

# **TOWN** *Of* **PARADISE VALLEY**



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## **STAFF REPORT**

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**TO:** Mayor Bien-Willner and Town Council Members

**FROM:** Jill Keimach, Town Manager  
Lindsey Duncan, Chief Financial Officer

**DATE:** May 26, 2022

**DEPARTMENT:** Finance and Budget  
Lindsey Duncan, 480.348.3696

**AGENDA TITLE:**

Consideration and action on Resolution 2022-16 Designating the Chief Fiscal Officer as the Town's Filing Agent for the Annual Expenditure Limitation Report (AELR) for fiscal year 2022 and fiscal year 2023.

**SUMMARY STATEMENT:**

Town Council will consider a request to adopt Resolution 1036-0621, designating Lindsey Duncan as the Chief Fiscal Officer for the submittal of the annual expenditure limitation report.

**BACKGROUND:**

The Town is required to complete an annual expenditure limitation report (AELR) using the Arizona Auditor General's uniform expenditure reporting system. This reporting system demonstrates the city's compliance with the statutory expenditure limitation.

A.R.S. §41-1279.07(E) requires the Town's governing body to provide to the auditor general by July 31<sup>st</sup> each year the name of the chief fiscal officer designated to officially submit the current fiscal year's expenditure limitation report. The designated chief fiscal officer is responsible for certifying the accuracy of the AELR. The statute also obligates the Town to notify the auditor general of any changes of individuals designated to file the required reports. This action names Lindsey Duncan, as the chief fiscal officer for these purposes for both FY2022 and FY2023.

**BUDGETARY IMPACT:**

There is no budgetary impact associated with this action.

**RECOMMENDATION:**

Adopt Resolution 2022-16 designating the Chief Fiscal Officer for the submission of the annual expenditure limitation report (AELR).

**ATTACHMENT(S):**

- A. Staff report
- B. Resolution 2022-16