.

- Town Hall / Public Works / Police Department Remodel – The Council expressed concerns over costs and timing. Staff was asked to quantify service delivery improvements and if there were opportunities to reduce costs. There was general support for the new Police shooting range and a request to evaluate the possibility of authorizing construction of that item separately. There was consensus to proceed with the \$210,000 budgeted amount for design plans. Awarding the construction contract would come at a later date.
- There was support for the Police Department / Public Works backup generator replacement. Staff was directed to identify federal and state grant funds to offset costs.
- There was support to fund the remaining portion of the Visually Significant Corridor Master Plan and Lincoln Drive Sidewalks
- There was support for the 56<sup>th</sup> St sidewalk project
- There was support for the 44<sup>th</sup> St and Keim undergrounding project contingent upon successful resident cost sharing

Vice Mayor Bien-Willner departed the meeting at 8:30 p.m.

- There was support for 52<sup>nd</sup> St Storm water Improvements
- There was support for roadway improvements on Lincoln Dr at Quail Run related to the Ritz-Carlton
- There was support for Mockingbird Ln (South of Lincoln) and Doubletree Ranch Road (between Invergordon and Scottsdale Rd) improvements
- There was agreement to leave a \$100,000 placeholder in the budget for pedestrian / bicycle improvements
- There was support for the McDonald Dr culvert extension
- There was support for the police communications tower, network switch upgrade, GIS, Police CAD upgrade, Town Hall fiber connection upgrade, and video detection upgrades

16. ADJOURN

Mayor Collins announced that the next meeting would be held on May 11, 2017.

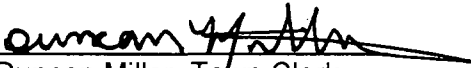
A motion was made by Council Member Moore, seconded by Council Member Pace, to adjourn. The motion carried by the following vote:

- Aye: 4 - Mayor Collins
- Council Member Moore
- Council Member Pace
- Council Member Stanton
- Absent: 3 - Vice Mayor Bien-Willner
- Council Member Dembow
- Council Member Sherf

Mayor Collins adjourned the meeting at 9:15 p.m.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

  
 Duncan Miller, Town Clerk

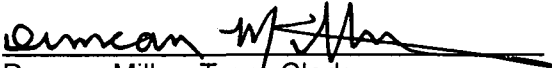
STATE OF ARIZONA                    )  
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 COUNTY OF MARICOPA            )

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, April 27, 2017.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.



  
 Duncan Miller, Town Clerk