

TOWN OF PARADISE VALLEY

General Plan Update Process

March 12, 2020



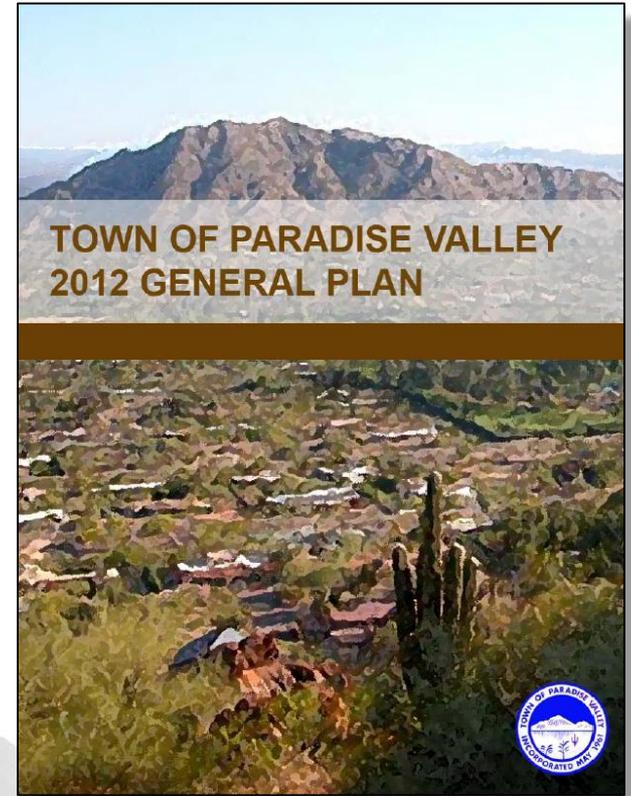
TONIGHT'S GOAL

Summarize current approach to 2012 General Plan Update and receive feedback from Council.



AGENDA

- **Big Picture Approach**
- **Minimum State Requirements**
- **Request for Proposals**
- **Budget**
- **Schedule**



BIG PICTURE APPROACH

- **Town Council is steering committee throughout update**
- **Refer individual elements or issues to appropriate bodies as needed**
- **Core Town characteristics and vision remain intact**
- **Generally less is more**
- **Don't prescript policy issues into the plan**
- **Identify legal constraints and meet minimum standards of State Statutes**



MINIMUM STATE REQUIREMENTS

ARS 9-461.06 – Re-adoption of General Plan

- Shall adopt a Public Participation Plan
- Shall provide 60 day comment period to other agencies
- Shall hold Public Hearings at Commission and Council
- Shall adopt Resolution by two-thirds vote of Council
- Re-adoption shall occur within 10 years
- Shall be ratified by voters



MINIMUM STATE REQUIREMENTS

ARS 9-461.05 – General Plan Elements

- The following elements are required based on Town's population
 - Land Use
 - Circulation
 - Open Space
 - Growth Area (if any)
 - Environmental Planning
 - Cost of Development
 - Water Resources



REQUEST FOR PROPOSALS

- **Finalizing Request for Proposals (RFP) now**
- **Anticipate issuing RFP in the middle of March**
- **Proposals will be due to the Town in the middle of April**
- **Proposers will be shortlisted and selected for interviews near the end of April**
- **Staff recommendation to Town Council on award of contract in May**



REQUEST FOR PROPOSALS

- **Generally, scope will include:**
 - **Project start up, data gathering, public participation plan and outreach**
 - **Development of draft plan, revisions, and final plan**
 - **Internal and external public body coordination**
 - **Voter ratification and final deliverables**

- **Evaluation includes:**
 1. **Methodology and approach**
 2. **Experience and Expertise of the firm and staff**
 3. **Cost of services**



BUDGET

Monies allocated in Planning Division Budget GL 10-48-331 for General Plan Update

FY20 - \$10,000*

FY21 - \$120,000

FY22 - \$60,000

Total - \$190,000

* – in FY20 it is anticipated the actual expenditures will be \$10,000, the budget included \$35,000.



PRELIMINARY SCHEDULE

Year Month	2020												2021												2022							
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8
Council Discussion on Process	█	█	█																													
Selection of Consulting Firm			█	█	█																											
Council Award of Contract to Firm					█																											
Drafting of Public Participation Plan					█	█	█	█																								
Adoption of Public Participation Plan*									█	█																						
Draft Update									█	█	█	█	█	█	█	█	█															
Council Review of Draft										█	█	█	█	█	█	█	█															
Items Referred to other Bodies										█			█	█		█																
Outside Agency Review*																		█	█													
Planning Commission Review																				█	█	█										
Planning Commission Hearing*																						█										
Council Review																						█	█	█	█							
Council Public Hearing*																										█						
Preparation of Election Materials																										█	█	█	█	█		
Placed on Ballot*																															█	

* - Required by state statute



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THANK YOU

Additional Questions?

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