

Town of Paradise Valley Board of Adjustment
Board Members Code of Conduct

- I. Board members must attend a training session.
- II. In order to assure a quorum, Board members are requested to advise staff within two (2) days of receipt of packet of their intention to attend or not attend.
- III. Board members are to attend meetings in person.
- IV. Board members must visit the property in the time period between when the agenda is published and the hearing date.
- V. Board members are to be familiar with the order of procedure, including having the “Variance Hearing Procedure” document with them at meetings.
- VI. Board members are to be respectful of applicants and the public.
- VII. As rulings made by the Board may be appealed to the Superior Court of the State of Arizona, it is vital that procedures are beyond reproach.

