



COMMUNITY DEVELOPMENT DEPARTMENT VARIANCE APPLICATION GUIDE

Town of Paradise Valley • 6401 East Lincoln Drive • Paradise Valley, Arizona 85253 • Phone: (480) 348-3692

APPLICANT & CONTACT INFORMATION

Project Name: _____

Date: _____ Zoning: _____ Acreage (Net Acres): _____

Property Address: _____

Assessor's Parcel Number: _____

Name of Subdivision & Lot Number: _____

A PORTION OF THE SW 1/4 OF THE OF THE SW 1/4 OF SECTION 4, T.2N, R.4E OF THE GILA & SALT RIVER BASE AND
MERIDIAN, MARICOPA COUNTY, ARIZONA

Owner: _____

Address: _____

Phone number: _____

E-mail address: _____

Signature: _____

(Or provide a separate letter of authorization)

Applicant/Representative: _____

Company Name (if Applicable): _____

Address: _____

Phone number: _____

E-mail address: _____

Signature: _____

THE ABOVE APPLICANT HEREBY APPLIES FOR A VARIANCE AS INDICATED IN THE SUBMITTED NARRATIVE,
PLANS, AND DOCUMENTS IN ACCORDANCE WITH SECTION 2-5-3 OF THE TOWN CODE AND IN
ACCORDANCE WITH THE TOWN ZONING ORDINANCE.

FOR DEPARTMENTAL USE ONLY

Variance-App.#: _____ Submittal Date: _____ Expiration Date: _____

TOWN
of
PARADISE VALLEY



Agent Authorization Letter
Community Development Department
6401 E Lincoln Drive
Paradise Valley, AZ 85253
(480) 348-3692

Agent Authorization Letter

An Authorization Letter is required when the work is valued at \$25,000 or more and the owner wishes to use an agent.

Date: 10/3/25

Job Site Address: 5712 East Glen Drive

Owner's Name: 5712 E Glen Drive LLC

Owner's Address: 15610 E Sierra Madre Dr Fountain Hills AZ USA 85268

Agent's Name: Brent Kendle / Richard van Horne

Agent's company name (if applicable): Kendle Design Collaborative

Type of construction:

| | |
|---|---|
| <input checked="" type="checkbox"/> Single Family Residence | <input type="checkbox"/> Guest House |
| <input type="checkbox"/> Detached Accessory Structure | <input type="checkbox"/> Remodel |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Addition |
| <input type="checkbox"/> Fence | <input type="checkbox"/> Retaining Wall |
| <input type="checkbox"/> Swimming Pool (> 18" deep) | <input type="checkbox"/> Spa |
| <input type="checkbox"/> Pond (< 18" deep) | |
| <input type="checkbox"/> Water Fountain | <input type="checkbox"/> Water Feature |
| <input type="checkbox"/> Mailbox | |
| <input type="checkbox"/> Barbeque | <input type="checkbox"/> Bench Seat |
| <input type="checkbox"/> Fireplace | <input type="checkbox"/> Firepit |
| <input type="checkbox"/> Tennis Court | <input type="checkbox"/> Batting Cage |
| <input type="checkbox"/> Basketball Hoop Stanchion | |
| <input type="checkbox"/> Other: _____ | |

I hereby certify that the above information is true and accurate. I further certify that I authorize the agent named above to obtain demolition and/or building permit(s) on my behalf for the work specified above.

OWNER'S SIGNATURE