

TOWN
of
PARADISE VALLEY



TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
THURSDAY, APRIL 11, 2024

1. CALL TO ORDER / ROLL CALL

Mayor Bien-Willner called to order the Town Council Meeting for Thursday, April 11, 2024 at 3:00 PM in the Town Hall Boardroom, 6401 E. Lincoln Drive, Paradise Valley, AZ 85253.

COUNCIL MEMBERS PRESENT

Mayor Jerry Bien-Willner
Vice Mayor Mark Stanton
Council Member Ellen
Council Member Christine Labelle
Council Member Scott Moore
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew McGuire
Chief of Police Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Director Isaac Chavira
Chief Financial Officer Leslie DeReche
Town Engineer Shar Johnson
Public Works Superintendent Jerry Cooper
Municipal Court Director Jeanette Wiesenhofer
Human Resources Director Gina Monger

2. EXECUTIVE SESSION

- 24-137** **Discussion or consultation with the Town Attorney, as authorized by A.R.S. §38-431.03(A)(3), for legal advice regarding resort fees.**
- 24-131** **Discussion of Town Manager performance review as authorized by A.R.S. §38-431.03(A)(1).**

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online (www.paradisevalleyaz.gov) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

- 24-129** **The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).**

3. STUDY SESSION ITEMS

24-139 **Discussion of Fiscal Year 2025 Pension Funding, Debt Obligations, and Revenues**

Chief Finance Officer Leslie DeReche reviewed the Fiscal Year 2025 budget adoption timeline.

- March 28 study session on the recommended budget and capital improvement program
- April 11 study session to review the budget and respond to questions.
- April 25 adopt the tentative budget
- May 9 adopt the final budget

Responding to a question raised at a previous Council meeting regarding debt service, she stated that the Town issued Excise Revenue Obligation in 2020 at an interest rate of 1.0895%. The Town's current investments are earning a greater return. Therefore, her recommendation was not to call the bonds early. There was consensus not to pay off the bonds at this time.

The Council discussed the police pension funding policy. There was consensus to amend the pension policy to increase the Town's minimum funding level from 90% to 95% or above and to base it on the actuarial amount. They discussed making excess payments at the end of the fiscal year and budget \$500,000 to \$1 million excess contributions until 100% funding is achieved.

The Council considered amending the Financial Management Policy to set up designated or earmarked accounts for pension and debt service.

24-138 **Discussion of Fiscal Year 2025 Capital Improvement Program**

Town Manager Andrew Ching, Community Development Director Chad Weaver and Town Engineer Shar Johnson responded to questions from the Council regarding the Fiscal Year 2025 Capital Improvement Program.

After much discussion, there was consensus to budget \$250,000 for the proposed campus facilities assessment project with the understanding that a detailed statement of work would be presented to Council before any contracts are approved. There was direction to break down recommendations in the assessment report into pieces including known and unknown building maintenance repairs and any building improvements like those proposed for the Police Department along with the estimated repair and construction costs for Council consideration.

Mr. Weaver updated the Council on the Town entry improvements at Doubletree Ranch Rd and Scottsdale Rd. He reported that the Town is coordinating with the City of Scottsdale on the wall and with the utility companies who facilities at the corner. The consultant is working on revised concept designs based on Council feedback to screen the utilities and refresh the wall.

A motion was made at 4:30 PM by Council Member Pace, seconded by Council Member Andeen, to go into executive session to discuss items 24-137 and 24-131. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Vice Mayor Stanton
Council Member Andeen
Council Member Labelle
Council Member Moore
Council Member Pace
Council Member Thomasson

Mayor Bien-Willner recessed the meeting at 5:30 PM.

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Bien-Willner reconvened the meeting at 6:07 PM in the Town Hall Boardroom.

6. ROLL CALL

COUNCIL MEMBERS PRESENT

Mayor Jerry Bien-Willner
Vice Mayor Mark Stanton
Council Member Ellen
Council Member Christine Labelle
Council Member Scott Moore
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew McGuire
Town Clerk Duncan Miller
Police Chief Freeman Carney
Community Development Director Chad Weaver
Public Works Director Isaac Chavira
Senior Planner George Burton

7. PLEDGE OF ALLEGIANCE*

Planning Commission Chair Karen Liepmann led the Pledge of Allegiance.

8. PRESENTATIONS

There were no presentations.

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

Town Manager Ching summarized the Consent Agenda.

24-128 Minutes of Town Council Meeting March 28, 2024

24-135 Discussion and Possible Action to Approve Karen Liepmann as Chair of the Planning Commission

Recommendation: Confirm the selection of Karen Liepmann to serve a one-year term as Chair of the Planning Commission

24-136 Discussion and Possible Action to Approve Eric Leibsohn as Chair of the Board of Adjustment

Recommendation: Confirm the selection of Eric Leibsohn to serve a one-year term as Chair of the Board of Adjustment

A motion was made by Council Member Moore, seconded by Council Member Thomasson, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Vice Mayor Stanton
Council Member Andeen
Council Member Labelle
Council Member Moore
Council Member Pace
Council Member Thomasson

11. PUBLIC HEARINGS

**24-126 Discussion and Possible Action to Adopt Ordinance 2024-01
Approving an Intermediate Special Use Permit for Phoenix Country
Day School Located at 3901 E Stanford Drive**

Senior Planner George Burton summarized the application submitted by Rose Law Group P.C. on behalf of Phoenix Country Day School, for an Intermediate Special Use Permit amendment (SUP-23-05) for Phoenix Country Day School located at 3901 E Stanford Drive regarding the construction of a Performance Arts Center for school use. Construction of the building would be along the Stanford Drive frontage and would result in the relocation of the easternmost parking spaces to an area north of the existing maintenance building. The Planning Commission reviewed the application and voted 6 to 0 to forward the application to Council with a recommendation for approval. Following a Council study session on March 14, 2024, stipulation 16 was added incorporating the parking analysis recommendations.

Attorney Jordan Rose, representing the applicant, thanked the Council for their support. Planning Commission Chair Karen Liepmann reported on the Commission’s unanimous recommendation to approve the special use permit amendment.

Mayor Bien-Willner opened the public hearing. There were no public comments.

Mayor Bien-Willner closed the public hearing.

There was no further discussion.

A motion was made by Council Member Moore, seconded by Vice Mayor Stanton, to Adopt Ordinance 2024-01. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Vice Mayor Stanton
Council Member Andeen
Council Member Labelle
Council Member Moore
Council Member Pace
Council Member Thomasson

12. ACTION ITEMS

There were no action items.

13. FUTURE AGENDA ITEMS

24-130 Consideration of Requests for Future Agenda Items

Town Manager Ching summarized the future agenda schedule.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Council Members provided comments and updates on current events.

15. ADJOURN

A motion was made by Council Member Pace, seconded by Vice Mayor Stanton, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Bien-Willner
Vice Mayor Stanton
Council Member Andeen
Council Member Labelle
Council Member Moore
Council Member Pace
Council Member Thomasson

Mayor Bien-Willner adjourned the meeting at 6:26 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

