

**TOWN**  
*Of*  
**PARADISE VALLEY**



---

**STAFF REPORT**

---

**TO:** Chair and Planning Commission

**FROM:** Chad Weaver, Community Development Director  
Paul Michaud, Planning Manager

**DATE:** April 2, 2024

**DEPARTMENT:** Community Development – Planning Division  
Paul Michaud, 480-348-3574

**AGENDA TITLE:** Selection of Chair per Section 2-5-2 of the Town Code

**RECOMMENDATION:**

Motion to recommend [*state name*] to serve as the Planning Commission Chair.

**SUMMARY STATEMENT:**

Section 2-5-2.A of the Town Code states, “The Planning Commission shall, at its first meeting in April of each year, elect one of its members to serve as its Chairman-designate. The member designated to be Chairman shall be approved or disapproved for the Chairmanship by the Town Council within thirty (30) days of the election by the Commission. If the Chairman-designate is approved for the Chairmanship by the Town Council, he shall become the Chairman immediately upon such approval, and he shall serve as Chairman of the Commission (1) until a successor as Chairman is elected and approved in the following year, or (2) until the Chairmanship shall, for any reason, become vacant. If the Chairman-designate is disapproved for the Chairmanship by the Town Council, the Planning Commission shall, at its next meeting after such Council disapproval, elect another one of its members to serve as its Chairman-designate, and the member so designated shall be approved and become the Chairman or be disapproved pursuant to the procedures described herein. If, for any reason, the position of Chairman becomes vacant, then the Commission, at its next meeting after such position becomes vacant, shall elect a Chairman-designate for the remainder of the term, and the member so designated shall be approved and become the Chairman or be disapproved pursuant to the procedures prescribed herein. No member shall serve as Chairman of the Commission for a period of time in excess of two (2) consecutive terms.” Commission Member Liepmann completed one term as Chair.

**ATTACHMENT(S):**

A. Staff Report