

TOWN
Of
PARADISE VALLEY



STAFF REPORT

TO: Mayor Bien-Willner and Town Council Members

FROM: Andrew B. Ching, Town Manager
Duncan Miller, Town Clerk

DATE: May 9, 2024

DEPARTMENT: Town Manager
Duncan Miller, 480.348.3610

AGENDA TITLE:

Discussion and possible action to adopt Resolution 2024-06 Designating the Town's CFO as Filing Agent for the annual Arizona Expenditure Limitation Report (AELR) for Fiscal Year 2025.

RECOMMENDATION:

Adopt Resolution 2024-06 designating a chief fiscal officer for the submission of the annual expenditure limitation report (AELR).

SUMMARY STATEMENT:

Adoption of Resolution 2024-06 fulfills a statutory requirement (A.R.S. §41-1279.07) to designate a specific individual responsible for submitting the annual expenditure limitation report to the Auditor General on behalf of the Town of Paradise Valley.

BACKGROUND:

The Town is required to complete an annual expenditure limitation report (AELR) and submit it to the Arizona Auditor General's Office using their online reporting system. In order to access the reporting system, the Town Council must designate the name of a chief fiscal officer who is responsible for certifying the accuracy of the AELR and provide it to the Auditor General by July 31st. The report itself is due March 31, 2025.

BUDGETARY IMPACT:

There is no budgetary impact associated with this action.

ATTACHMENT(S):

- A. Staff report
- B. Resolution 2024-06