

TOWN
Of
PARADISE VALLEY



STAFF REPORT

TO: Mayor Stanton and Town Council Members

FROM: Andrew Ching, Town Manager
Chad Weaver, Community Development Director

DATE: June 12, 2025

AGENDA TITLE:

Authorize the Town Manager to execute a linking agreement for Cooperative Purchase with Brown & Associates Certified Inspection Services, Inc. for Third Party Plan Review and Inspection Services.

SUMMARY STATEMENT:

On March 4, 2025, after a competitive procurement process, the City of Buckeye entered into a contract for On-Call Building Safety Residential & Commercial Plan Review Services, Contract No. 2025337 (the "**Cooperative Purchasing Agreement**"). The Cooperative Purchasing Agreement permits its cooperative use by other governmental agencies including the Town.

This Linking Agreement will provide the Town with the necessary services to achieve plan review and inspections in a more expeditious manner. Property owners and neighbors benefit from plan review and construction times that are efficient due to adequate staffing through on-call services when needed.

BUDGETARY IMPACT:

This amendment is for an amount not to exceed \$150,000. The term of the Linking Agreement will be effective through June 30, 2026.

ATTACHMENT:

Contract No. CON-26-001-ENG